



**1405 N. IMPERIAL AVE., SUITE 1  
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**TECHNICAL ADVISORY COMMITTEE  
*DRAFT* AGENDA**

DATE: **July 28, 2011**  
TIME: **10:00 a.m. – 12:00 p.m.**  
LOCATION: **ICTC Offices  
1405 N. Imperial Ave., Suite 1  
El Centro, CA 92243**

Chairperson: Veronica Atondo

Vice-Chair: Joel Hamby

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

**PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

**DISCUSSION/ACTION ITEMS**

1. Introductions
2. Adoption of the minutes for June 23, 2011  
*Requesting a motion to adopt* *ACTION*
3. ICTC Updates / Announcements DISCUSSION
4. Project Reviews and Updates  
*-Presented by Caltrans Local Assistance* DISCUSSION
5. SCAG Updates / Announcements  
*-Presented by Rosanna Bayon Moore* DISCUSSION
6. Adjournment

Next Meeting of the ICTC Technical Advisory Committee (TAC) will be scheduled for September 22, 2011. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org).

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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**TECHNICAL ADVISORY COMMITTEE**  
**DRAFT MINUTES**

June 23, 2011

Present:

Steven Sullivan	City of Brawley
Mindy Hernandez	City of Calipatria
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Joel Hamby (Vice-Chair)	City of Imperial
Bill Brunet	County of Imperial
Mindy Hernandez	City of Calipatria

Others:

Mark Baza	ICTC
Cristi Lerma	ICTC
David Salgado	ICTC
Luis Medina	Caltrans
Rosanna Bayon Moore	SCAG

1. The meeting was called to order by Vice-Chair Joel Hamby at 10:12 a.m. A quorum was present. Introductions were made.
2. A motion was made to adopt the May 27, 2011 minutes. **(Brunet/Gaste) Motion Carried.**
3. ICTC Staff Updates / Announcements
  - Mr. Baza stated that a Continuing Resolution for the ICTC Budget was adopted at the Commission meeting the night before. Staff plans to bring forth a budget for FY 2011-12 for adoption in July. A budget workshop is scheduled for June 29<sup>th</sup>. Also approved at the Commission meeting the night before were the STIP RTIP Consultant contract extension; a revision to the RTIP in the form of Amendment #10, which included an increase in funds for projects in Imperial and Brawley; and an additional \$436K PTMISEA funds were awarded to the City of Brawley. The revised application for Brawley totaled \$511K of PTMISEA funds and will be all used towards construction. An extension to the FTA 5311 grant was also granted to the City of Brawley.

- Due to the Measure D funds allotted for transit and the continuance of the STA funds, staff will be working towards re-establishing Saturday hours and possibly weekday hours to the El Centro and Imperial Dial-A-Rides.
- Ms. Williams said there will be an estimated \$129K in TDA Article 3 funds and asked the cities to start thinking about how they want to use the funds. She stated to turn in project descriptions to David Salgado by August 31, 2011. The projects will be on the Commission agenda for September for approval and funds should be available by October or November, considering that all FY 09-10 audits are submitted to ICTC by then.
- The Local Transportation Authority (LTA) is proceeding with the potential for bonding. Informational meetings have been conducted with all or most of the cities. All cities seem interested and the LTA Board will be the approving body of bond financing. The County initiated the process and the benefit to the cities is they will be able to piggyback on cost savings. Another benefit to doing now is that after the state approves the budget, the state will go out to bid as well and rates will be higher then. There was some discussion in regards to the LTA Measure D ordinance. Ms. Williams mentioned that the 5 year expenditure plan must be updated on a yearly basis and approved by the LTA Board.

#### 4. Caltrans Updates / Announcements

Mr. Medina had the following announcements and updates:

- Applications for the Federal Safe Routes to School program are due July 15, 2011. A review committee will be formed and more information will be available soon. Informational webinars were available on May 4, 9 & 11, 2011 that tackled 3 topics and are available for download on the Caltrans website. Mr. Medina stated that each agency submitting a grant application will be given a user name and password and will need to submit the application electronically along with 2 copies. Mr. Medina stated that the Federal SR2S website describes in detail the guidelines, application form, approved project list, list of delivery status of past cycles, federal aid process, link for data collection and evaluation. He also stated that AB 57 assured the funding for California for the SR2S program. The limit for \$1M but typical size for Imperial County is \$500K. There is no match required for the federal SR2S program. It was agreed that a SR2S workshop be conducted at the ICTC offices for those individuals needed more guidance on Tuesday, June 28, 2011.
- Mr. Medina provided TAC members with an updated Local Assistance Obligation Plan, dated 06/22/11. He went down the list and updated agencies on their specific projects.
- Ms. Williams asked Mr. Medina regarding the apportionments for FY's 2011-12, 2012-13 and 2013-14, in order to do a call for projects. Mr. Medina stated that the previous year's numbers were likely to be used but would look into it a bit further and get back to ICTC staff.

#### 5. SCAG Updates / Announcements

Ms. Bayon Moore's updates and announcements included:

- On June 30<sup>th</sup> an Environmental Justice workshop will be held at the SCAG offices with videoconferencing available at the local office from 9 a.m. to 12:30 p.m.
- A 2012 RTP SCS Workshop will be scheduled for July 27, 2011 from 2:30 p.m. to 5:30 p.m. at the County Board Chambers, with the ICTC meeting immediately following. The target audience will be public works directors, planners, elected officials, environmental justice affiliates and the public in general.
- For any questions on any of these announcements you can contact Ms. Bayon Moore at [moorer@scag.ca.gov](mailto:moorer@scag.ca.gov).

6. General Discussion

- There was none.

7. The next meeting for the ICTC TAC is scheduled for July 28, 2011 at the ICTC offices at 10:00 a.m.

Meeting adjourned at 11:35 a.m.