



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

TECHNICAL ADVISORY COMMITTEE
REVISED AGENDA

DATE: **June 23, 2011**

TIME: **10:00 a.m. – 12:00 p.m.**

LOCATION: **Imperial Irrigation District (IID)
Water Control Conference Room (WCC)
333 East Barioni Blvd.
Imperial, CA 92251**

Chairperson: Veronica Atondo

Vice-Chair: Joel Hamby

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

- | | | |
|----|---|---------------|
| 1. | Introductions | |
| 2. | Adoption of the minutes for May 27, 2011
<i>Requesting a motion to adopt</i> | <i>ACTION</i> |
| 3. | ICTC Updates / Announcements | DISCUSSION |
| 4. | Project Reviews and Updates
<i>-Presented by Caltrans Local Assistance</i> | DISCUSSION |
| 5. | SCAG Updates / Announcements
<i>-Presented by Rosanna Bayon Moore</i> | DISCUSSION |
| 6. | General Discussion | DISCUSSION |

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

7. Adjournment

Next Meeting of the ICTC Technical Advisory Committee (TAC) will be scheduled for July 28, 2011 at the IID Water Control Conference Room.

For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

May 26, 2011

Present:

Yazmin Arellano	City of Brawley
Veronica Atondo (Chair)	City of Calexico
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Norma Villicana	City of El Centro
Joel Hamby	City of Imperial
Bill Brunet	County of Imperial
Jim Minnick	County of Imperial
Virginia Mendoza	The Holt Group/City of Holtville

Others:

Mark Baza	ICTC
Kathi Williams	ICTC
Cristi Lerma	ICTC
David Salgado	ICTC
Luis Medina	Caltrans
Nadine Martin	Caltrans
Rosanna Bayon Moore	SCAG

1. The meeting was called to order by Chairperson Veronica Atondo at 10:07 a.m. A quorum was present. Introductions were made.

A motion was made to change the order of the agenda and move number 6, SCAG updates, to number 3. (Brunet/Hamby) **Motion Carried.**

2. A motion was made to adopt the April 28, 2011 minutes, as amended. (Hamby/Brunet) **Motion Carried.**
3. SCAG Updates / Announcements
Ms. Bayon Moore's updates and announcements included:
 - The General Assembly in La Quinta had strong participation from Imperial County.

- There are currently SCAG policy committee vacancies. Mayor Don Campbell (Brawley) was appointed to the Community, Economic and Human Development Committee. Ms. Bayon Moore is hoping that all policy committee vacancies are filled in the future.
- In preparation for the 2012 Regional Transportation Program (RTP) and Sustainable Communities Strategies (SCS) update, SCAG will be holding two Scoping meetings at their Los Angeles office with videoconferencing availability at the Imperial office. The meetings will be held from 2 pm to 4 pm and 4pm to 6 pm on May 26, 2011. A 2012 RTP SCS Workshop will be scheduled for June 22, 2011 from 3 pm to 6 pm at the County Board Chambers, with the ICTC meeting immediately following. The target audience will be public works directors, planners, elected officials, environmental justice affiliates and the public in general.
- For any questions on any of these announcements you can contact Ms. Bayon Moore at moorer@scag.ca.gov.

4. ICTC Staff Updates / Announcements

Ms. Williams had the following announcements and updates:

- The Triennial Performance Audit is still underway. The schedule has been delayed by 60 days and a final report will be available in September.
- The Short Range Transit Plan is also underway. A Public Workshop was held at the County Board Chambers and had no attendance, however the very next day Bus Stop Workshops were conducted at various bus stops in Imperial County and at least 200 riders were interviewed. It proved to be a very effective way to gather information. The SRTP will look at the existing conditions, budget, constraints, etc.; it is a basic document for planning activities.
- Items discussed and took action at the Commission meeting the night before were both the IVT fixed route and the ADA Paratransit service. Both contracts were awarded to First Transit.
- At the Strategic Planning Workshop it was discussed and agreed that staff would begin to work on a competitive bid for the Dial-A-Ride services. Staff will start to develop a scope of work beginning September/October timeframe, with an adopted contract for July 1, 2012. All current DAR contracts should be extended until June 30, 2012. Staff would like to develop a committee with representatives from each of the cities.

Mr. Baza had the following announcements and updates:

- Mr. Baza introduced and welcomed new employee David Salgado. He stated that Mr. Salgado recently graduated from San Diego State University, Imperial Valley Campus with a Master's Degree in Public Administration and that he is going to be an asset to ICTC.
- Another item that was important to Commissioners and City Managers during the Strategic Planning session was that ICTC should be more visible by making presentations to the community. Mr. Baza said that he will create a presentation that will be able to be used by himself or Commissioners if necessary.
- ICTC along with SCAG and IVEDC will be having an open house in July or August.
- In regards to the Local Transportation Authority (LTA), there is interest by member cities to bond for the next 20 years. All cities seem interested and the LTA Board will be the approving body of bond financing. Ms. Williams mentioned that if there will be any updates or changes to the 5 year expenditure plan they must also be approved by the LTA Board.
- There were 3 names submitted to the LTA Board for the Oversight Committee. Those individuals are Robertta Burns, former CEO for the County of Imperial; John Lau, Vice

President of Business Services at IVC; and Harry Orfanos, retired former Director of Public Works.

- Chair Atondo commended staffs efforts for the bus stop workshops.

5. Caltrans Updates / Announcements

Mr. Medina had the following announcements and updates:

- Mr. Medina requested some feedback as to how to discuss the delivery of projects. Whether to meet individually with the cities or at the TAC meeting. There was consensus that they should be discussed at the TAC because many of the agencies have similar projects and the TAC forum is a good way to share ideas, however if an agency has questions they should meet separately. Ms. Martins stated that Caltrans offered them an office space at the local maintenance yard on Adams Ave. Caltrans staff will be available twice a month to assist agencies with all their questions. Mr. Baza stated that ICTC offices are also available to Caltrans if they need to meet with agencies.
- Mr. Medina stated that there have been difficulties clearing the environmental process and with Right of Way for the bridge project on Forrester Rd. Mr. Medina suggested that ICTC write a letter of support.
- Invoicing is keeping Caltrans local assistance staff very busy.
- Discretionary grants were due May 25, 2011.
- There will be a Call For Projects and training for the Federal Safe Routes to School program. Applications are due July 15, 2011. A review committee will need to be formed. It was requested that ICTC staff be a part of the review committee.
- For all other updates you can access the local assistance portion of the Caltrans website. Mr. Medina stated that he will try and keep updates focused on project specific items.
- Mr. Medina provided TAC members with an updated Local Assistance Obligation Plan, dated 5/25/11. He went down the list and updated agencies on their specific projects.

6. The next meeting for the ICTC TAC is scheduled for June 23, 2011 at the IID Water Control Conference Room at 10:00 a.m.

Meeting adjourned at 11:35 a.m.