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December 2, 2011



SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL AGENDA

DATE: Wednesday, December 7, 2011
TIME: 10:00 a.m. – 12:00 p.m.
LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: Mike Hack

Vice-Chair: Rebecca Sanchez

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Approval of Minutes of October 5, 2011 *ACTION*
3. CTSA Reports DISCUSSION
4. Operator Reports DISCUSSION
5. General Discussion DISCUSSION
6. Adjournment

For questions or comments, please call Cristi Lerma or David Salgado at 760-592-4494, or email at cristilerma@imperialctc.org and davidsalgado@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

DRAFT MINUTES

October 5, 2011

Present

Voting Attendees:

Michael L. Hack	Consumer Chair (Chair)
Rebecca Sanchez	Area Agency on Aging (Vice Chair)
Heddy McNeer	Consumer
Kathi Williams	CTSA – ICTC
David Salgado	CTSA – ICTC
Jose Meza	ARC – Imperial Valley

Non-Voting Attendees:

Mark Baza	ICTC
Cristi Lerma	ICTC
David Jones	IVT/Calexico Dial-A-Ride
Marv Balin	IVT/Calexico Dial-A-Ride

1. Chair Hack called the meeting to order at 10:05 am. A quorum was present. Introductions were made.
2. Minutes adopted for September 7, 2011. **(McNeer/Sanchez) Motion Carried.**
3. Reappointment of Voting Positions
 - A motion was made to extend the terms for *Heddy McNeer, Mike Hack* and *David Salgado* from November 2011 to November 2014. **(Williams/Sanchez) Motion Carried.**
4. Installation of Officers
 - A motion was made to appoint *Mike Hack* as the Chair and *Rebecca Sanchez* as the Vice-Chair for fiscal year 2011-12. **(Williams/Salgado) Motion Carried.**
5. CTSA Reports
 - Mr. Salgado and Ms. Williams had the following updates:
 - The City of Imperial installed bus stop shelters on La Brucherie and Aten Roads. The installation of 2 benches is still pending; however the shelters are very nice.
 - Both Mr. Salgado and Ms. Williams attended the Cal Act Conference in Berkeley, CA in September. An ADA Roundtable attended by agencies from throughout the State and a tour of a zero emission hydrogen fuel cell bus for AC Transit in Oakland were attended by Mr. Salgado.

- Both Mr. Salgado and Ms. Williams took a tour of the Gillig bus factory in Hayward, CA. The Gillig factory produces all their brand of buses in-house from start to finish.
- ARC was awarded the FTA 5310 grant for FY 2010-11. The funds will be programmed into the RTIP in about 3 months.
- The Triennial Audit was presented to the Commission by Derek Wong of PMC. The Commission approved the transmittal of the audit to CALTRANS. There were no significant issues.
- The Consolidated Dial-A-Ride RFP process is underway. Cities that are participating are Brawley, Calexico, El Centro and Imperial. Cities will still be able to choose to opt out after reviewing the proposals.
- The draft report for the Short Range Transit Plan's evaluation of the transit system will be available soon. Operators and member agencies will be asked to comment on the report.
- ICTC staff continues to receive and process large amounts of ADA applications for IVT Access.
- The Passenger Statistical Sampling project was presented by Dr. Parker of Rea and Parker Associates. The Commission approved the project and directed staff to forward the report to the Federal Transit Administration. The report estimates that there are over 950,000 passengers on Imperial Valley Transit yearly.
- ICTC is going out to bid for 2 hybrid vehicles for staff use.

6. Operator Reports

- Mr. Balin stated that the new IVT Access reservation system Trapeze is working well. He said that staff continues to learn more about its features. In an emergency such as the recent power outage, staff logs everything manually and inputs it into the system as soon as electricity is restored.
- Mr. Salgado stated that he rode along with the Med-Express bus to San Diego recently and that the service continues to provide patients accessibility to medical facilities in San Diego.
- Mr. Hack inquired as to when the Dial-A-Ride would be providing service on Saturdays again. Ms. Williams stated that staff has informed cities to communicate with their contractors.
- Mr. Balin indicated that a survey was conducted on the Calexico Dial-A-Ride that was requested by Calexico City Council. Overall the City of Calexico wanted to see if there is a need to reduce service hours on Sunday. City staff will review the surveys and let IVT know of the results.
- Ms. Williams asked if the El Centro Dial-A-Ride was currently experiencing wheelchair capacity issues. Mr. Meza indicated that the service was full. Ms. Williams indicated that the ICTC staff are receiving calls regarding lack of access on the El Centro Dial-A-Ride. ICTC staff will request a meeting with City staff to relay concerns and comments.
- Ms. Williams stated that as a result of the Triennial Audit, it was revealed that there are some farebox issues with the West Shores Dial-A-Ride. A meeting with the contactor will be scheduled soon to further discuss the concerns.
- Mr. Balin stated that there are plenty of new IVT Access brochures available and encouraged SSTAC members to take some back to their agencies.

7. General Discussion

- Ms. Sanchez stated that the Senior Directory will be coming out in November. Only hard copies will be available.

8. Adjournment

- Meeting adjourned at 11:05 a.m.