I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS
   A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. APPROVAL OF CONSENT CALENDAR

   A. Approval of Management Committee Draft Minutes: February 11, 2015  Pages 4-15
   B. Receive and File:
      1. ICTC Board Draft Minutes: February 25, 2015
      2. ICTC Draft TAC Minutes: January 22, 2015

V. REPORTS

   A. ICTC Executive Director
      • See attached Executive Director Report on page 17
   B. Southern California Association of Governments
   C. California Department of Transportation – District 11
   D. Committee Member Reports

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL
VI. DISCUSSION CALENDAR

A. 8th Annual Renewable Energy Summit - Page 21  
B. General Assembly and Economic Summit - Page 24  
C. Local Transportation Authority Update - Page 26

VIII. NEXT MEETING DATE AND PLACE

A. The next meeting of the Management Committee is currently scheduled for Wednesday, April 8, 2015 at 10:30 a.m., at the City of Brawley, Brawley, CA.

IX. ADJOURNMENT

A. Motion to Adjourn
IV. APPROVAL OF CONSENT CALENDAR

A. APPROVAL OF MANAGEMENT COMMITTEE DRAFT MINUTES: FEBRUARY 11, 2015

B. RECEIVE AND FILE:

1. ICTC BOARD DRAFT MINUTES:
   FEBRUARY 25, 2015

2. ICTC TAC MINUTES:
   JANUARY 22, 2015
IMPERIAL COUNTY TRANSPORTATION COMMISSION
MANAGEMENT COMMITTEE
DRAFT MINUTES OF February 11, 2015
10:30 a.m.

VOTING MEMBERS PRESENT:
City of Brawley  Rosanna Bayon Moore (Chair)
City of Calipatria  Rom Medina
City of Calexico  Richard Warne
City of El Centro  Ruben Duran
City of Holtville  Nick Wells
City of Imperial  Marlene Best
County of Imperial  Bill Brunet

STAFF PRESENT:  Kathi Williams, Virginia Mendoza, Cristi Lerma, David Salgado

OTHERS PRESENT:  Sam Amen and Luis Medina; Caltrans, Grace Connor; City of El Centro, Tomas Oliva; SCAG, AT Stoddard; LSC Consulting (on the phone), Will Calves; AECOM (on the phone)

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, February 11, 2015 together with staff reports and related documents attached thereto and incorporated therein by reference.

I.  CALL TO ORDER AND ROLL CALL
Chair Bayon Moore called the Committee meeting to order at 10:45 a.m.  Roll call was taken.  Introductions were made.

II.  EMERGENCY ITEMS
A.  There were none.

III.  PUBLIC COMMENTS
A.  There were none.

IV.  CONSENT ITEMS
A motion was made by Wells seconded by Medina to approve consent items 4A through 4D.  Motion carried unanimously.

A.  Approved ICTC Management Committee Minutes for January 14, 2015
B.  Received and filed:
1. ICTC Board Draft Minutes for January 28, 2015
2. ICTC SSTAC Minutes for January 7, 2015

C.  LTF (SB821), Article 3, Bicycle and Pedestrian Project Distribution List, Fiscal Year 2014-15
   2. Authorized the claimant agencies to file Article 3 Claims for the approved amount.
D. Transportation Development Act (TDA) and Miscellaneous Fiscal Audits for FY 2013-14

1. Received and file the Transportation Development Act and other fiscal audits for the Imperial County Transportation Commission, for FY 2013-14.
2. Directed staff to transmit the fiscal audits to the State Controller’s Office.

V. REPORTS

A. ICTC Executive Director

Ms. Williams had the following updates. All items were also made available on page 104 of the agenda.

- The Unmet Transit Needs (UTN) Hearing is scheduled for February 12, 2015 at 3:30 p.m. at the IID Board Room in El Centro. The Cities of Calexico, El Centro, Holtville, Imperial and Westmorland will make up the UTN panel.
- An IVT RIDE Paratransit Coordinating Committee (PCC) will be meeting quarterly before the TAC meeting at ICTC. The first meeting was held on January 22, 2015. The next meeting is scheduled for April 23, 2015 at 9 a.m.

B. Southern California Association of Governments (SCAG)

Mr. Oliva had the following updates:

- The SCAG Regional Conference and General Assembly will be held at the JW Marriott in Palm Desert on May 7-8, 2015.
- On March 13-14, 2015 there will be an Aviation Task Force at the Navy Base and tour of the Maquiladora; if interested please Tomas know.
- A Joint Policy meeting was held where the development and framework of the next RTP/SCS was discussed.

C. Caltrans Department of Transportation – District 11

Mr. Amen had the following updates:

- Ross Cather began his new position in Engineering Services Division.
- Laurie Berman will be in Imperial County on Thursday, February 12, 2015 for the Caltrans Employee Appreciation Event in Brawley and for the State of the County Address later that day.
- Projects updates:
  - I-8 at Dogwood Project, the structure is being built on the outside and there are still ongoing meetings with IID.
  - SR-98 Widening Project, currently in the ROW phase, some issues still unresolved with the Post Office and Union Pacific Railroad, project is moving along.
  - I-8 CRCP Pavement Project, Three projects on I-8 at various locations to replace concrete pavement with long-life pavement. Traffic will be detoured as necessary to complete work. Design 95% Complete, with tentative schedule of April 2015, HQ Advertised, September 2015, HQ Award, October 2015, Construction Begins, Late 2015, Construction Ends, February 2017. 3 years construction for this project.
  - The Brawley Bypass Landscaping project is 50% complete.
  - SR-7 Project is currently in Construction.
  - Staff working on the Heber Sidewalk and Pedestrian Improvements Project is currently working on finalizing the agreement between Caltrans and ICTC.
  - Caltrans has 2 asphalt repaving project currently in Imperial County: I-8 from Forrester to Dogwood (12 Miles) and SR-111 from Brawley Bypass to 16 miles north. Both projects will be advertising soon.

Mr. Medina had the following Local Assistance updates:
ATP Program deadline to Caltrans is March 30, 2015 for the May 27-28, 2015 CTC meeting in Fresno.

The LPP 15-01 Local Assistance Procedures Manual (LAPM) Chapter 10 “Consultant Selection” has been updated. The link to the update can be found at http://www.dot.ca.gov/hq/LocalPrograms/lam/prog_p/ch10.pdf

Notice to proceed should be transmitted electronically

There was a notice of the proposed rulemaking on National Highway System (NHS) and comments are due by April 6, 2015.

Upcoming trainings:
- Procuring A&E Contracts – March 10, 2015 from 8:00 to 5:00 p.m. at Caltrans District 11 with videoconferencing at the ICTC offices.
- ATP Training: Disadvantaged Communities – March 12, 2015 from 8:00 a.m. to 4 p.m. at the Caltrans District 11 offices.
- ATP Training: Cycle 2 Call for Projects – April 21, 2015 from 8:00 a.m. to 5:00 p.m. at the Caltrans District 11 offices with videoconferencing at the ICTC offices.
- Federal Aid series – May 18-22, 2015 at the Caltrans District 11 region. Time and location will be announced at a later time.

The Local Assistance Obligation Plan was reviewed.

D. Committee Member Reports
- Ms. Bayon Moore inquired if other agencies were supporting the airport item. The general consensus was that yes, the agency will continue to support SeaPort Airlines and/or, that the agency will continue to support Essential Air Services funding for Imperial County. Comments and/or letters of support are due to the Department of Transportation on Friday, February 13, 2015.

VI. ACTION CALENDAR

A. Americans With Disabilities Act (ADA) Paratransit Certification and Eligibility Process Review, Demand Management and Growth Assessment Project

The consultants, AT Stoddard and Will Calves provided a thorough presentation over the phone, with the assistance of a PowerPoint presentation at the meeting. Changes are expected to occur in steps within 6-12 months. The mobility manager position will be used to administer this program.

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval after public comment, if any:

2. Directed staff to implement Phase 1 of the Paratransit Certification and Eligibility Process Review.

A motion was made by Best seconded by Duran, Motion carried unanimously.

B. Pedestrian and Bicycle Transportation Access Study of the California/Mexico Land Ports of Entry

Ms. Mendoza provided a thorough presentation of the Pedestrian and Bicycle Transportation Access Study of the California/Mexico Land Ports of Entry. The study was also presented.
to the SANDAG Cobro Committee and will be presented to the SANDAG Board in March. ICTC is the lead agency and therefore requires approval.

It was requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval after public comment, if any:


A motion was made by Wells seconded by Best, **Motion carried** unanimously.

**VIII. NEXT MEETING DATE AND PLACE**

The next meeting of the Management Committee will be held on **March 11, 2015** at the City of Westmorland, Westmorland, CA.

**IX. ADJOURNMENT**

A. Motion to adjourn by Warne/Best. Motion Carried. Meeting adjourned at 12:08 p.m.
IMPERIAL COUNTY TRANSPORTATION COMMISSION
DRAFT MINUTES FOR FEBRUARY 25, 2015
6:00 p.m.

VOTING MEMBERS PRESENT:

City of Calexico  Maritza Hurtado
City of El Centro  Sedalia Sanders
City of Holtville  James Predmore (Vice-Chair)
City of Imperial  Mark Gran
City of Westmorland  Lawrence D. Ritchie
Jack Terrazas  County of Imperial

NON-VOTING MEMBERS PRESENT:

Caltrans District 11  Laurie Berman

STAFF PRESENT:  Mark Baza, Kathi Williams, Virginia Mendoza, David Salgado, Cristi Lerma, Michelle Bastidas

OTHERS PRESENT:  Sam Amen, Marcelo Peinado: Caltrans; Seth Torna: Parsons Brinkerhoff; Katherine Turner: County of Imperial; Joanna Smith Hoff: IID; Guillermo Calves: AECOM; AT Stoddard III: LSC; Tomas Oliva: SCAG;

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday February 25, 2015 together with staff reports and related documents attached thereto and incorporated therein by reference.

I.  CALL TO ORDER AND ROLL CALL

Vice-Chair Predmore called the Commission meeting to order at 6:13 p.m. Roll call was taken.

II.  EMERGENCY ITEMS

A.  A motion was made by Terrazas, seconded by Ritchie to add action item, “Authorize the Executive Director to sign a letter of support in favor of the IID’s Petition for Modification of Revised Water Rights Order 2002-13,” Motion Carried.

Assistant County Counsel Katherine Turner and Assistant Counsel Joanna Smith Hoff were present to answer legal questions and encourage the Commission’s participation. They stated that it has been a decade since the execution of the QSA with no action. IID files a petition with the state board to recognize the order and for cooperation. The state asked that IID provide a workshop for public participation. IID is encouraging the public’s support at the workshop and in the form of support letters. The workshop is scheduled for March 18, 2015 in Sacramento.

A motion was made by Gran, seconded by Ritchie to: Authorize the Executive Director to sign a letter of support in favor of the IID’s Petition for Modification of Revised Water Rights Order 2002-13, Motion Carried.

III.  PUBLIC COMMENTS

There were none.

IV.  APPROVAL OF CONSENT CALENDAR

A motion was made by Terrazas and seconded by Sanders to approve the consent calendar, Motion carried.

A.  Approved ICTC Board Draft Minutes: January 28, 2015

T: Projects\ICTC\2015\February\M022515
B. Received and Filed:
1. ICTC Management Committee Minutes February 11, 2015
2. ICTC TAC Draft Minutes: January 22, 2015
3. ICTC SSTAC Minutes: January 7, 2015

C. LTF (SB821), Article 3, Bicycle and Pedestrian Project Distribution List, Fiscal Year 2014-15
2. Authorized the claimant agencies to file Article 3 Claims for the approved amount.

D. Transportation Development Act (TDA) and Miscellaneous Fiscal Audits for FY 2013-14
1. Received and file the Transportation Development Act and other fiscal audits for the Imperial County Transportation Commission, for FY 2013-14.
2. Directed staff to transmit the fiscal audits to the State Controller’s Office.

V. REPORTS

A. ICTC Executive Director
Mr. Baza and staff had the following announcements:
- The FY 2015-16 Unmet Transit Hearing was held on February 12th. Commissioners James Predmore and Sedalia Sanders served as the Panel Members at the hearing. Verbal and written testimony was submitted into the record, with positive feedback and concerns and/or recommendations. The next meeting is scheduled for March 12, 2015 at 3:30 p.m. at the IID Board Room in El Centro.
- The Auditor (Oscar G. Armijo, CPA) is currently finalizing the FY 2013-14 audit. The LTA Local Taxpayer Supervising Committee (LTSC) will meet in late February/early March to review the audit with a recommendation to the LTA Board for the March meeting.
- While attending the National Association of Regional Councils Conference in Washington D.C. on February 8-10, 2015, Mr. Baza met with Congressional representatives of the Transportation and Infrastructure Committee and the Senate Environment and Public Works Committee to promote a 6 year transportation bill.
- On February 13, 2015, Mr. Baza attended a US Administration General Services (GSA) tour of the San Ysidro Land Port of Entry and had a Roundtable discussion with Administrator Dan Tangherlini in San Diego to review Phase 1 Construction of the Calexico West Port of Entry Expansion Project.
- A full Executive Director report is located on page 107 of the agenda.

B. Southern California Association of Governments (SCAG)
Mr. Oliva had the following announcements:
- SCAG will be celebrating their 50th Anniversary this year on May 7-8, 2015 at their Regional Conference and General Assembly in Palm Desert. Ms. Cheryl Viegas-Walker (El Centro) is the upcoming SCAG President and Mr. Oliva encouraged all cities to attend and support Ms. Viegas-Walker.
- SCAG will be touring the Imperial County on March 13-14, 2015.
- The next Regional Council meeting is March 5th.
- Sustainability awards are due to SCAG soon. If you have any projects that would qualify Mr. Oliva is available for questions or for assistance.
C. California Department of Transportation (Caltrans)
   - Ms. Berman stated that there has been a change in staffing for the Imperial County region. Bill Figge is still in Sacramento on assignment as the Deputy Director, state level, and should return in April. Marcelo Peinado is the Deputy District Director for Traffic Operations and is replacing Ross Cather in Imperial County. Sam Amen will stay in Imperial County.
   - A full report of Caltrans updates can be found on page 113 of the agenda.

D. Commission Member Report
   - Ms. Sanders stated that the Imagine Awards are taking place on March 26, 2015. She also thanked staff for their outreach efforts for the UTN hearing.
   - Mr. Ritchie thanked Caltrans and members of the Commission for their efforts and support for the installation of the stoplight in Westmorland.
   - Mr. Terrazas reminded all to attend the SCAG General Assembly in May.
   - Mr. Gran stated that Dogwood and Aten Roads will be closed for 30 days for the installation of a stoplight.
   - Mr. Predmore stated that he attended his first SCAG policy committee and he really enjoyed it.

VI. ACTION CALENDAR

A. Americans With Disabilities Act (ADA) Paratransit Certification and Eligibility Process Review, Demand Management and Growth Assessment Project

ICTC Management Committee met on February 11, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:

2. Directed staff to implement Phase 1 of the Paratransit Certification and Eligibility Process Review.

A motion was made by Gran and seconded by Ritchie, Motion Carried unanimously.

B. Pedestrian and Bicycle Transportation Access Study of the California/Mexico Land Ports of Entry

ICTC Management Committee met on February 11, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:


A motion was made by Gran and seconded by Sanders, Motion Carried unanimously.

VII. DISCUSSION CALENDAR

A. Strategic Planning Workshop and Goals for Pursuing Non-Transportation Issues and Programs

At the last meeting, Mr. Baza was asked to obtain some information from legal counsel and come back to the Commission. At this meeting, Mr. Baza reported back to the Commission after meeting with counsel, indicating that special legislation is not
considered necessary unless the JPA entities are pursuing issues or programs beyond their (City/County/IID) current authority; a COG can be developed through a JPA agreement by all participating entities of the agreement; the JPA agreement should be collaboratively developed among proposed member agencies and respective legal counsels; to identify the member agencies and voting structure; to define the authority of the COG, such as, Policy Making Board or Advisory Board; to define staff role and cost sharing agreement; cost-sharing plan could identify agreement with ICTC that proposed staff person and related costs would work within the ICTC organizational structure. In summary, developing a JPA agreement for the COG is a viable option but will require a working dialogue and support amongst all of the proposed member agencies.

Direction was given to Mr. Baza to explore the concept of creating a COG with the City/County Managers Association (CCMA) to discuss and bring back CCMA recommendations and for adoption of the Strategic Planning Report to the Commission at the March meeting.

VIII. NEXT MEETING DATE AND PLACE

A. The next meeting of the Imperial County Transportation Commission will be held on Wednesday, March 25, 2015 at 6:00 p.m., at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

IX. ADJOURNMENT

Meeting adjourned at 7:52 p.m.
TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES
January 22, 2015

Present:
Yazmin Arellano City of Brawley
Nick Servin City of Calexico
Abraham Campos City of El Centro
Alex Chavez City of Holtville
Nick Wells City of Holtville
Gracie Hauvermale City of Imperial
Joel Hamby City of Westmorland
William Brunet County of Imperial

Others:
Mark Baza ICTC
Virginia Mendoza ICTC
Cristi Lerma ICTC
David Salgado ICTC
Luis Medina Caltrans
Rob Owen Caltrans
Tomas Oliva SCAG
Carlos Flores The Holt Group

1. The meeting was called to order by Chair Wells at 10:10 a.m. A quorum was present. Introductions were made.

2. A motion was made to adopt the minutes for December 18, 2014. (Brunet/Servin) Motion Carried.

3. Election of Chair and Vice Chair positions

   A motion was made to appoint the County of Imperial as the Chair for 2015 (Servin/Arellano) Motion Carried.

   A motion was made to appoint the City of Imperial as the Vice-Chair for 2015 (Hamby/Servin) Motion Carried.
4. Pedestrian & Bicycle Transportation Access Study Draft Final Report

Since December 2013 the Imperial County Transportation Commission (ICTC) in close coordination with Caltrans and the San Diego Association of Governments (SANDAG), have been studying infrastructure needs of pedestrians and bicyclists along all 6 land ports of entry between California and Baja California. The study also included the participation of local, state, and federal agency representatives and community members.

The goal of this study is to improve the travel experience for people walking or bicycling across the California/Baja California border, seeking to make trips safer, easier, and more comfortable around the six land ports of entry (POEs). The results of the study describe the current conditions at 6 POEs and provide a list of 96 recommended projects and policies. Design guidelines for bicycle and pedestrian-friendly border crossings were developed. Additionally, projects identified in the study will be considered during the California-Baja California Border Master Plan Update process.

The study included extensive outreach efforts that took place over ten months in multiple locations along the California/Baja California border. The study team also conducted an existing conditions analysis and assessment of pedestrian and bicycle conditions at each port. Findings from the community and public involvement phase of the study shaped the development of the existing conditions review, resulting in a user-focused approach to the existing conditions assessment. The study also includes future conditions of the POEs, origin and destination survey, list of recommended projects, and funding strategies for implementation of the proposed projects.

The public review period of the document began on Friday, January 16th and will conclude Friday, February 6th. The draft final report will be presented to ICTC and SANDAG; however, the study will only be considered by ICTC for adoption. The report will be presented for review and consideration for adoption at the ICTC Commission meeting of February 25, 2015.

ICTC staff request that the Technical Advisory Committee recommend and submit the attached Draft Final Report to the ICTC Management Committee for review and recommendation to forward onto the Commission to:


A motion was made by Wells and seconded by Servin, Motion Carried unanimously.

5. ICTC Updates / Announcements
   a. Transit Updates
      - IVT Ride began operations in Calexico and Imperial on October 1, 2014; in West Shores on December 1, 2014 and in Brawley on January 2, 2015. Operations in all cities are going smoothly only dealing with adjustments.
      - The Unmet Transit Needs Hearing is scheduled for February 12, 2015 at 3:30 p.m. at the IID Board Room in El Centro.
   b. Other
      - The 2015 FTIP Amendment #4 was submitted to SCAG. Agencies with projects in Amendment #4 are the Cities of Brawley, Calexico, El Centro, the County of Imperial and ICTC. As soon as the FHWA approves the amendment, cities can proceed with their RFA.
      - LTA Bond participating agencies approved a resolution for a 6th
Supplemental Indenture.
- Funds need to be identified to proceed with improvements for Calexico West Port of Entry Phase I to add new lanes to the west, and for Calexico East Port of Entry toll lanes.
- An Imperial / Mexicali Binational Alliance Meeting is scheduled for February 12th in Mexicali, B.C.

6. Cities and County Planning / Public Works Updates:
   - Mr. Servin stated that GSA is very active with Calexico and IID; construction of Cesar Chavez Blvd., 2nd phase of the Gran Plaza, Anza Rd, water line to Grant Ave. and the New River Bridge is going out to bid soon.
   - The County of Imperial issued a Notice to Proceed for one of their projects.
   - The City of Westmorland is moving forward with their traffic signal.

7. SCAG Updates / Announcements
   - The SCAG Regional Conference and General Assembly will be held at the JW Marriott in Palm Desert on May 7-8, 2015.
   - The Aerial Imagery project is in progress, a final product will be available in March/April 2015.
   - Staff is currently in the process of selecting a consultant for the Imperial County State Route to School Master Plan. A final product is scheduled for the end of 2015.
   - Mr. Oliva is appreciative for the growth forecast data and land use data obtained that will be used for the RTP/SCS.
   - A SCAG staff retreat was held last week. The Red Hill Marina in Salton Sea, Gran Plaza in Calexico and the Cathedral in Mexicali were all visited.
   - A 2050 Vision will be done by the City of El Centro with the guiding principle similar to the SCS. If your city would like to do something similar, SCAG can be helpful.

8. Caltrans Updates / Announcements
   - Mr. Medina provided the following Caltrans updates:
     - ATP Program deadline to Caltrans is March 30, 2015 for the May 27-28, 2015 CTC meeting in Fresno.
     - The LPP 15-01 Local Assistance Procedures Manual (LAPM) Chapter 10 “Consultant Selection” has been updated. The link to the update can be found at http://www.dot.ca.gov/hq/LocalPrograms/lam/prog_p/ch10.pdf
     - Notice to proceed should be transmitted electronically
     - There was a notice of the proposed rulemaking on National Highway System (NHS) and comments are due by April 6, 2015.
     - Upcoming trainings:
       - Procuring A&E Contracts – March 10, 2015 from 8:00 to 5:00 p.m. at Caltrans District 11 with videoconferencing at the ICTC offices.
       - ATP Training: Disadvantaged Communities – March 12, 2015 from 8:00 a.m. to 4 p.m. at the Caltrans District 11 offices.
       - ATP Training: Cycle 2 Call for Projects – April 21, 2015 from 8:00 a.m. to 5:00 p.m. at the Caltrans District 11 offices with videoconferencing at the ICTC offices.
       - Federal Aid series – May 18-22, 2015 at the Caltrans District 11 region. Time and location will be announced at a later time.
     - The Local Assistance Obligation Plan was reviewed.
9. General Discussion / New Business
   - Mr. Campos asked if ICTC had a process if Imperial County 100% obligates. Ms. Mendoza stated that projects programmed in out years can capture redistribution funds with a PSP to Caltrans.

10. Meeting adjourned at 11:25 a.m. (Hamby/Arellano) Motion carried.
V. REPORTS

A. ICTC EXECUTIVE DIRECTOR
Memorandum

Date: March 2, 2015
To: ICTC Management Committee
From: Mark Baza, Executive Director
Re: Executive Director’s Report

The following is a summary of the Executive Director’s Report for the Committee meeting of March 11, 2015.

1. **FY 2015-16 Unmet Transit Needs Hearing:** The FY 2015-16 Unmet Transit Hearing was held on February 12th. Commissioners James Predmore and Sedalia Sanders served as the Panel Members at the hearing. Verbal and written testimony was submitted into the record, with positive feedback and concerns and/or recommendations. The next meeting is scheduled for March 12, 2015 at 3:30 p.m. at the IID Board Room in El Centro.

2. **Local Transportation Authority Annual Financial Audit for Fiscal Year June 30, 2014:** The Auditor (Oscar G. Armijo, CPA) is currently finalizing the FY 2013-14 audit. The LTA Local Taxpayer Supervising Committee (LTSC) will meet in March to review the audit with a recommendation to the LTA Board for the March meeting.

3. **8th Annual Renewable Energy Summit:** On Friday, March 13, 2015 on Day 3 of the Renewable Energy Summit there will be presentations led by SCAG, ICTC and the Center for Sustainable Energy on the Local and Regional Transportation Initiatives. See attached flyer and registration form.

4. **SAVE THE DATE for ICTC’s General Assembly and Economic Summit:** ICTC is collaborating with IVEDC to have a combined General Assembly and Economic Summit on the evening of April 30th and morning of May 1st. Staff is currently working on securing the location. Invited speakers are Assemblymember Eduardo Garcia, representing California’s 56th Assembly District and Commissioner Jim Madaffer, California Transportation Commission. Further details will be provided under the discussion calendar on the agenda.

5. **California HERO Program:** To date, the cities of Brawley, Calipatria, El Centro, Holtville, Imperial and the County of Imperial have adopted resolutions to participate in the California HERO program. For Imperial Valley, the California HERO program is administered by Western Riverside Council of Governments (WRCOG) and ICTC. The cities of El Centro and Brawley were launched in May 2014 and the County of Imperial launched in November 2014. Attached is an update on HERO activities that are occurring in the County of Imperial, and the cities of Brawley and El Centro. The report describes the number of applications received and approved since their launch. Calexico, Calipatria and Holtville are expected to launch in March 2015. On Feb. 4th the City of Imperial took action to approve their participation and is expected to launch in July 2015. The City of Westmorland will soon consider action to participate in the program.
6. **Downtown Calexico West Port of Entry:** Congress authorized $98 million for Phase 1 of the port expansion. The U.S. General Services Administration (GSA) will be developing construction bid documents. Phase I construction is scheduled to begin in August 2015 with completion in January 2018. GSA will be hosting a Community Representative Committee Meeting on Wednesday, March 11th at 1:00 PM at the Carnegie Technology Center, located at 420 Heber Avenue in the City of Calexico. GSA will be discussing the schedule for Phase I.

7. **Calexico East/Mexicali II Port of Entry Proposed Binational Toll Pilot Project:** The Executive Director has been working with the County of Imperial, the private/non-profit group – “Safer Communities,” and U.S. federal agency staff toward our local effort to prepare for a successful proposal to the U.S. CBP and GSA to implement a toll pilot project that would pay for the port expansion infrastructure and required CBP staffing. In October 2014, the U.S. government released new regulations under Section 559 that would allow for proposals to complete land port of entry improvements using a public-private partnership (P3) model and toll pilot project as the financing mechanism. A proposal must include project specific details about the infrastructure improvements required and costs, operations and maintenance costs, CBP staffing costs, and a toll feasibility analysis. To this end, the ED worked with Safer Communities to prepare a proposal that would address all elements required by the U.S. government. A proposal was submitted by Safer Communities with support by the County of Imperial and ICTC before the December 23, 2014 CBP deadline. Response from CBP is expected in early summer 2015.

8. **Imperial –Mexicali Binational Alliance:** The Alliance meeting was hosted in Mexicali at the Comisión de Desarrollo Económico de Mexicali (CDEM) offices on February 12, 2015. Presentations and discussions covered updates for the following: Calexico East/Mexicali II Toll Pilot Project; California/Baja California Border Master Plan; Intermodal Mexico – Mexicali Rail Terminal; Calexico and Mexicali’s New River Projects; Cali-Baja Mega Region; and, California/Baja California Pedestrian and Bicycle Transportation Access Study. The next meeting is scheduled for April 9, 2015 in Heber, CA.

9. **IVT RIDE Update:** IVT RIDE service began operations in the Cities of Calexico and Imperial October 1, 2014; in the West Shores community on December 1, 2014; and, in the City of Brawley on January 2, 2015. Several Public Outreach Workshops were held in each of the four communities before the service began. ICTC staff are overseeing the implementation and conducted the first Paratransit Coordination Committee for the participating agencies on January 22, 2015. The next meeting is currently scheduled for April 23, 2015. Staff is continuing Public Outreach Workshops on an as needed basis. Staff also implemented the no show/late cancellation policy on March 1, 2015.

10. **California / Baja California Pedestrian and Bicycle Transportation Access Study:** The Study is focused on the California-Baja California border region, and access to/from the six existing Ports of Entry (POEs). The draft final report was presented to ICTC Management Committee on February 11, 2015 and the final report was adopted by the Commission on February 25, 2015. A copy of final report is on the ICTC website at [http://www.imperialctc.org/border-study/](http://www.imperialctc.org/border-study/).

11. **The San Diego State University / Imperial Valley College Transit Shuttle Analysis:** A Memorandum of Understanding between SCAG and ICTC was executed on December 19, 2013. The Transit Shuttle Analysis will assess the feasibility of an inter-college shuttle service in Imperial County. ICTC and SCAG staffs are working with both Imperial Valley College and San Diego State University staff to make final edits on the scope of work prior to the release of the RFP.

12. **Imperial County Regional Safe Routes to School (SRTS) Masterplan:** The Imperial County Safe Routes to School (SRTS) Regional Masterplan Request for Proposals (RFP) was released by the Southern California Association of Governments (SCAG) in October 2014. 5 proposals were received by SCAG and were reviewed and evaluated in cooperation with ICTC. The project is funded by the Community Based Transportation Planning (CBTP) program administered by Caltrans. The local match was provided by the Southern California Association of Governments (SCAG) from the Sustainability Grant program. SCAG has administered the consultant procurement process and will continue to be a partner with ICTC during project completion. A notice to proceed should be issued in the coming month with project kickoff March 2015.
13. **Meetings attended on behalf of ICTC:**

- **February 8-10, 2015:** 2015 National Association of Regional Councils Conference and legislative meetings with Congressional representatives of the Transportation and Infrastructure Committee and the Senate Environment and Public Works Committee in Washington D.C.
- **February 12, 2015:** Imperial – Mexicali Binational Alliance (IMBA) at the CDEM offices in Mexicali
- **February 12, 2015:** Unmet Transit Needs Hearing at the IID Board Room in El Centro
- **February 13, 2015:** US General Services Administration (GSA) tour of the San Ysidro Land Port of Entry and Roundtable discussion with Administrator Dan Tangherlini in San Diego to review Phase 1 Construction of the CalexicoWest Port of Entry Expansion Project
- **February 20, 2015:** Mobility 21 Board Meeting and Regionwide CEO’s Meeting at the Metro Offices in Los Angeles
- **February 23, 2015:** Overall Economic Development Commission (OEDC) Meeting in El Centro
- **February 23, 2015:** Imperial County Comprehensive Economic Development Strategy (CEDS) Committee Meeting in El Centro
- **February 26, 2015:** CalVans TAC Meeting, Conference Call
- **February 27, 2015:** SANDAG Borders Committee in San Diego
- **February 27, 2015:** Self Help Counties Coalition (SHCC), Conference Call
VI. DISCUSSION CALENDAR

A. 8TH ANNUAL RENEWABLE ENERGY SUMMIT
<table>
<thead>
<tr>
<th>Time</th>
<th>Event</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:30 AM</td>
<td>Registration &amp; Continental Breakfast</td>
</tr>
<tr>
<td>9:05 AM</td>
<td>HERO Program Presentation</td>
</tr>
<tr>
<td>9:45 AM</td>
<td>Local and Regional Transportation Initiatives</td>
</tr>
<tr>
<td></td>
<td>Barbara Spoonhour, Director of Energy and Environmental Programs, Western Riverside Council of Governments</td>
</tr>
<tr>
<td>11:30 AM</td>
<td>Hydroelectric Power Generation Presentation</td>
</tr>
<tr>
<td></td>
<td>Matthew Swindle, CEO &amp; Founder, NLine Energy, Inc.</td>
</tr>
<tr>
<td>12:30 PM</td>
<td>Adjournment</td>
</tr>
</tbody>
</table>

*Agenda times, panels and speakers subject to change.*
REGISTRATION CONTACT INFORMATION

Full Name ___________________________ Title ___________________________
Organization __________________________
Mailing Address __________________________
City __________________________ State ________ Zip Code ________
Phone __________________________ Fax __________________________ E-mail __________________________

Please list below the full names of each additional attendee as it will appear on their name badge:

<table>
<thead>
<tr>
<th>Name</th>
<th>Name</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CONFERECE PACKAGE – March 11-12, 2015 (Includes opening reception, continental breakfast & lunch)

<table>
<thead>
<tr>
<th>Package</th>
<th>Early Bird</th>
<th>Late Bird</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ IVEDC Investor</td>
<td>$360</td>
<td>$410</td>
</tr>
<tr>
<td>□ Non-Investor</td>
<td>$410</td>
<td>$460</td>
</tr>
</tbody>
</table>

CONFERECE DAY – March 13, 2015 – Clean Transportation & Sustainability

<table>
<thead>
<tr>
<th>Package</th>
<th>Early Bird</th>
<th>Late Bird</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Workshop</td>
<td>$100</td>
<td>$125</td>
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</table>

SPECIAL EVENT FEES

<table>
<thead>
<tr>
<th>Event</th>
<th>Early Bird</th>
<th>Late Bird</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ Bus Tour (March 11, 2015)</td>
<td>$75</td>
<td>$85</td>
</tr>
<tr>
<td>□ *Onsite Tour (March 13, 2015)</td>
<td>$75</td>
<td>$85</td>
</tr>
<tr>
<td>□ Banquet (March 12, 2015)</td>
<td>$60</td>
<td>$70</td>
</tr>
<tr>
<td>□ Golf Individual (March 11, 2015)</td>
<td>$225</td>
<td>$250</td>
</tr>
<tr>
<td>□ Golf Foursome (March 11, 2015)</td>
<td>$800</td>
<td>$800</td>
</tr>
</tbody>
</table>

SUPER SAVER (Includes Conference Package, *Bus Tour, Banquet & Golf)

<table>
<thead>
<tr>
<th>Package</th>
<th>Early Bird</th>
<th>Late Bird</th>
</tr>
</thead>
<tbody>
<tr>
<td>□ IVEDC Investor</td>
<td>$670</td>
<td>$765</td>
</tr>
<tr>
<td>□ Non-Investor</td>
<td>$720</td>
<td>$815</td>
</tr>
</tbody>
</table>

PLOTALDue: $________

PAYMENT INFORMATION

Check
IVEDC
PO Box 3005, El Centro, CA 92244
Tax ID #: 33-0873809

Credit Card
□ Visa
□ MasterCard
□ American Express
□ Invoice

*If different from above
Name on Card __________________________
E-mail Address __________________________
Billing Address (If different from mailing address) __________________________

Card # __________________________
Auth. Code ________ Exp. Date ________
Signature __________________________

CANCELATION POLICY
Reservations may be cancelled not less than 7 days prior to the 1st day of the event (March 11, 2015). All cancellations must be in writing, received via fax (760-353-9149), email (cynthia@ivedc.com), or personal delivery to IVEDC’s El Centro office (1405 N. Imperial Ave., Suite 1, El Centro, CA 92244). Prepaid reservations canceled timely will be refunded. All cancellations will incur a cancellation fee of $50. We cannot refund pre-registration payments without timely cancellations.

Presented by: Imperial Irrigation District
B. GENERAL ASSEMBLY AND ECONOMIC SUMMIT
General Assembly & Economic Summit

Save-the-Date

April 30 – May 1, 2015

**General Assembly**

**Date:** April 30, 2015

**Networking Reception:** 5:30pm

**Dinner Program:** 6:30pm – 8:30pm

**Economic Summit**

**Date:** May 1, 2015

**Continental Breakfast & Registration:** 8:30am

**Program:** 9:00am – 1:30pm

*Invited Speakers: Assemblymember Eduardo Garcia, representing California’s 56th Assembly District and Jim Madaffer, Commissioner, California Transportation Commission*

For more information, please contact Beatriz Cruz or Cynthia Mancha (760) 353-8332 or email: beatrizcruz@imperialctc.org or cynthia@ivedc.com.
This memo is to serve as a reminder to all Bond participating agencies. As discussed with Bond Counsel, all agencies are committed to complete projects in a timely manner. Per Master Indenture, all participating agencies agreed to have projects under construction within three years of the LTA Bond issuance which was May 1, 2012. LTA Bond participating agencies are the following: Brawley, Calexico, Calipatria, Imperial, and County of Imperial.

Participating agencies should be underway with construction of their Bond financed projects by May 1, 2015. If all projects are not underway, Bond Counsel recommends that agencies include in their project files detailed documentation explaining the delay.

Attached is a list of Bond projects that are ongoing or in progress.
1. **LTA Bond Projects**: Below is a list of apportionments for LTA Sales Tax Revenue Bond funded projects processed to date.

<table>
<thead>
<tr>
<th>Processed Date</th>
<th>Receipt of funds</th>
<th>Agency</th>
<th>Project Description</th>
<th>Requisition Number</th>
<th>Total Request Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/14/13</td>
<td>8/29/13</td>
<td>County of Imperial</td>
<td>Phase 1 of 3 anticipated phases of road rehabilitation projects that will improve approximately 18.7 miles of roads in the County</td>
<td>1 of 1</td>
<td>$2,823,570.07</td>
</tr>
<tr>
<td>1/02/14</td>
<td>1/13/14</td>
<td>City of Calipatria</td>
<td>Street rehabilitation of Lake Avenue – between Elder Street to Bowles Road</td>
<td>1 of 1</td>
<td>$148,890.50</td>
</tr>
<tr>
<td>4/30/14</td>
<td>5/27/14</td>
<td>City of Calexico</td>
<td>Reconstruction and widening of 2nd Street – between the New River bridge and the Calexico International Airport</td>
<td>1 of 1</td>
<td>$3,000,000</td>
</tr>
<tr>
<td>4/21/14</td>
<td>4/30/14</td>
<td>City of Calipatria</td>
<td>Street rehabilitation of Imperial Street, Brown Street, and Fern Street</td>
<td>1 of 3</td>
<td>$389,156.22</td>
</tr>
<tr>
<td>4/21/14</td>
<td>4/30/14</td>
<td>City of Calipatria</td>
<td>Street rehabilitation of Imperial Street, Brown Street, and Fern Street</td>
<td>2 of 3</td>
<td>$453,383.95</td>
</tr>
<tr>
<td>6/20/14</td>
<td>7/03/14</td>
<td>City of Calipatria</td>
<td>Street rehabilitation of Imperial Street, Brown Street, and Fern Street</td>
<td>3 of 3</td>
<td>$580,997.50</td>
</tr>
<tr>
<td>11/06/14</td>
<td>12/04/14</td>
<td>City of Calexico</td>
<td>2014 Street Improvement Project</td>
<td>1 of 2</td>
<td>$1,315,425.04</td>
</tr>
<tr>
<td>11/06/14</td>
<td>12/08/14</td>
<td>City of Brawley</td>
<td>A Street Rehabilitation Project</td>
<td>1 of 2</td>
<td>$49,256.01</td>
</tr>
<tr>
<td>11/06/14</td>
<td>12/08/14</td>
<td>City of Brawley</td>
<td>Asphalt Rehabilitation of River Drive</td>
<td>1 of 2</td>
<td>$22,052.98</td>
</tr>
<tr>
<td>11/06/14</td>
<td>12/08/14</td>
<td>City of Brawley</td>
<td>Eastern Avenue Rehabilitation Project</td>
<td>1 of 2</td>
<td>$530,935.02</td>
</tr>
<tr>
<td>11/06/14</td>
<td>12/08/14</td>
<td>City of Brawley</td>
<td>Re-advertisement of Streets Rehabilitation Phase IX</td>
<td>1 of 2</td>
<td>$1,784,142.90</td>
</tr>
<tr>
<td>1/05/15</td>
<td>1/09/15</td>
<td>City of Imperial</td>
<td>South N Street Project</td>
<td>1 of 1</td>
<td>$551,665.79</td>
</tr>
<tr>
<td>2/11/15</td>
<td>2/19/15</td>
<td>City of Imperial</td>
<td>Street Improvement Project Asphalt Rubber Composite Layer Overlay on Designated Streets</td>
<td>1 of 10</td>
<td>$731,342.77</td>
</tr>
</tbody>
</table>

**TOTAL:** $12,380,818.75
2. **Pending LTA Bond Projects**: Below is a list of anticipated apportionments for LTA Sales Tax Revenue Bond funded projects.

<table>
<thead>
<tr>
<th>Processed Date</th>
<th>Receipt of funds</th>
<th>Agency</th>
<th>Project Description</th>
<th>Requisition Number</th>
<th>Total Request Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pending corrections by County staff</td>
<td></td>
<td>County of Imperial</td>
<td>Resurfacing of Willoughby Road to Dogwood Road to Clark, Project No.5676</td>
<td></td>
<td>$1,500,000</td>
</tr>
<tr>
<td>Pending corrections by County staff</td>
<td></td>
<td>County of Imperial</td>
<td>Resurfacing of Dogwood Road from Willoughby Road to McCabe Road, Project No.5675</td>
<td></td>
<td>$1,000,000</td>
</tr>
<tr>
<td>TBD</td>
<td></td>
<td>County of Imperial</td>
<td>Phase II-A AC Overlay Improvements of Various County Roads, Project No.5663</td>
<td></td>
<td>$2,340,000</td>
</tr>
<tr>
<td>TBD</td>
<td></td>
<td>County of Imperial</td>
<td>Phase II-B Cold in Place Road Reconstruction Improvements of Various County Roads, Project No.5663</td>
<td></td>
<td>$4,265,000</td>
</tr>
<tr>
<td>TBD</td>
<td></td>
<td>County of Imperial</td>
<td>Phase II-C La Brucherie Road Improvements from I-8 to West Side Main Canal, Project No.5663I</td>
<td></td>
<td>$1,885,000</td>
</tr>
</tbody>
</table>

**TOTAL:** $10,990,000