

**IMPERIAL COUNTY TRANSPORTATION COMMISSION  
MINUTES FOR JULY 22, 2015  
6:00 p.m.**

**VOTING MEMBERS PRESENT:**

City of Brawley	Don Campbell (Alt.)
City of Calipatria	Maria Nava-Froelich
City of Calexico	Maritza Hurtado
City of El Centro	Sedalia Sanders
City of Holtville	Mike Goodsell (Alt.)
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Jack Terrazas
County of Imperial	Ryan Kelley
Bruce Kuhn	Imperial Irrigation District

**NON-VOTING MEMBERS PRESENT:**

Caltrans District 11	Laurie Berman
----------------------	---------------

**STAFF PRESENT:** Mark Baza, Kathi Williams, Virginia Mendoza, David Salgado, Digna Herrera, Cristi Lerma

**OTHERS PRESENT:** Sam Amen, Marcelo Peinado, Bill Figge: Caltrans

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday July 22, 2015 together with staff reports and related documents attached thereto and incorporated therein by reference.

**I. CALL TO ORDER AND ROLL CALL**

[Chair Kuhn](#) called the Commission meeting to order at 6:21 p.m. Roll call was taken and a quorum was present.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

There were none.

**IV. APPROVAL OF CONSENT CALENDAR**

A motion was made by [Kelley](#) and seconded by [Ritchie](#) to approve the consent calendar, **Motion carried with 1 Abstention from Goodsell.**

- |    |  |               |
|----|--|---------------|
| A. | Approved ICTC Board Draft Minutes:   | June 24, 2015 |
| B. | Received and Filed:  |               |
|    | 1. ICTC Management Committee Minutes   | July 8, 2015  |
|    | 2. ICTC Draft TAC Minutes:   | July 2, 2015  |
| C. | ICTC Disadvantaged Business Enterprise Goal for FY 2015-16 for FTA funds for Transit Programs and Services |               |
|    | 1. Approved the proposed FY 2015-16 DBE goal of 2% for transit programs and services                       |               |

**V. REPORTS****A. ICTC Executive Director**

Mr. Baza and staff had the following announcements:

- The Regional Mobility Hubs Strategy is a new project funded by Caltrans and will develop a Regional Mobility Hubs Implementation Plan for San Diego County and Imperial Valley. This project will be led by SANDAG in conjunction with ICTC. The focus of the plan will be to develop recommended improvements, conceptual designs, and implementation strategies for different mobility hub station place types for both regions. Consultant work is underway with preparation for a full range of stakeholder outreach.
- The California-Baja California Binational Region: A Fresh Look at Impacts of Border Delays: Building upon previous Caltrans, SANDAG, and ICTC studies, this project will refine the economic models developed to assess economic impacts of delays at the land ports of entry (POEs) between the San Diego and Imperial Counties region and Baja California, Mexico, on the border region economies. It will also estimate greenhouse gas (GHG) emissions of passenger and commercial vehicles due to northbound and southbound border delays at the six California POEs, and propose strategies to reduce GHG emissions at the border region. Lastly, extensive outreach to government agencies, local border communities, and private sector stakeholders will be conducted. Extensive data collection and modeling work has been conducted on these areas by ICTC, SANDAG and other agencies, this project will build upon that work. The funding is provided by Caltrans, SANDAG, and in-kind contributions from ICTC. Consultant selection will be getting underway in late July.
- Transit Updates: On June 16, 2015 the Gillig Bus Corporation was able to provide a demonstration of a 40ft. Low Floor Gillig Hybrid Diesel/Electric vehicle to ICTC and IVT Staff. These buses are the same size of the low emission, low sulfur diesel vehicles ICTC currently operates, but contain a hybrid diesel drivetrain. The vehicles reportedly reduce emissions and fuel usage by 25%, respectively. Additionally our 6 new Gillig Low Floor buses hit the assembly line on June 18, 2015. The 6 vehicles are scheduled to be completed and delivery is expected by mid-July. The 6 new Gillig buses will allow for the retirement of the five 1988 Gillig Phantom buses which are currently in operation and past their useful life. However, 1 of the older Gillig Phantom buses will be kept on site for driver training purposes.
- General Services Administration (GSA) will be holding a “Groundbreaking” event for the Downtown Calexico West Port of Entry, Phase 1 project on November 12, 2015. Exact time and location of the groundbreaking are yet to be finalized by GSA.
- A full Executive Director report is located on page 51 of the revised agenda.

**B. Southern California Association of Governments (SCAG)**

- A SCAG report is attached on page 54 of the revised agenda. No additional updates were given.

**C. California Department of Transportation (Caltrans)**

Ms. Berman had the following updates and announcements:

- The summer edition of the Mile Marker publication has been released and can be found at <http://www.dot.ca.gov/ctjournal/MileMarker/2015-2/index.html>. The purpose of The Mile Marker is to provide a transparent, plain-language accounting of Caltrans performance.
- Caltrans received a total of 38 project applications for the District, with seven from the Imperial region. It is anticipated that successful applications will be adopted at the California Transportation Committee (CTC) meeting scheduled on October 21-22, 2015. The total ATP Funds requested from the Imperial Region for the applications totals \$10,142,000.

- The design for the signal at Hovely in Brawley is complete. Installation is anticipated to be completed in November. Mr. Campbell gave his thanks to ICTC and Caltrans for their efforts at Hovely.
- A full report of Caltrans updates can be found on page 56 of the agenda.

D. Commission Member Report

- There were various reports by Commission members of countywide issues and events happening in each of their respective cities.

## VI. ACTION CALENDAR

A. Regional Surface Transportation Program and Congestion Mitigation and Air Quality Call for Projects – FY 2016/2017 to FY 2018/2019

Ms. Mendoza stated that the Imperial County Transportation Commission received the revenue information for the Regional Surface Transportation Program (RSTP) and the Congestion Mitigation and Air Quality (CMAQ) funding by staff at SCAG.

She said that approximately \$10.9 million may be available over a three-year period beginning in federal fiscal year 2016/2017 and ending in FFY 2018/2019. SCAG staff has recommended that the subregions proceed with a call for projects as staff wait for confirmation of future funding.

ICTC staff reviewed the draft guidelines with the ICTC Technical Advisory Committee on July 2, 2015. The TAC recommended that a competitive call for projects be conducted for member agencies under the local program guidelines approved by ICTC and used previously in 2008 and 2012. An attachment was provided that summarizes the revenue estimates, the eligibility criteria under the RSTP and CMAQ programs, the proposed schedule, the selection criteria and a draft application. It was noted that RSTP and CMAQ are two separate programs and different backup documentation is required.

The ICTC Technical Advisory Committee and the ICTC Management Committee forwarded this item to the Commission for their review and approval after public comment if any:

1. Directed staff to open a competitive call for projects for member agencies for estimated RSTP and CMAQ funds, effective August 2015 through November 2015;
2. Directed staff to convene an evaluation committee to score and rank the projects; and,
3. Directed staff to return with a list of recommended projects for approval by the Commission.

A motion was made by [Kuhn](#) and seconded by [Kelley](#), **Motion Carried unanimously.**

B. Revised Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

ICTC Staff recommended that the Commission review and approve after public comment, if any:

1. Authorized the Chairperson to sign the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT Turquoise #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT Blue #5) effective July 1, 2015 through June 30, 2016 and provide a not to exceed subsidy to the Quechan and YCIPTA in an amount of \$172,270.

A motion was made by [Kelley](#) and seconded by [Sanders](#), **Motion Carried unanimously.**

- C. Discussion/Action regarding an annual merit increase of up to 5% pursuant to the Executive Director contract

The Commission met in Closed Session at a Special Meeting to discuss this item. The Commission approved a merit increase of 4% for the Executive Director. A motion was made by [Nava-Froelich](#) and seconded by [Goodsell](#), **Motion Carried unanimously.**

## **VII. NEXT MEETING DATE AND PLACE**

- A. The next meeting of the Imperial County Transportation Commission will be held on **Wednesday, September 23, 2015 at 6:00 p.m.**, at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

## **VIII. ADJOURNMENT**

- A. Meeting adjourned at 7:00 p.m. Motion by [Nava](#), seconded by [Hurtado](#). **Motion Carried.**