



Local Transportation Authority

**MINUTES FOR APRIL 27, 2016****VOTING MEMBERS PRESENT:**

City of Brawley	George A. Nava
City of El Centro	Alex Cardenas (Alternate)
City of Holtville	James Predmore – Chair
City of Imperial	Doug Cox – Vice Chair
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Ryan Kelley
Executive Director	Mark Baza (non-voting)

**STAFF PRESENT:** Cristi Lerma, David Salgado, Michelle Bastidas, Virginia Mendoza. Guillermo Gonzalez

**OTHERS PRESENT:** Eric Havens: ICTC Counsel; Sam Amen, Marcelo Peinado, Dan Juarez: Caltrans; Charles Brockwell, Narcissa Silva, Helio Sanchez: First Transit; Arnold San Miguel: SCAG; Ana Beltran: City of Westmorland; Aaron Popejoy: Conveyor; Phil White: VTD; AJ Gaddis: Human Resources Consultant

**I. CALL TO ORDER AND ROLL CALL**

Meeting was called to order by Chair Predmore at 6:12 p.m. and roll call was taken.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

No public comment

**IV. CONSENT CALENDAR**

A. A motion was made by Cox and seconded by Nava to approve the March 23, 2016 Minutes for the LTA Board, **Motion Carried unanimously.**

**V. ACTION CALENDAR**

A. Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2015

Mr. Baza introduced the auditor, Mr. White and asked him to address the Board. Mr. White stated that the annual financial report for *fiscal year ended June 20, 2015* was provided with the exception of City of Calexico. He stated that the Audit resulted in a clean audit opinion for all agencies not including Calexico and with only one finding for the City of Westmorland. Mr. White stated that his team has made progress with the City of Calexico since the last meeting and that they are 90-95% complete.

It should be noted a second time that the Local Taxpayer Supervising Committee (LTSC) met on March 22, 2016 and provided the following comments and recommendations:

Comments

- The City of Holtville on the 5 year expenditure plan: The item “Complete Street Plan” should be removed and instead insert “improvements from the Complete Street Plan” should be identified in the 5 year expenditure plan.”
- The City of Brawley on the 5 year expenditure plan: The item “various alleys” should be researched to determine if alleys and alley projects are allowable expenditures for Measure D funds. If found not to be eligible then the City should reimburse the LTA fund for ineligible expenses and the project removed from the 5 year expenditure plan.
- The City of El Centro should provide an updated 5 year expenditure plan.
- The City of Westmorland must credit interest from LTA revenues to a City LTA fund

Recommendations

- Receive, approve and file the following agencies’ audits for FY 2014-15; Brawley, Calipatria, El Centro, Holtville, Imperial, Westmorland, County of Imperial and the ICLTA.
- Provide an additional thirty (30) days for the receipt of the documentation necessary for the completion of the FY 2014-15 audit for the City of Calexico. Should the information not be available at that time, then the audit firm should issue a qualified opinion for FY 2014-15 for the City of Calexico.

Questions and comments concerning the negative impact and additional costs resulting from the additional time needed to finalize the audit were made. Mr. White said that at this time he does not think they will go above the contract amount.

The ICTC Management Committee met prior to the LTSC on March 9, 2016 and they also recommended proceeding with the review and approval, with recommendation(s), after public comment, if any:

1. Receive, Approve and File the FY 2014-15 Imperial County Local Transportation Authority Annual Financial Audit for the following agencies: Brawley, Calipatria, El Centro, Holtville, Imperial, Westmorland, County of Imperial and the ICLTA.

A motion was made by [Nava](#) and seconded by [Kelley](#), **Motion Carried unanimously.**

**VI. ADJOURNMENT**

Meeting Adjourned at 6:24 p.m.