

BRAWLEY

CALIPATRIA

HOLTVILLE

WESTMORLAND



CALEXICO

EL CENTRO

IMPERIAL

IMPERIAL COUNTY

AGENDA

WEDNESDAY, OCTOBER 24, 2018
6:00 PM or immediately after the ICTC meeting

County Administration Building, 2nd Floor
Board of Supervisors Chambers
940 W. Main St.
El Centro, CA 92243

CHAIRPERSON: LUIS PLANCARTE

EXECUTIVE DIRECTOR: MARK BAZA

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS

- A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Authority for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Authority. The Authority will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. CONSENT CALENDAR

- A. Approval of LTA Board Draft Minutes: August 22, 2018 Page 2

V. REPORTS

- A. LTA Executive Director Report Page 4

VI. ACTION CALENDAR

- A. Presentation and Adoption of the new LTA Logo Re-Design and Branding Page 5

The Executive Director forwards this item to the LTA Board for review and approval after public comment, if any.

- 1. Review and Selection of a new LTA logo, after staff presentation

VII. ADJOURNMENT

- A. Motion to Adjourn

1503 N. Imperial Ave., Suite 104, El Centro, CA 92243
Phone: (760) 592-4494 Fax: (760) 592-4410



Local Transportation Authority

MINUTES FOR AUGUST 22, 2018

VOTING MEMBERS PRESENT:

City of Calipatria	Maria Nava-Froelich
City of Holtville	James Predmore
City of Imperial	Robert Amparano
County of Imperial	Luis Plancarte – Chair
County of Imperial	Ryan Kelley

Executive Director	Mark Baza (non-voting)
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STAFF PRESENT: Kathi Williams, Virginia Mendoza, David Aguirre, Michelle Bastidas, Cristi Lerma

OTHERS PRESENT: David Salgado: SCAG; Eric Havens: Counsel; Marcelo Peinado, Ann Fox: Caltrans

I. CALL TO ORDER AND ROLL CALL

Meeting was called to order by Chair Plancarte at 6:02 p.m. and roll call was taken.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT CALENDAR

A. A motion was made by [Nava-Froelich](#) and seconded by [Amparano](#) to approve the Consent Calendar, **Motion Carried unanimously.**

V. REPORTS

A. Executive Director Report
- A complete report was on page 5 of the agenda.

VI. ACTION CALENDAR

A. LTA Audit and Accountancy Agreement for the Local Transportation Authority (LTA): FY 2017-18, FY 2018-19 and FY 2019-20

Ms. Williams presented this item to the LTA Board. A full staff report can be found on page 6 of the agenda.

The ICTC Management Committee met on August 8, 2018 and forwarded this item to the LTA Board for review and approval after public comment, if any.

1. Authorized the chairman to sign the agreement and engagement letter for financial audit services effective August1, 2018, for the audit period FY 2017-18, 2018-19 and FY

2019-20 with the firm The Pun Group for the not to exceed annual fees per the following schedule:

- a. For the audit period July 1, 2017 through June 30, 2018, the annual not to exceed fee set at \$75,000
- b. For the audit period July 1, 2018 through June 30, 2019, the annual not to exceed fee set at \$76,500
- c. For the audit period July 1, 2019 through June 30, 2020, the annual not to exceed fee set at \$78,030

There were no questions by the LTA Board. No comments from the public were received.

A motion was made by [Nava-Froelich](#) and seconded by [Predmore](#), **Motion Carried** unanimously.

VII. ADJOURMENT

- A. Meeting Adjourned at 6:13 p.m..

BRAWLEY

CALEXICO

CALIPATRIA



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Memorandum

Date: October 17, 2018
To: Local Transportation Authority
From: Mark Baza, Executive Director
Re: Executive Director's Report

The following is a summary of the Executive Director's Report for the LTA meeting of October 24, 2018:

1. 2012 LTA Bond Projects: The following lists the remaining funds for the LTA 2012 Bond as of June 30, 2018.
 - a. The City of Calexico has turned in a requisition in the amount of \$537,694.82 and is being reviewed currently by ICLTA staff. The City of Calexico is also working on a 2018 Street Improvement Project. Construction began May 2018 and is expected to be completed late October 2018. The remaining bond proceeds will be used for this project.
 - b. The City of Brawley has stated that they are working on a Phase XI project that will conclude in September 2018. The remaining bond proceeds will be used for this project.

Original Bond Funds	
Brawley	\$8,155,000
Calexico	\$15,410,000
Calipatria	\$2,305,000
Imperial	\$6,170,000
County	\$21,935,000

Remaining Bond Funds*		% Spent
Brawley	\$2,010,827.99	75%
Calexico	\$3,219,547.65	79%
Calipatria	\$0	100%
Imperial	\$0	100%
County	\$0	100%

*Remaining Project Bond funds according

2. LTA Bond Series 2018A 2018B 2018C: The LTA Board took action on June 27, 2018 for the cities of Calipatria, Calexico and Holtville to pursue a new series of LTA bonding. The 2018ABC series totals \$16,765,000 which includes \$12,375,000 for Calexico, \$1,450,000 for Calipatria and \$2,940,000 for Holtville. The Purchase Contract was executed on September 13th and Official Statement was circulated for signature on September 20th. The Bond closed on September 26, 2018.
3. LTA Audit FY 2017-18: The three year LTA audit contract was awarded to the firm of The Pun Group. A project kick off meeting for member agencies was held at the ICTC offices on September 6th. The audit team is expected to schedule visits and interviews with agencies' finance staff for the week of November 26, 2018 – November 30, 2018. The auditor's goal is to have a draft by late December. Please provide ICLTA with updated 5-year Expenditure Plans and Maintenance of Efforts Certificates (Calexico, El Centro and Imperial) if you haven't done so already.
4. City of Westmorland - Member Agency Coordination and Documentation: At the July 25, 2018 Board meeting with the acceptance of the City of Westmorland FY 2016-17 LTA audit, it was requested that LTA staff assist the City in addressing the FY 2016-17 audit findings. LTA has met with City staff on August 3rd and September 5th, 2018 to review the findings and discuss preparation for the upcoming LTA audit FY 2017-18. The next meeting will be scheduled after a review and recommendation from the auditor, The Pun Group, is provided.

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Brawley

Calipatria

Holtville

Westmorland



Local Transportation Authority

Calexico

El Centro

Imperial

County of Imperial

October 17, 2018

Luis Plancarte, Chairperson
Local Transportation Authority
1503 N. Imperial Ave., Suite 104
El Centro, CA 92243

SUBJECT: Presentation and Adoption of the New LTA Logo Re-Design and Branding

Dear Members of the Authority:

Since late August 2018, staff has been working with the Conveyor Group toward the creation of an LTA website independent of the ICTC website and creation of an LTA logo re-design and branding. Staff has given direction as to core elements of the LTA website and will proceed with website after finalizing the logo and branding.

For the logo redesign and branding we have narrowed the numerous choices down to three alternatives for your consideration. Staff will review the options for your input and discussion.

The Executive Director forwards this item to the LTA Board for review and approval after public comment, if any.

1. Review and Selection of a new LTA Logo and Brand, after staff presentation and discussion.

Sincerely,

MARK BAZA
Executive Director

Attachment

MB/cl

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Imperial County Local Transportation Authority

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Phone: 760-592-4494 Fax 760-592-4410

LTA LOGO 4 VERSION 1 LETTERHEAD SAMPLE

**Cities of Brawley, Calexico, Calipatria, El Centro, Holtville, Imperial, Westmorland and the
County of Imperial**



LTA

Imperial County
Local Transportation Authority



City of Brawley

City of Calexico

City of Calipatria

City of El Centro

City of Holtville

City of Imperial

City of Westmorland

County of Imperial

LTA LOGO 4 VERSION 2

LETTERHEAD SAMPLE

1503 N. Imperial Ave., ▪ Suite 104 ▪ El Centro ▪ California ▪ 92243

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Imperial County
Local Transportation Authority



Imperial County
Local Transportation Authority

1503 N. Imperial Ave., Suite 104,
El Centro, CA, 92243
Phone: 760-592-4494 Fax 760-592-4410

LTA LOGO 5 VERSION 1
LETTERHEAD SAMPLE