



**TECHNICAL ADVISORY COMMITTEE
DRAFT AGENDA**

DATE: **Thursday, April 27, 2017**
TIME: **10:00 a.m. – 12:00 p.m.**
LOCATION: **ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: City of Brawley

Vice-Chair: City of Holtville

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for March 23, 2017 *ACTION*
Requesting a motion to adopt
3. ICTC Updates / Announcements DISCUSSION
Presented by ICTC Staff
 - a. Transit Planning Updates
 - b. Transportation Planning Updates
 - FY 2016-17 CMAQ and RSTP Projects
 - c. LTA Updates
 - LTA Bond
4. El Centro Transfer Terminal – INFORMATION / DISCUSSION
Prohibition of Smoking Signage
Presented by ICTC Staff
5. SCAG Updates / Announcements DISCUSSION
Presented by SCAG staff

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

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| 6. | Cities and County Planning / Public Works Updates
<i>All</i> | DISCUSSION |
| 7. | Caltrans Updates / Announcements
<i>Presented by Caltrans Staff</i> | DISCUSSION |
| 8. | General Discussion / New Business
<i>All</i> | DISCUSSION |
| 9. | Adjournment | |

The next meeting of the ICTC TAC is scheduled for May 25, 2017. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

March 23, 2017

Present:

Gordon Gaste	City of Brawley
Lily Falomir	City of Calexico
Hector Orozco	City of Holtville
Isabel Alvarez	City of Imperial
Joel Hamby	City of Westmorland
Veronica Atondo	County of Imperial

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
David Salgado	SCAG
Gustavo Gomez	The Holt Group
Beth Landrum	Caltrans
Michelle Blake	Caltrans
Joseph Chua	Caltrans
Debora Ribera	Caltrans

1. The meeting was called to order by Chair Gaste at 10:04 a.m. A quorum was present and introductions were made.
2. A *motion* was made to adopt the minutes for February 23, 2017, ([Hamby/Orozco](#)) **Motion Carried.**
3. ICTC Updates / Announcements
 - Transit Planning Updates (By David Aguirre):
 - The Regional Bus Stop Inventory, Signage Replacement and Technology Assessment Project Request for Proposals were due February 10, 2017. The project goal is to have an inventory database and assessment for use by ICTC and its member agencies. Mr. Aguirre stated that the committee is currently on the scoring process and is anticipating adoption of a contract in April.
 - Mr. Aguirre stated that the TDA Article 3 Bike and Peds projects are due on March 31, 2017. Agencies with projects submitted on that date will go for

Commission approval in April and should be paid out before the fiscal year concludes.

- Transportation Planning Updates (By Virginia Mendoza):
 - ICTC submitted an application for the development of a Regional Climate Action Plan (CAP) under SCAG's 2017 Call for Projects and was awarded. Ms. Mendoza requested that agencies provide their point of contact to ICTC for this project. It is anticipated that RFP will be released in late Summer / early Fall.
 - ICTC and its partners, Caltrans and SANDAG will be receiving a sustainability achievement award at the SCAG General Assembly on May 4-5, 2017 for the Pedestrian and Bicycle Transportation Access Study of the California/Mexico Land Ports of Entry.
 - CTC Commissioners will be having a Town Hall Meeting in the City of Calexico the afternoon of April 12, 2017 at the Carmen Durazo Cultural Arts Center. The following day, April 13th ICTC will host a tour of the Calexico East Port of Entry and CHP truck inspection facility for CTC Commissioners, CTC staff and Caltrans.
 - Please "Save the Date" of May 17-18, 2017 for the Imperial Valley General Assembly and Economic Summit. We have confirmed two speakers: Laurie Berman, Caltrans District 11 Director; and Bill Higgins, CalCOG Executive Director.
 - An agency RFA status was requested for FY 2016-17 RSTP and CMAQ projects. The table below indicates agency responses under status for each project. Agencies are encouraged to submit their RFA's to Caltrans Local Assistance by March/April 2017.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	CMAQ	Paving Wildcat Drive	\$1,008	<i>Request for Authorization (RFA) for Design expected to be submitted in April.</i>
Calexico	CMAQ	Paving of De Las Flores St.	\$466	<i>RFA will be submitted in April – city is pending Caltrans approval of single audit submitted on 3/16/17. No federal funds will be processed until audit is approved. Agency staff stated that the audit was emailed to Local Assistance.</i>
Calipatria	CMAQ & RSTP	Roadway & Pedestrian Improvements on N. Brown St.	\$1,233	<i>Obligation issued 9-16-16</i>
El Centro	CMAQ	Signal Lights Synchronization along Dogwood Ave. & Danenberg Ave.	\$351	<i>Re-submitted RFA at the end of December 2016, waiting for obligation</i>
El Centro	ATP	Establish of SR2S Program and Bicycle Route	\$524	<i>Obligation completed, it's been awarded for design</i>

		Improvements		
Holtville	CMAQ & RSTP	9 th St. from Palm Ave. to Olive Ave.	\$633	<i>Obligation for ROW issued 12-27-16, RFA for CON will be submitted April 2017</i>
Holtville	CMAQ & RSTP & EAR-Repurpose	6 th Street Pavement	\$682	<i>RFA for CON was submitted on January 24, 2017, pending obligation</i>
Imperial City	RSTP	Dogwood Road Pavement from Aten Rd. to Southeast City Limits	\$302	<i>RFA expected to be submitted end of April</i>
Imperial County	RSTP	Dogwood Road Pavement between El Centro City Limits to Imperial City Limits	\$2,335	<i>RFA expected to be submitted end of April</i>
Imperial County	ATP	Pedestrian Master Plan	\$100	<i>RFA expected to be submitted end of April</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from San Diego Avenue to Holt Avenue in Seeley	\$1,119	<i>RFA expected to be submitted end of April</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from Holt Avenue to Heil Avenue in Seeley	\$237	<i>RFA expected to be submitted end of April</i>
Westmorland	CMAQ	Paving H Street and 8 th Street	\$429	<i>RFA expected to be submitted end of April</i>
ICTC	CMAQ	Design of New Intermodal Transportation Center in the City of Calexico	\$559	<i>RFA expected to be submitted end of April</i>
		Total	\$9,978	

➤ LTA Updates (By Virginia Mendoza):

- Ms. Mendoza requested that all agencies submit their project requests for the LTA Bond and provide a status report. She stated that the County of Imperial and the City of Calipatria have spent all their funds. The City of Brawley has a balance as of February 28, 2017 of \$1.98 million; Calexico \$6 million; and, Imperial \$265,134. Agencies are highly encouraged to submit invoices.

4. SCAG Updates / Announcements: (By Mr. Salgado)

- The sustainability achievement award will be presented to ICTC and partner agencies at the SCAG General Assembly on May 4, 2017.
- A second round of the GoHuman campaign is being developed and will be released at the end of May. It will be a driver directed advertisement and a toolkit will be provided by SCAG for agencies.
- SCAG Scholarship Program is designed to offer local government and planning experience that students can use to develop long-term career goals. The scholarship will provide a \$4,000 scholarship award for seven high school or community college students from the SCAG region (and potentially an additional eighth scholarship award that is not tied to a specific

county, but would be awarded at the Committee's discretion) and a two-week internship with a local planning agency, council of governments or SCAG. Recipients will also have an opportunity to meet with their local government representatives and practicing planners to discuss the importance of urban planning and a future career in public service. Further information and the application are available on the SCAG website. Applications are due Friday April 21, 2017.

- County of Imperial Public Health has a working group under the Safe Routes to School program. Funds for outreach were given to them from the City of El Centro.

5. Cities and County Planning / Public Works Updates:

- City of Westmorland: Mr. Hamby stated that N. Center Street RSTP/ATP project is under construction and that staff is coordinating with the transit team.

6. Caltrans Updates / Announcements

Ms. Landrum had the following updates and announcements:

- An Annual Transportation Update for Imperial County was held on March 22nd at the new Caltrans yard in El Centro. District 11 Director Laurie Berman provided an update on Imperial County projects.

Mr. Chua had the following updates and announcements:

- The next Southern California Local Assistance Management Meeting (SCLAMM) is scheduled for March 29, 2017 in San Bernardino.
- The County of Imperial and the Cities of El Centro and Imperial currently have inactive projects. It was requested that each agency submit an invoice by May 19, 2017.

Ms. Blake had the following updates and announcements:

- Background on AB 28: On January 1, 2017, California Streets and Highways Code Section 820.1 terminated and Caltrans stopped performing federal responsibilities for environmental decisions and approvals under the National Environmental Policy Act (NEPA) for highway projects in California, funded by the Federal Highway Administration (FHWA). Caltrans' NEPA Assignment will be suspended for up to 90 days and FHWA will handle federal NEPA responsibilities. Assembly Bill (AB) 28 (Frazier) was introduced at the 2017-2018 Regular Session when Legislature convened on December 5, 2016. The Legislature will consider AB 28 when they reconvene this month. The bill would add back Section 820.1 to the Streets and Highways Code, with provisions to waive immunity and consent to the jurisdiction of federal courts, but with sunset clause. Ms. Blake stated the bill passed and is now on the Governor's desk for signature.
- Any questions on environmental please contact Kevin Hovey or Michelle Blake.

Ms. Ribera had the following updates and announcements:

- Any questions on upcoming training please contact Ms. Ribera at debora.ledesma-ribera@dot.ca.gov.

7. General Discussion / New Business

- Next TAC meeting will be on April 27, 2017.

8. Meeting adjourned at 10:39 a.m.