



**TECHNICAL ADVISORY COMMITTEE
DRAFT AGENDA**

DATE: **Thursday, March 23, 2017**
TIME: **10:00 a.m. – 12:00 p.m.**
LOCATION: **ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: City of Brawley

Vice-Chair: City of Holtville

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for February 23, 2017 *ACTION*
Requesting a motion to adopt
3. ICTC Updates / Announcements DISCUSSION
Presented by ICTC Staff
 - a. Transit Planning Updates
 - b. Transportation Planning Updates
 - FY 2016-17 CMAQ and RSTP Projects
 - c. LTA Updates
 - LTA Bond
4. SCAG Updates / Announcements DISCUSSION
Presented by SCAG staff
5. Cities and County Planning / Public Works Updates DISCUSSION
All

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

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| 6. | Caltrans Updates / Announcements
<i>Presented by Caltrans Staff</i> | DISCUSSION |
| 7. | General Discussion / New Business
<i>All</i> | DISCUSSION |
| 8. | Adjournment | |

The next meeting of the ICTC TAC is scheduled for April 27, 2017. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

February 23, 2017

Present:

Gordon Gaste	City of Brawley
Andy Miramontes	City of Brawley
Lily Falomir	City of Calexico
Abraham Campos	City of El Centro
Jack Fleming	City of El Centro
Hector Orozco	City of Holtville
Isabel Alvarez	City of Imperial
Joel Hamby	City of Westmorland
Veronica Atondo	County of Imperial
John Gay	County of Imperial

Others:

David Aguirre	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
David Salgado	SCAG
Gustavo Gomez	The Holt Group
Beth Landrum	Caltrans
Kevin Hovey	Caltrans
Jack Fleming	City of El Centro
Joseph Chua	Caltrans
Bing Luu	Caltrans
Kevin Hovey	Caltrans
Bryan Ott	Caltrans

1. The meeting was called to order by Chair Gaste at 10:13 a.m. A quorum was present and introductions were made.
2. A *motion* was made to adopt the minutes for January 26, 2017, ([Hamby/Campos](#)) **Motion Carried.**
3. ICTC Updates / Announcements
 - Transit Planning Updates (By David Aguirre):
 - The Regional Bus Stop Inventory, Signage Replacement and Technology

Assessment Project Request for Proposals were due February 10, 2017. The project goal is to have an inventory database and assessment for use by ICTC and its member agencies. Mr. Aguirre stated that the committee is currently on the scoring process.

- Mr. Aguirre stated that the TDA Article 3 Bike and Peds projects are due on March 31, 2017. Agencies with projects submitted on that date will go for Commission approval in April and should be paid out before the fiscal year concludes.
- Transportation Planning Updates (By Virginia Mendoza):
 - ICTC submitted an application for the development of a Regional Climate Action Plan (CAP) under SCAG’s 2017 Call for Projects and was awarded. Ms. Mendoza requested that agencies provide their point of contact to ICTC for this project.
 - An agency RFA status was requested for FY 2016-17 RSTP and CMAQ projects. The table below indicates agency responses under status for each project. Agencies are encouraged to submit their RFA’s to Caltrans Local Assistance by March/April 2017.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	CMAQ	Paving Wildcat Drive	\$1,008	<i>RFA for Design expected to be submitted in the Spring</i>
Calexico	CMAQ	Paving of De Las Flores St.	\$466	<i>RFA will be submitted end of March</i>
Calipatria	CMAQ & RSTP	Roadway & Pedestrian Improvements on N. Brown St.	\$1,233	<i>RFA for PE was submitted on 9-2-16, E-76 Issued 9-16-16</i>
El Centro	CMAQ	Signal Lights Synchronization along Dogwood Ave. & Danenberg Ave.	\$351	<i>Re-submitted RFA at the end of December 2016, waiting for E76</i>
El Centro	ATP	Establish of SR2S Program and Bicycle Route Improvements	\$524	<i>Obligation completed, it's been awarded for design</i>
Holtville	CMAQ & RSTP	9 th St. from Palm Ave. to Olive Ave.	\$633	<i>E-76 for ROW Issued 12-27-16, RFA for CON expected for March 2017 pending EPSP letter from ICTC</i>
Holtville	CMAQ & RSTP & EAR-Repurpose	6 th Street Pavement	\$682	<i>RFA for CON was submitted on January 24, 2017</i>
Imperial City	RSTP	Dogwood Road Pavement from Aten Rd. to Southeast City Limits	\$302	<i>RFA expected to be submitted end of March</i>
Imperial County	RSTP	Dogwood Road Pavement between El Centro City Limits to Imperial City	\$2,335	<i>Submitted RFA for CON</i>

		Limits		
Imperial County	ATP	Pedestrian Master Plan	\$100	<i>RFA expected to be submitted end of February</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from San Diego Avenue to Holt Avenue in Seeley	\$1,119	<i>RFA pending approval of FTIP Amendment 17-05</i>
Imperial County	CMAQ	Pedestrian and Bicycle improvements along Rio Vista Street from Holt Avenue to Heil Avenue in Seeley	\$237	<i>RFA pending approval of FTIP Amendment 17-05</i>
Westmorland	CMAQ	Paving H Street and 8 th Street	\$429	<i>RFA expected to be submitted in February, pending approval of FTIP Amendment 17-02</i>
ICTC	CMAQ	Design of New Intermodal Transportation Center in the City of Calexico	\$559	<i>RFA expected to be submitted end of March</i>

➤ LTA Updates (By Virginia Mendoza):

- Ms. Mendoza requested that all agencies submit their project requests for the LTA Bond and provide a status report. She stated that the County of Imperial and the City of Calipatria have spent all their funds. The City of Brawley has a balance as of January 31, 2017 of \$1.98 million; Calexico \$6 million; and, Imperial \$265,134. Agencies are highly encouraged to submit invoices.

4. SCAG Updates / Announcements: (By Mr. Salgado)

- SCAG will be developing a sustainability database to use as a tool that will pull projects and relative data into one spot as it relates to sustainable projects. It was requested that agency public works and finance staff participate in the survey.
- Two regional projects were selected under the SCAG 2017 Sustainability Grant Program (SPG). The Imperial County Transportation Commission submitted an application for the development of a Regional Climate Action Plan (CAP) and the County of Imperial Public Health Department submitted an application for a Safe Routes to School (SRTS) Safety and Encouragement Campaign. Both projects were awarded under SCAG's 2016-17 SPG Call for projects and were approved at the February 2nd monthly Regional Council (RC) Meeting. Combined the projects account for \$400,000 awarded to Imperial County. Mr. Salgado urged agencies to apply for the next cycle of this Sustainability Grant program. SCAG is working to fund all projects. Mr. Campos stated that the City of El Centro also awarded the County Public Health department funds for a safety and encouragement campaign.
- Mr. Salgado asked agencies if they knew of anyone interested in a GIS internship with SCAG's GIS department to notify him. He will be reaching out to IVC and SDSU.

5. Cities and County Planning / Public Works Updates:

- City of El Centro: Mr. Campos stated that repairs are being done on 8th Street between 18th and Adams as part of the ATP program; an HSIP lighting project on Main Street; and, an overlay project on Ross Road between 4th and Dogwood).
- City of Westmorland: Mr. Hamby stated that N. Center Street RSTP project has been awarded.

- County of Imperial: Ms. Atondo stated that Forrester Road between Imler Road and Keystone Road is now open. Mr. Gay stated that a Caltrans dive team would be in Imperial County assessing a bridge over the New River due to the recent rain. Mr. Salgado requested to be notified of any damages from the recent storms because SCAG will be compiling that data.

6. Caltrans Updates / Announcements

Mr. Luu had the following updates and announcements:

- A Call for Projects for the California FLAP program is currently open. Applications are due by May 12, 2017. Information on a webinar will be disseminated when it is available.
- The County of Imperial and the City of El Centro currently have inactive projects. It was requested that each agency submit an invoice by May 19, 2017.
- The City of Calexico did not submit their FY 2014-15 Single Audit to the State Controller's Office (SCO) which was due March 30, 2016. Therefore no additional funding will be authorized until SCO has informed the Caltrans Division of Local Assistance of the agency's compliance.
- The 2017 Local Assistance Procedures Manual (LAPM) was released. Mr. Luu encouraged all to read the manual.

Mr. Hovey had the following updates and announcements:

- On January 1, 2017, California Streets and Highways Code Section 820.1 terminated and Caltrans stopped performing federal responsibilities for environmental decisions and approvals under the National Environmental Policy Act (NEPA) for highway projects in California, funded by the Federal Highway Administration (FHWA). Caltrans' NEPA Assignment will be suspended for up to 90 days and FHWA will handle federal NEPA responsibilities. Assembly Bill (AB) 28 (Frazier) was introduced at the 2017-2018 Regular Session when Legislature convened on December 5, 2016. The Legislature will consider AB 28 when they reconvene this month. The bill would add back Section 820.1 to the Streets and Highways Code, with provisions to waive immunity and consent to the jurisdiction of federal courts, but with sunset clause. The bill passed the Assembly unanimously, and is now awaiting Senate review. He also stated that this is not affecting local projects in Imperial County.
- Michelle Blake will be attending in his absence.
- Ms. Mendoza thanked Caltrans for being present. Joseph Chua will be the DLAE point of contact for Imperial County, and Bryan Ott will be the back-up. Beth Landrum is the Planning point of contact, and Sam Amen is the Project Manager.
- Caltrans is holding an Open House event on Tuesday, March 14, 2017 to meet with community members about construction of the State Route 98 Widening Project in Calexico.

7. General Discussion / New Business

- Next TAC meeting will be on March 23, 2017.

8. Meeting adjourned at 10:56 a.m.