



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: Thursday, February 26, 2015

TIME: 10:00 a.m. – 12:00 p.m.

**LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: Bill Brunet, County of Imperial

Vice-Chair: City of Imperial

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for January 22, 2015 *ACTION*
Requesting a motion to adopt
3. ICTC Updates / Announcements DISCUSSION
Presented by ICTC Staff
 - a. CMAQ and RSTP Obligation Updates
 - b. Transit Updates
 - c. LTA Updates
 - d. Other
5. Cities and County Planning / Public Works Updates DISCUSSION
All
6. SCAG Updates / Announcements DISCUSSION
Presented by SCAG staff
7. Caltrans Updates / Announcements DISCUSSION
Presented by Caltrans Staff
8. General Discussion / New Business DISCUSSION
All

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

9. Adjournment

The next meeting of the ICTC TAC will on March 26, 2015 at the ICTC offices at 10:00 a.m.

For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

January 22, 2015

Present:

Yazmin Arellano	City of Brawley
Nick Servin	City of Calexico
Abraham Campos	City of El Centro
Alex Chavez	City of Holtville
Nick Wells	City of Holtville
Gracie Hauvermale	City of Imperial
Joel Hamby	City of Westmorland
William Brunet	County of Imperial

Others:

Mark Baza	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
David Salgado	ICTC
Luis Medina	Caltrans
Rob Owen	Caltrans
Tomas Oliva	SCAG
Carlos Flores	The Holt Group

1. The meeting was called to order by Chair Wells at 10:10 a.m. A quorum was present. Introductions were made.
2. A **motion** was made to adopt the minutes for December 18, 2014. (Brunet/Servin) **Motion Carried.**
3. Election of Chair and Vice Chair positions

A motion was made to appoint the County of Imperial as the Chair for 2015 (Servin/Arellano) **Motion Carried.**

A motion was made to appoint the City of Imperial as the Vice-Chair for 2015 (Hamby/Servin) **Motion Carried.**

4. Pedestrian & Bicycle Transportation Access Study Draft Final Report

Since December 2013 the Imperial County Transportation Commission (ICTC) in close coordination with Caltrans and the San Diego Association of Governments (SANDAG), have been studying infrastructure needs of pedestrians and bicyclists along all 6 land ports of entry between California and Baja California. The study also included the participation of local, state, and federal agency representatives and community members.

The goal of this study is to improve the travel experience for people walking or bicycling across the California/Baja California border, seeking to make trips safer, easier, and more comfortable around the six land ports of entry (POEs). The results of the study describe the current conditions at 6 POEs and provide a list of 96 recommended projects and policies. Design guidelines for bicycle and pedestrian-friendly border crossings were developed. Additionally, projects identified in the study will be considered during the California-Baja California Border Master Plan Update process.

The study included extensive outreach efforts that took place over ten months in multiple locations along the California/Baja California border. The study team also conducted an existing conditions analysis and assessment of pedestrian and bicycle conditions at each port. Findings from the community and public involvement phase of the study shaped the development of the existing conditions review, resulting in a user-focused approach to the existing conditions assessment. The study also includes future conditions of the POEs, origin and destination survey, list of recommended projects, and funding strategies for implementation of the proposed projects.

The public review period of the document began on Friday, January 16th and will conclude Friday, February 6th. The draft final report will be presented to ICTC and SANDAG; however, the study will only be considered by ICTC for adoption. The report will be presented for review and consideration for adoption at the ICTC Commission meeting of February 25, 2015.

ICTC staff request that the Technical Advisory Committee recommend and submit the attached Draft Final Report to the ICTC Management Committee for review and recommendation to forward onto the Commission to:

1. Approve the Pedestrian and Bicycle Transportation Access Study of the California/Mexico Land Ports of Entry Draft Final Report.

A motion was made by [Wells](#) and seconded by [Servin](#), **Motion Carried unanimously.**

5. ICTC Updates / Announcements

a. Transit Updates

- IVT Ride began operations in Calexico and Imperial on October 1, 2014; in West Shores on December 1, 2014 and in Brawley on January 2, 2015. Operations in all cities are going smoothly only dealing with adjustments.
- The Unmet Transit Needs Hearing is scheduled for February 12, 2015 at 3:30 p.m. at the IID Board Room in El Centro.

b. Other

- The 2015 FTIP Amendment #4 was submitted to SCAG. Agencies with projects in Amendment #4 are the Cities of Brawley, Calexico, El Centro, the County of Imperial and ICTC. As soon as the FHWA approves the amendment, cities can proceed with their RFA.
- LTA Bond participating agencies approved a resolution for a 6th

Supplemental Indenture.

- Funds need to be identified to proceed with improvements for Calexico West Port of Entry Phase1 to add new lanes to the west, and for Calexico East Port of Entry toll lanes.
- An Imperial / Mexicali Binational Alliance Meeting is scheduled for February 12th in Mexicali, B.C.

6. Cities and County Planning / Public Works Updates:

- Mr. Servin stated that GSA is very active with Calexico and IID; construction of Cesar Chavez Blvd., 2nd phase of the Gran Plaza, Anza Rd, water line to Grant Ave. and the New River Bridge is going out to bid soon.
- The County of Imperial issued a Notice to Proceed for one of their projects.
- The City of Westmorland is moving forward with their traffic signal.

7. SCAG Updates / Announcements

- The SCAG Regional Conference and General Assembly will be held at the JW Marriott in Palm Desert on May 7-8, 2015.
- The Aerial Imagery project is in progress, a final product will be available in March/April 2015.
- Staff is currently in the process of selecting a consultant for the Imperial County State Route to School Master Plan. A final product is scheduled for the end of 2015.
- Mr. Oliva is appreciative for the growth forecast data and land use data obtained that will be used for the RTP/SCS.
- A SCAG staff retreat was held last week. The Red Hill Marina in Salton Sea, Gran Plaza in Calexico and the Cathedral in Mexicali were all visited.
- A 2050 Vision will be done by the City of El Centro with the guiding principle similar to the SCS. If your city would like to do something similar, SCAG can be helpful.

8. Caltrans Updates / Announcements

- Mr. Medina provided the following Caltrans updates:
 - o ATP Program deadline to Caltrans is March 30, 2015 for the May27-28, 2015 CTC meeting in Fresno.
 - o The LPP 15-01 Local Assistance Procedures Manual (LAPM) Chapter 10 "Consultant Selection" has been updated. The link to the update can be found at http://www.dot.ca.gov/hq/LocalPrograms/lam/prog_p/ch10.pdf
 - o Notice to proceed should be transmitted electronically
 - o There was a notice of the proposed rulemaking on National Highway System (NHS) and comments are due by April 6, 2015.
 - o Upcoming trainings:
 - Procuring A&E Contracts – March 10, 2015 from 8:00 to 5:00 p.m.at Caltrans District 11 with videoconferencing at the ICTC offices.
 - ATP Training: Disadvantaged Communities – March 12, 2015 from 8:00 a.m. to 4 p.m. at the Caltrans District 11 offices.
 - ATP Training: Cycle 2 Call for Projects – April 21, 2015 from 8:00 a.m. to 5:00 p.m. at the Caltrans District 11 offices with videoconferencing at the ICTC offices.
 - Federal Aid series – May 18-22, 2015 at the Caltrans District 11 region. Time and location will be announced at a later time.
 - o The Local Assistance Obligation Plan was reviewed.

9. General Discussion / New Business

- Mr. Campos asked if ICTC had a process if Imperial County 100% obligates. Ms. Mendoza stated that projects programmed in out years can capture redistribution funds with a PSP to Caltrans.

10. Meeting adjourned at 11:25 a.m. ([Hamby/Arellano](#)) **Motion carried.**