



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: Thursday, January 22, 2015
TIME: 10:00 a.m. – 12:00 p.m.
LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: City of Holtville **Vice-Chair:** Bill Brunet, County of Imperial

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for December 18, 2014 *Requesting a motion to adopt* **ACTION**
3. Election of Chair and Vice Chair positions *Requesting a motion to adopt* **ACTION**
4. Pedestrian & Bicycle Transportation Access Study Draft Final Report *Presented by ICTC Staff* **ACTION**
5. ICTC Updates / Announcements **DISCUSSION**
Presented by ICTC Staff
 - a. Transit Updates
 - b. Other
5. Cities and County Planning / Public Works Updates **DISCUSSION**
All
6. SCAG Updates / Announcements **DISCUSSION**
Presented by SCAG staff

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| 7. | Caltrans Updates / Announcements
Presented by Caltrans Staff | DISCUSSION |
| 8. | General Discussion / New Business
<i>All</i> | DISCUSSION |
| 9. | Adjournment | |

The next meeting of the ICTC TAC will on February 26, 2015 at the ICTC offices at 10:00 a.m.

For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at crستيرlerma@imperialctc.org.



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

December 18, 2014

Present:

Yazmin Arellano	City of Brawley
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Jesus Villegas	City of Imperial
Joel Hamby	City of Westmorland
William Brunet	County of Imperial

Others:

Mark Baza	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Luis Medina	Caltrans
Tomas Oliva	SCAG
Carlos Flores	The Holt Group

1. The meeting was called to order by Vice-Chair Brunet at 10:05 a.m. A quorum was present. Introductions were made.
2. A **motion** was made to adopt the minutes for September 24, 2014. (**Hamby/Hagen**) **Motion Carried.**
3. ICTC Updates / Announcements
 - a. Pedestrian & Bicycle Transportation Access Study
 - The goal of the study was to analyze all 6 Ports of Entry and identify pedestrian and bicycle projects at each location. Ms. Mendoza stated that the Border Community Workshops and existing conditions assessments have concluded and a draft recommendation list with 96 recommendations was developed that included 6 policy and many infrastructure improvements in all 6 Ports of Entry's. Staff will be presenting to the recommendation list to Management Committee and Commission in January, with a recommendation to adopt a draft final report in February 2015 to ICTC and SANDAG.
 - b. Transit Updates
 - IVT Ride began operations in Calexico and Imperial on October 1, 2014; in

- West Shores on December 1, 2014 and will begin in Brawley on January 2, 2015.
 - Due to the lack of a quorum at the regularly scheduled Commission meeting, a special meeting was held on December 17th to approve the PTMISEA grant.
- c. Other
- The 2015 FTIP Amendment #4 is due next week. If there are any changes to any projects please let staff know by tomorrow, December 19th.
 - Ms. Mendoza reviewed current CMAQ and RSTP project and stated that Westmorland and Calipatria do not have any projects for FY 2014-15. Also, during the 1st quarter of 2015 we may see adjustments from Caltrans. Projects are only programmed for FY's 2014-15, 2015-16 only. Mr. Baza emphasized the importance to obligate all projects so that ICTC will have opportunities for reobligation. He stated to submit packages to Caltrans by April to give them enough time to review them.
4. Cities and County Planning / Public Works Updates:
- Mr. Hamby stated that Westmorland was awarded their Street Sweeper project.
 - Mr. Villegas stated that Imperial awarded the Aten/Dogwood Project to Granite Construction.
 - Mr. Brunet stated that their HSIP project for SR86/S22 to Hazard Construction.
5. SCAG Updates / Announcements
- SCAG Economic Summit was recently held in Los Angeles. A hot topic was how technology plays a large role in transportation. The next RTP/SCS will implement technology and demographic changes and shifts in society.
 - The Aerial Imagery project is in progress, a final product will be available in March/April 2015.
 - Staff is currently in the process of selecting a consultant for the Imperial County State Route to School Master Plan. A final product is scheduled for the end of 2015.
6. Caltrans Updates / Announcements
- Mr. Medina provided the following Caltrans updates:
 - For all successful ATP projects, Local Agencies need to submit an allocation request package regardless of the type of funding (Federal or State). For projects with federal ATP funds only, a request for authorization (RFA) package must be submitted together with each of the California Transportation Commission (CTC) allocation request package. Failure to receive a CTC allocation approval for the year the ATP funding is programmed will result in the forfeiture of the ATP funds for the project. The upcoming deadline for ATP allocation request packages to the DLAE is January 26, 2015 for the March 25-26, 2015 CTC Meeting in Orange County.
 - Division of Local Assistance Office Bulletin (DLA-OB) 13-3, Construction Oversight Program, established Caltrans' policy and procedures for the Construction Oversight Program for Federal-aid highway projects administered by local agencies off the State Highway System (SHS). To properly administer the program, it is essential that the Construction Oversight Engineer (COE) be apprised of when projects are scheduled to begin the construction phase. This will aid the COE in scheduling oversight reviews, and will provide real time project information consistent with FHWA direction. The new policy requires that local agencies shall now submit a copy of their notice of contract award, Notice to Proceed letter, or equivalent, to the DLAE concurrent with its issuance to the contractor, for ALL Federal-aid projects. The notice may be transmitted to the DLAE via email attachment, or fax. The DLAE will provide a copy of the notice to the COE immediately upon receipt from

the local agency. The COE will use the notice to assist in scheduling construction oversight reviews. The Contact information for District 11's respective DLAE and COE is Erwin Gojuangco via email at Erwin.Gojuangco@dot.ca.gov or by phone (619) 278-3756 and Anna Alonso via email at Anna.Aionso@dot.ca.gov or by phone at (949) 440-4461.

- On December 5, 2014, DLA issued COIN 14-02 to provide information and guidance for Local Agencies to follow to ensure compliance with Senate Bill (SB) 854. Local agencies are responsible for implementing the following procedures corresponding to the above on all public works projects, regardless of funding source:
 1. For projects advertising after January 1, 2015, incorporating the following contract language (Labor Code Section 1771.1 (a)) in their boiler plate/special provisions as follows: "A contractor or subcontractor shall not be qualified to bid on, be listed in a bid proposal, subject to the requirements of Section 4104 of the Public Contract Code, or engage in the performance of any contract for public work, as defined in this chapter, unless currently registered and qualified to perform public work pursuant to Section 1725.5 . It is not a violation of this section for an unregistered contractor to submit a bid that is authorized by Section 7029.1 of the Business and Professions Code or by Section 10164 or 20103.5 of the Public Contract Code, provided the contractor is registered to perform public work pursuant to Section 1725.5 at the time the contract is awarded."
 2. Notifying DIR when awarding a public works project (regardless of funding source) using the online PWC-1 00 form. This notification shall occur within five (5) days of the project's award. The following is the link to this online form:
www.dir.ca.gov/pwc100ext/
 3. Assuring that any prime contractors and their subcontractors possess and maintain such registration with DIR in order to be awarded and to perform work on public works projects (regardless of funding source). The following is the link to DIR's Contractor Registration searchable database:
<https://efiling.dir.ca.gov/PWCR/Search.action>
 4. In addition, as part of this Bill, effective April 1, 2015, contractors and subcontractors shall furnish electronic payroll records for new projects to the Labor Commissioner.
- Effective November 10, 2014, Caltrans suspended the use of ET-Pius, ET-Pius 31, ET-2000 Plus, and ET-2000 guardrail end treatments in state highway projects until further notice. The FHWA is currently coordinating with Trinity Highway Products on developing a crash test plan for the ET-Pius guardrail end treatment system. These crash tests are necessary in order for Caltrans to continue utilizing the ET Plus systems on the State Highway System. Trinity has halted shipments of the its ET-Pius guardrail end treatments.
- On October 2, 2014, the US Department of Transportation published a final rule amending 49 Code of Federal Regulations (CFR) Part 26 and the Disadvantaged Business Enterprise (DBE) program. The changes were effective November 3, 2014. Major changes are:
 1. DBE Trucking Participation - Allows DBE to take credit for the total value of hauling services even when the DBE firm's drivers use trucks leased from non-DBE truck leasing company.
 2. Uniform Report of DBE Awards or Commitments and Payments- Adds a requirement to report payments made to DBEs on ongoing contracts during the reporting period.
 3. Contracts/Subcontract Language- Requires agencies to include assurance language in contracts and prime contractors to insert assurance language into subcontracts with DBEs.
 4. Additional Guidance on Good Faith Efforts:
 - Provides additional examples of actions taken by bidders that may be considered when evaluating good faith efforts.

- Requires bidder to submit good faith effort documentation to the agency no later than 7 days after bid opening. The 7 days is shortened to 5 days on January 1, 2016.
 - For substitutions of DBE firms after contract award, requires good faith effort documentation to be submitted to the agency within 7 days of the request for substitution.
 - On 11/3/14, Central Federal Lands (CFL) Highway Division announced the FFY 2015 California "Call for Federal Lands Access Program (FLAP) Projects." The California Programming Decisions Committee (PDC) is currently accepting applications for the 2014 Call for Projects for FFY 2015. Applications will be accepted from November 3, 2014 through January 30, 2015.
 - Upcoming Trainings:
 - Procuring A&E Contracts- March 10, 2015, located at Caltrans District 11, in the Garcia RM 125A and 1258. Training is now open for enrollment. Space is limited so please reserve your spot as soon as possible.
 - ATP Training- March 12, 2015, located at Caltrans District 11, in the Gallegos RM134
 - Federal Aid Series- May 18 - May 22, 2015, located at Caltrans District 11.
 - For questions and to register for an upcoming training, please contact the District 11 Local Assistance Training Coordinator Debora Ledesma-Ribera at Debora.Ledesma-Ribera@dot.ca.gov or by calling 619-278-3766.
7. General Discussion / New Business
- Mr. Brunet asked Mr. Medina about the possibility of using toll credits for the Desert Museum project. Mr. Medina stated that he will need to get back to him.
8. Meeting adjourned at 11:26 a.m. (Campos/Hamby) **Motion carried.**

ICTC Technical Advisory Committee Chairs		
Year	Chair	Vice-Chair
2014	Holtville	County
2013	Brawley	Holtville
FY 2011-12 (and half of 2012-13)	Imperial	El Centro
FY 2010-11	Calexico	Imperial
FY 2009-10	Holtville	Calexico
FY 2008-09	El Centro	Holtville
FY 2007-08	County	El Centro
FY 2006-07	Imperial	County
FY 2005-06	IID	Imperial

<u>Agency</u>	<u>Chair</u>	<u>Vice-Chair</u>
Brawley	1	0
Calexico	1	1
Calipatria	0	0
El Centro	1	2
Holtville	2	2
Imperial	2	2
IID	1	0
Westmorland	0	0
County	1	2