DATE: December 1, 2011
TIME: 10:00 a.m. – 12:00 p.m.
LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: Virginia Mendoza
Vice-Chair: Terry Hagen

PUBLIC COMMENTS
Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions

2. Adoption of the minutes for October 27, 2011
   Requesting a motion to adopt

3. ICTC Updates / Announcements

4. RSTP Call For Projects

5. Value Analysis Study Presentation
   -A presentation made by Chili Cilch, Caltrans

6. Caltrans Updates
   -A presentation will made by Caltrans staff
7. General Discussion

8. Adjournment

The next meeting of the ICTC TAC is scheduled for January 26, 2012. Meeting will be held at the ICTC offices at 10 AM. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialtec.org.
TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

October 27, 2011

Present:

Yazmin Arellano City of Brawley
Gordon Gaste City of Brawley
Abraham Campos City of El Centro
Nick Wells City of Holtville
Ana Salazar The Holt Group/City of Holtville
Virginia Mendoza (Chair) City of Imperial
Jorge Galvan City of Imperial
Wayne Walker City of Westmorland
Bill Brunet County of Imperial
John Gay County of Imperial

Others:

Steven Sullivan City of Brawley
Ed Delgado County of Imperial
Emmanuel Sanchez County of Imperial - APCD
Fumi Galvan The Holt Group
Mark Baza ICTC
Kathi Williams ICTC
Cristi Lerma ICTC
David Salgado ICTC
Erwin Gojuangco Caltrans
Luis Medina Caltrans

1. The meeting was called to order by Chair Virginia Mendoza at 10:05 a.m. A quorum was present. Introductions were made.

2. A motion was made to adopt the September 29, 2011 minutes. (Gaste/Campos) **Motion Carried.**

3. DBE/Good Faith Efforts

   It was concluded at the prior TAC meeting that there were many questions regarding DBE/Good Faith Efforts. The topic was to be revisited and Mr. Gojuangco joined today’s meeting to answer
questions and help clarify any ambiguity. Mr. Baza introduced the topic by stating that DBE challenges are not unique to this region. FHWA is requiring Caltrans and other state DOT's to ensure compliance with Good Faith Efforts during the procurement process.

Mr. Gojuangco stated that he is aware that the UDBE/Good Faith Efforts are impacting Imperial County. When the DBE program changed from race neutral to race conscious in June of 2009 the emphasis was to train everyone. Mr. Gojuangco distributed the most recent office bulletin that can also be found on the Caltrans website. Some of the concerns FHWA has had are: 1) not enough or adequate time is given by the lowest bidder; and 2) Not enough UBDE’s are being contacted. When this happens the agency’s process is found to be non-responsive and is asked to re-advertise. Mr. Gojuangco suggested that agencies submit the memo with UDBE documents ahead of time and Caltrans will work very hard to get back to the agencies within a 10 day window. Therefore, if there are issues they can be addressed before the contract is awarded. Personal stories were shared and there was further discussion on the issue.

4. Caltrans Updates / Announcements

- Mr. Medina distributed a current obligation plan for the region for FY 2011-12 and discussed projects with each agency. No significant issues were noted at this time.
- Mr. Gojuangco stated that a FHWA memo recently revealed that the provisions to Buy America waiver will now apply to the purchase of vehicles utilizing CMAQ funds.
- Mr. Medina stated that he will have a final report next month regarding FY 2010-11 obligations.
- State Safe Routes to School program Cycle 10 rolls out in December 2011.

5. ICTC Staff Updates / Announcements

Mr. Salgado gave an update regarding the items discussed at the Commission meeting the night before.
- SCAG is in the process of hiring an office assistant and will be shared by SCAG and ICTC. A SCAG representative has not been hired; however SCAG has conducted interviews, offered the job to one of the applicants, and is currently in negotiations.
- Mr. Baza is working on two Tiger III grant applications for the City of El Centro and City of Calexico. Both projects have regional significance.
- The ICTC Board approved ICTC’s request to participate in the Imperial County Employees Retirement System (ICERS). This action item required a super majority approval and will be on the ICERS Agenda in early November.

6. General Discussion

- There was none.

7. Meeting adjourned at 11:26 a.m.
Regional Surface Transportation Program (RSTP) 2011 Call For Projects

IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)

ICTC
1405 N. Imperial Ave. Suite 1
El Centro, CA 92243
760-992-4494
760-992-4497 fax
Davidsalgado@imperialctc.org
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Part 3. Selection Criteria .............................................3

Part 4. Project Schedule .............................................4

Appendix:

Draft Application

Notes
Regional Surface Transportation Program (RSTP)

The Regional Surface Transportation Program (RSTP) was established by California State Statute utilizing Surface Transportation Program Funds that are identified in Section 133 of Title 23 of the United States Code.

Projects eligible for funding from the RSTP include:

⇒ construction, reconstruction, rehabilitation, resurfacing, restoration, and operational improvements including:

1. Federal-aid highways (i.e., on any highways, including NHS and Interstate Highways that are not functionally classified as local or rural minor collectors).

2. Bridges (including bridges on public roads of all functional classifications), including any such construction or reconstruction necessary to accommodate other transportation modes, and including the seismic retrofit and painting of and application of calcium magnesium acetate on bridges and approaches and other elevated structures.

⇒ Mitigation of damage to wildlife, habitat, and ecosystems caused by a transportation project funded under RSTP.

⇒ Capital costs for transit projects eligible for assistance under the Federal Transit Act and publicly owned intracity or intercity bus terminals and facilities.

⇒ Carpool projects, fringe and corridor parking facilities and programs, and bicycle transportation and pedestrian walkways on any public roads in accordance with Section 217 of Title 23, U.S.C.

⇒ Highway and transit safety improvements and programs, hazard elimination, projects to mitigate hazards caused by wildlife, and railway-highway grade crossings. Safety improvements are eligible on public roads of all functional classifications

⇒ Highway and transit research and development and technology transfer programs.

⇒ Capital and operating costs for traffic monitoring, management and control facilities and programs.

⇒ Surface transportation planning programs

⇒ Transportation enhancement activities.

⇒ Transportation control measures listed in Section 108 (f)(1)(A) (other than clauses xii & xvi) of the Clean Air Act.

⇒ Development and establishment of management systems under Section 303 of Title 23, U.S.C.

⇒ Wetlands mitigation efforts related to RSTP projects.
Available Programming For RSTP Funds
Nov-11

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source: SCAG revenue estimates 2013 RTIP Guidelines
IMPERIAL COUNTY TRANSPORTATION COMMISSION
2011 RSTP CALL FOR PROJECTS
SELECTION CRITERIA

Projects selected by the ICTC EVAL Committee are to be based upon locally adopted criteria. The Committee will evaluate the projects and rank them, prior to submittal to ICTC for final adoption and RTIP programming.

Baseline Screening Criteria

Local Approval - Projects must have local approval through an endorsement of the City Council or Board of Supervisors via resolution indicating:
   a. The opportunity for public comment was provided at a public meeting
   b. Identification of a specific local match amount with source and type of funds used to leverage the project
   c. Compliance with the agency’s planning process i.e. circulation element of the agency’s general plan
   d. An adopted pavement management plan for rehab projects

Baseline Scoring Criteria

Community Benefit - Projects should result in a demonstration of the benefits for the community including increased safety, employment, air quality, connectivity between communities, aesthetics, etc.
0 to 30

Project Readiness - Project schedules should be fully identified in the project submittal with target dates including: consultant selection, environmental review schedule and document type, design, right of way acquisition, construction and anticipated completion date
0 to 40

Regional Significance - Projects should be submitted based upon previously approved planning documents; traffic analysis, circulation analysis, project study report, inclusion in regional plans, including the 20 Year Local Transportation Plan, and the RTP, etc.
0 to 20

Continuity - Projects previously funded or in various stages of development should receive continued support
0 to 10

100 points total

APPROVED BY: ICTC Commission on XX-XX-2011
IMPERIAL COUNTY TRANSPORTATION COMMISSION
2011 RSTP FUNDING CALL FOR PROJECTS
DRAFT PROJECT SCHEDULE

ICTC issues call for projects
Call for Projects Effective
ICTC RSTP Eval Committee
Evaluates/scores project submittals
ICTC Management Committee/ICTC Commission
endorses project submittals, region’s financial plan and
conducts final public comment period
Projects submitted to SCAG in RTIP amendment

December 12, 2011
Dec 19 2011 – Jan 30 2012
February 2012
March 2012
March to April 2012
RSTP CALL FOR PROJECTS - FY 2011

Applicant: ____________________________________________________

Project Description: ____________________________________________

________________________________________________________________

Project Amount:_______________________________________________

Priority of Project: (if agency submits more than one project i.e. 1 of 2) __________

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<td>Local approval through a City Council or Board of Supervisors’ Resolution indicating:</td>
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<td>A. Opportunity for public comment was provided at Council/Board meeting</td>
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<td>B. Identification of specific local match amount, and, source or type of any other funds used to leverage the project</td>
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<td>C. Compliance with the circulation element of the agency’s general plan</td>
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<tr>
<td>D. Confirmation that a pavement management plan is in place for rehab projects</td>
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Resolution approved on ____________________________ (attach copy)

Additional Comments:

1. General Description (required for RTIP amendment process)

   a. Description of the transportation issue or problem
   b. Location including project limits
   c. Project scope
   d. Functional classification
   e. Is this project capacity enhancing?
   f. Condition of existing facility, if applicable
   g. Consequences, if any, of not completing the project
2. **Project results in community benefit** (30 points max.)

Explain/illustrate how the project results in the demonstration of benefits for the community including but not limited to increasing; safety, employment, air quality, connectivity between communities, aesthetics, etc. provide supporting documentation as an attachment.

3. **Project Readiness** (40 points max.)

Explain/illustrate the project schedule with target start and completion dates, and specific components including but not limited to consultant selection, environmental review, schedule and document type, design, right of way acquisition, construction and anticipated completion date. Provide supporting documentation as an attachment.

4. **Regional Significance** (20 points max.)

Explain/illustrate the regional significance through the use of but it is not limited to; previously approved planning documents; traffic analysis, project study report, inclusion in regional plans, including the 20 Year Local Transportation Plan and the RTP, etc. provide supporting documentation as an attachment.
5. **Continuity** (10 points max.)

Explain/illustrate how project was previously funded and/or is in various stages of development so that it should receive continued support. Provide supporting documentation as an attachment.

6. **Project Budget**

Explain/illustrate the project budget separating it into fiscal years and a minimum of three segments for the design and engineering, right of way acquisition and construction.

7. **List of Attachments**

8. **Prepared By** ________________________________  **Date:** __________________________

Authorized Signature
RSTP CALL FOR PROJECTS - FY 2011 SCORE SHEET

Applicant: ____________________________________________________

Project Description: ____________________________________________

Project Amount:_______________________________________________

Priority of Project: if agency submits more than one project i.e. 1 of 2 _____

ICTC STAFF USE ONLY

1. Baseline Screening Criteria

Local approval through a City Council or Board of Supervisors’ Resolution indicating:
   a. Opportunity for public comment was provided at Council/Board meeting
   b. Identification of specific local match amount, and, source or type of any other funds used to leverage the project
   c. Compliance with the agency’s planning process i.e. circulation element of the agency’s general plan
   d. A pavement management plan is in place for rehab projects

Resolution approved on ____________________________

2. General Description (required for RTIP amendment process)
   a. Description of the transportation problem
   b. Location including project limits
   c. Project scope
   d. Functional classification
   e. Is this project capacity enhancing ?
   f. Condition of existing facility, if applicable
   g. Consequences, if any, of not completing the project

3. Project results in community benefit (30 points max.)         points awarded ____________________

Explain/illustrate how the project results in the demonstration of benefits for the community including but not limited to increasing; safety, employment, air quality, connectivity between communities, aesthetics, etc. provide supporting documentation as an attachment

4. Project Readiness (40 points max.)         points awarded ____________________

Explain/illustrate the project schedule with target start and completion dates, and specific components including but not limited to consultant selection, environmental review, schedule and document type, design, right of way acquisition, construction and anticipated completion date. Provide supporting documentation as an attachment

5. Regional Significance (20 points max.) points awarded ____________________

Explain/illustrate the regional significance through the use of but it is not limited to; previously approved planning documents; traffic analysis, project study report, inclusion in regional plans, including the 20 Year Local Transportation Plan and the RTP, etc. provide supporting documentation as an attachment

6. Continuity (10 points max.) points awarded ____________________

Explain/illustrate how project was previously funded and/or is in various stages of development so that it should receive continued support. provide supporting documentation as an attachment

7. Project Budget no point score

Explain/illustrate the project budget separating it into fiscal years and a minimum of three segments for the design and engineering, right of way acquisition and construction.

REVIEWER ____________________________________________        TOTAL SCORE ________________________________