



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: **October 24, 2013**

TIME: **10:00 a.m. – 12:00 p.m.**

LOCATION: **ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: Yazmin Arellano, City of Brawley

Vice-Chair: City of Holtville

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for September 26, 2013 *ACTION*
Requesting a motion to adopt
3. ICTC Updates / Announcements DISCUSSION
Presented by ICTC Staff
 - a. Transit updates
 - b. FTIP Amendment #15 Submittal
 - c. Calexico ITC – Kickoff Meeting
4. Caltrans Updates / Announcements DISCUSSION
Presented by Caltrans Staff
 - a. The FFY 2012-13 Obligation Plan for Imperial Region
 - b. Southern California Local Assistance Management Meeting (SCLAMM)
 - c. Active Transportation Program (ATP)
 - d. Transportation Coop Committee (TCC)
5. General Discussion / New Business DISCUSSION
All
6. Adjournment

The next meeting of the ICTC TAC is scheduled for November 21, 2013. Meeting will be held at the ICTC offices at 10 AM. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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TECHNICAL ADVISORY COMMITTEE MINUTES

September 26, 2013

Present:

Yazmin Arellano	City of Brawley
Gordon Gaste	City of Brawley
Lily Falomir	City of Calexico
Oscar Espinoza	City of El Centro
Nick Wells	City of Holtville
Jesus Villegas	City of Imperial
Gracie Hauvermale	City of Imperial
Angel Hernandez	The Holt Group

Others:

Kathi Williams	ICTC
David Salgado	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Luis Medina	Caltrans
Ricardo Rodriguez	Caltrans
Phil Kern	Nolte
Carlos Hernandez	COH & Associates, Inc (via phone)

1. The meeting was called to order by Vice Chair Wells at 10:07 a.m. A quorum was present. Introductions were made. Chair Arellano took over the meeting a few moments later.
2. A **motion** was made to adopt the minutes for July 25, 2013 (**Wells/Hagen**) **Motion Carried.**
3. ICTC Updates / Announcements
 - a. Transit Updates
Ms. Williams had the following updates:
 - The start date for the Brawley IVT Gold Line is December 1, 2013 or sometime shortly thereafter.
 - Brawley Transfer Terminal is open and in use. Staff is waiting to do a ribbon cutting for both the Gold Line and the Transfer Terminal.

- The next meeting for the El Centro Transfer Terminal is scheduled for October 10, 2013 at the El Centro Economic Development office.
- IVT Bus Stop Safety and Design Standards Guidelines Project: Following our advertisement of Request for Proposals (RFP) in August 2013, proposal review and selection process is underway. Contract award is scheduled for November 2013. The final product will benefit ICTC, the cities and County in our future to implement future bus stop and terminal capital improvements throughout the region. This project is the second phase of the multi- year Four Phase Bus Stop Improvement Program.
- Transportation Development Act (TDA-State Funds) Triennial Performance Audit Project: Following our advertisement of Request for Proposals (RFP) in August 2013, the proposal review and selection process is underway. Contract award is scheduled for November 2013. The audit is a state mandated requirement every three years for all TDA funds received in Imperial County.
- ADA Paratransit Service Certification and Eligibility Process, Demand Management Review and Growth Assessment. Proposals (RFP) were released in September 2013. We are soliciting for a consultant that will evaluate our certification and eligibility process for the ADA paratransit service, provide an assessment of the growth and subsequent demand for future years.
- Update to the 2008 Coordinated Public Transit and Human Services Transportation Plan. Proposals were released in September 2013. We are soliciting for a consultant that will revise and update the plan created in 2008. The primary purpose of the Coordinated Plan is to continue to meet the Federal Transit Administration's (FTA) and other funding agency's requirements for eligibility for various grants, including but not limited to the FTA Section 5310 program. The update to the Coordinated Plan will include a reassessment of all available public and private transportation services in Imperial County, a reassessment of public and social services transportation needs, development of strategies and/or activities to address gaps in service, identification of coordination actions to eliminate or reduce duplication in services where they exist, and a prioritization of implementation strategies.

Mr. Salgado had the following updates:

- ICTC was awarded a 2013–14 Community-Based Transportation Planning (CBTP) Grant for the implementation of a Regional Safe Routes to School Master Plan. ICTC was also awarded a SCAG Sustainability Grant that will be used as the local match for the CBTP grant. This project is fully funded.
 - TDA Article 3 Bike and Pedestrian projects letters need to be submitted.
 - The Notice to Proceed for the Calexico Intermodal Transit Center study was released.
- b. Status on 2014 STIP Recommendations
- The 2014 STIP was approved by the Commission on September 25, 2013.
- c. Imperial – Mexicali Binational Alliance
- The signing ceremony took place on October 18, 2013. The group is moving forward with the projects. The three goals of the group are:
 1. Transportation issues
 2. Environmental issues
 3. Economic Development issues
- d. CMAQ Estimated Apportionments – FFY 13/14
- e. RSTP Estimated Apportionments – FFY 13/14
- A 2012 CMAQ Call for Projects Approved List was distributed to everyone.

The following CMAQ projects had a reduction in funds for FY 2013-14:

1. Calexico: CNG Station (\$6,000)
 2. Calipatria: N. International Ave. Sidewalk (\$46,000)
 3. Holtville: 4th St. Sidewalks (\$47,000)
 4. ICTC: Gold Line Circulator (\$216,000)
- For CMAQ and RSTP, project delivery is important. If projects are not obligated in the fiscal year they are programmed, funds may be lost. If funds are carried over to the next fiscal year, obligational authority (OA) is impacted.
 - Based on past experiences, it is important to address any issues early on so that OA is not impacted. SCAG will not authorize staff to program more than OA.
 - Agencies affected by reduction, staff will be in touch.
 - For RSTP funds, Imperial County received a larger sum than was requested.
4. SCAG Updates / Announcements
 - There were none.
 5. Caltrans Updates / Announcements
 - a. Obligation Plan
 - Mr. Medina reviewed the obligational authority for FFY 2012-2013 for Imperial County. He also reviewed the inactive obligation report.
 - b. Buy America Update
 - Buy America applies to all contracts within the scope of NEPA determination regardless of whether the contract uses FHWA funding.
 - For non-federally funded utility relocations, FHWA is providing utility companies a reasonable period of time, through December 31, 2013, to take necessary steps to ensure that their steel and iron products used in relocation in work as part of a federal-aid highway project complies with Buy America.
 - FHWA agreed to process Buy America waivers on a quarterly basis.
 6. General Discussion / New Business
 - None
 7. Meeting adjourned at 11:15 a.m.
 - The next meeting will be held on October 24, 2013 at 10 a.m. at the ICTC Offices.
 - **Motion** to adjourn (**Gaste/Espinoza**) **Motion Carried.**



**CALTRANS DISTRICT 11
DISTRICT LOCAL ASSISTANCE ENGINEER
(DLAE) UPDATE
October 24, 2013**

The FFY 2012-13 Obligation Plan for Imperial Region

The local agencies in the Imperial region received \$1.63 million in federal funds out of the \$2.9 million programmed in the FTIP. The funding for several projects was delayed due to Buy America waivers being required. Once the federal waivers requests are approved by Federal Highways, these projects will be resubmitted during the August redistribution in the FFY 13/14 to get them funded.

Southern California Local Assistance Management Meeting (SCLAMM)

Erwin Gojuangco is to provide updates from the SCLAMM meeting held on September 26, 2013

Active Transportation Program (ATP)

On September 26, 2013, the Governor signed SB99 creating the Active Transportation Program (ATP). The ATP consolidates some stand alone programs administered by Local Assistance. The California Transportation Commission (CTC) will have 6 months to adopt the new program guidelines. See attached Active Transportation Program sheet.

Transportation Coop Committee (TCC)

The City-County-State-Federal Cooperative Committee (CCSFCC) has been renamed to Transportation Coop Committee (TCC). The advisory group comprises of professional counterparts from various levels of government (Caltrans, FHWA, RTPAs, Counties and Cities) and meets monthly to discuss federal, state and local issues of statewide significance. Attached is the TCC Member Roster.

ACTIVE TRANSPORTATION PROGRAM

On September 26, 2013, Governor Brown signed legislation creating the Active Transportation Program (ATP) in the Department of Transportation ([Senate Bill 99, Chapter 359](#), and [Assembly Bill 101, Chapter 354](#)). The ATP consolidates various federal and state transportation programs, including the Transportation Alternatives Program (TAP), Bicycle Transportation Account (BTA), and State Safe Routes to School (SR2S), into a single program with a focus to make California a national leader in active transportation. ATP is administered by the Division of Local Assistance, Office of Active Transportation and Special Programs.

PURPOSE

The purpose of ATP is to encourage increased use of active modes of transportation by achieving the following goals:

- ✓ Increase the proportion of trips accomplished by biking and walking,
- ✓ Increase safety and mobility for nonmotorized users,
- ✓ Advance efforts of regional agencies to achieve greenhouse gas reduction goals,
- ✓ Enhance public health,
- ✓ Ensure that disadvantaged communities fully share in the benefits of the program, and
- ✓ Provide a broad spectrum of projects to benefit many types of active transportation users.

FUNDING

The ATP is appropriated approximately \$129 million of federal and state funds by the annual Budget Act. Program funding is distributed as follows for eligible projects selected through a competitive process:

- ✓ 40% to Metropolitan Planning Organizations in urban areas with populations greater than 200,000,
- ✓ 10% to small urban and rural regions with populations of 200,000 or less, and
- ✓ 50% to projects awarded on a statewide basis.

Of the amount in the statewide competitive component, a minimum of \$24 million shall be awarded to fund Safe Routes to School projects. Within that amount, no less than \$7.2 million shall be awarded to non-infrastructure types of projects.

GUIDELINES

Guidelines for the program are currently being developed in consultation with the [Active Transportation Program Workgroup](#) for adoption by the California Transportation Commission.

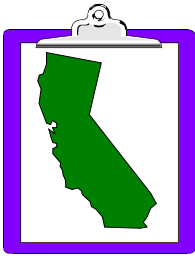
To receive notification when the program guidelines have been adopted, you may subscribe to the [Division of Local Assistance List Server](#).

For additional information about:

ATP OR TE projects prior to ATP, contact [David Giongco](#) at (916) 651-0021

SR2S projects prior to ATP, contact [Mary Burns](#) at (916) 653-6930

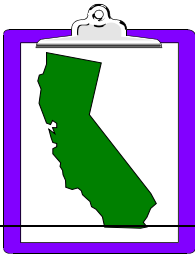
BTA projects prior to ATP, contact [Deborah Lynch](#) at (916) 653-0036



TRANSPORTATION COOP COMMITTEE

MEMBER ROSTER

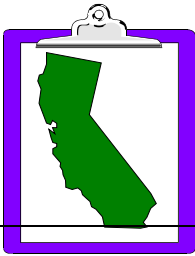
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<p>MR. PAT DeCHELLIS DEPUTY DIRECTOR OF PUBLIC WORKS COUNTY OF LOS ANGELES P O BOX 1460 ALHAMBRA, CA 91802-1460 (626) 458-4004 – FAX (626) 458-4022 pdechellis@dpw.lacounty.gov</p>	<p>MR. MIKE SELLING DEPUTY DIRECTOR, ENGINEERING COUNTY OF SAN JOAQUIN P O BOX 1810 STOCKTON, CA 95201 (209) 468-3053 – FAX (209) 468-2999 mselling@sjgov.org</p>
<p>MR. DAVE FLYNN DEPUTY DIRECTOR OF PUBLIC WORKS - PLNG CAPITAL PROJS & ADMINISTRATION COUNTY OF SAN LUIS OBISPO COUNTY GOVERNMENT CENTER 1055 MONTEREY STREET, RM 207 SAN LUIS OBISPO, CA 93408 (805) 781-4463 – FAX (805) 781-1229 dflynn@co.slo.ca.us</p>	<p>MR. TOM MATTSON PUBLIC WORKS DIRECTOR COUNTY OF HUMBOLDT 1106 SECOND STREET EUREKA, CA 95501 (707) 445-7491 – FAX (707) 445-7409 tmattson@co.humboldt.ca.us</p>
<p>MS. PATTY ROMO ASST. DIRECTOR OF TRANSPORTATION COUNTY OF RIVERSIDE 4080 LEMON ST., 8TH FLOOR RIVERSIDE, CA 92501 (951) 955-6740 – FAX (951) 955-3198 promo@rctlma.org</p> <p>Agency Secretary – Ms. Gail Lewis glewis@rctlma.org</p>	<p>MR. RICHARD TIPPETT DIRECTOR OF TRANSPORTATION COUNTY OF TRINITY P.O. BOX 2490 31301 STATE HIGHWAY 3 WEAVERVILLE, CA 96093 (530) 623-1365 – FAX (530) 623-5312 RTippett@trinitycounty.org</p>



TRANSPORTATION COOP COMMITTEE

MEMBER ROSTER

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<p>MR. WAYNE A. LEWIS ASSIST PUBLIC WORKS DIRECTOR--TRANS CITY OF FAIRFIELD 2000 CADENASSO DRIVE FAIRFIELD, CA 94533 707-434-3812 – FAX (707) 426-3298 wlewis@fairfield.ca.gov 916-771-3211 Cell</p> <p>Assistant: Lynette Syme @ 707-434-3801 or LSyme@Fairfield.ca.gov</p>	<p>MR. ROBERT NEWMAN DIRECTOR OF PUBLIC WORKS CITY OF SANTA CLARITA 23920 VALENCIA BLVD, STE 300 SANTA CLARITA CA 91355 (661) 284-1429 rnewman@santa-clarita.com</p> <p>Secretary-- Chantelle White cwhite@santa-clarita.com</p>
<p>MR. MARTIN PASTUCHA PUBLIC WORKS DIRECTOR CITY OF SANTA MONICA CITY HALL 1685 MAIN STREET, ROOM 116 SANTA MONICA, CA 90401 (310) 458-8221 martin.pastucha@smgov.net</p>	<p>MR. RICK MOSHIER DIRECTOR – TRANSPORTATION & PUBLIC WORKS CITY OF SANTA ROSA 69 STONY CIRCLE SANTA ROSA, CA 95401 (707) 543-3810 – FAX (707) 543-3801 rmoshier@ci.santa-rosa.ca.us</p>
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TRANSPORTATION COOP COMMITTEE

MEMBER ROSTER

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TRANSPORTATION COOP COMMITTEE

MEMBER ROSTER

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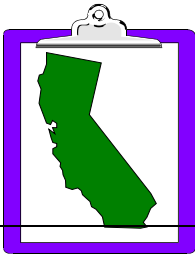
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TRANSPORTATION COOP COMMITTEE

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