



**TECHNICAL ADVISORY COMMITTEE
DRAFT AGENDA**

DATE: **Wednesday, March 23, 2016**

TIME: **10:00 a.m. – 12:00 p.m.**

LOCATION: **ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: City of Imperial

Vice-Chair: City of Brawley

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for February 24, 2016 *ACTION*
Requesting a motion to adopt
3. FFY 15-16 CMAQ & RSTP Project list – RFA Updates *DISCUSSION*
Presented by ICTC Staff

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	RSTP	S. Palm Ave. Rehab	\$734	<i>3/4/16 submittal</i>
Brawley	CMAQ	Sidewalk Rehab-Variou	\$300	<i>Design in May</i>
Calipatria	CMAQ	S. International Ave. Sidewalk	\$123	<i>ROW in Jan</i>
El Centro	RSTP	Ross Ave. Rehab	\$571	<i>Design in March</i>
Holtville	RSTP	Walnut Ave.	\$562	<i>E-76 revd 1/28/16</i>
Holtville	CMAQ	Cedar Ave. Sidewalk	\$136	<i>In Design</i>
Imperial County	CMAQ	Various Roads	\$1,102	<i>In Design</i>
Westmorland	RSTP	N. Center St. Pavement Rehab	\$372	<i>PE RFA submitted 2/25/16</i>

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

4. ICTC Updates / Announcements DISCUSSION
Presented by ICTC Staff
 - a. Transit Planning Updates
 - b. Transportation Planning Updates
 - Please refer to attached FTIP schedule
 - c. LTA Updates
5. Cities and County Planning / Public Works Updates DISCUSSION
All
6. SCAG Updates / Announcements DISCUSSION
Presented by SCAG staff
7. Caltrans Updates / Announcements DISCUSSION
Presented by Caltrans Staff
8. General Discussion / New Business DISCUSSION
All
9. Adjournment

The next meeting of the ICTC TAC will on April 28, 2016 at the ICTC offices at 10:00 a.m. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at crستيرlerma@imperialctc.org.



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TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

February 24, 2016

Present:

Yazmin Arellano	City of Brawley
Lily Falomir	City of Calexico
Jack Fleming	City of El Centro
Hector Orozco	City of Holtville
Jesus Villegas	City of Imperial
Joel Hamby	City of Westmorland
William Brunet	County of Imperial

Others:

Virginia Mendoza	ICTC
David Salgado	ICTC
Cristi Lerma	ICTC
Jacob Armstrong	Caltrans
Luis Medina	Caltrans
Carlos Flores	The Holt Group

1. The meeting was called to order by Chair Villegas at 10:08 a.m. A quorum was present and introductions were made. There were no public comments.
2. A *motion* was made to adopt the minutes for January 28, 2016. (Hamby/Falomir) **Motion Carried.**
3. FFY 2015-16 CMAQ & RSTP Project List – RFA Updates

Ms. Mendoza asked agencies to provide an update to each of their respective CMAQ and RSTP RFA’s and used the following format. This format will be used for future meetings also.

Agency	Fund Type	Project Name	Total Project Cost (in thousands)	Status
Brawley	RSTP	S. Palm Ave. Rehab	\$734	March 4 th submittal
Brawley	CMAQ	Sidewalk Rehab-Variou	\$300	Design in May
Calipatria	CMAQ	S. International Ave. Sidewalk	\$123	ROW in Jan
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4. ICTC Updates / Announcements

➤ Transit Planning Updates (by David Salgado):

- The FTA review team visited ICTC on February 9th and 10th, 2016. ICTC staff received a comprehensive site review package for the on-site portion of the review. The FTA review team visited transfer terminals and the bus operations yard, and talked with staff from ICTC, Brawley, Imperial and El Centro and Imperial Valley Transit (IVT). The final draft report is anticipated within 30 days. The review was intensive and we received positive feedback on many of our requirements with minor direction for improvements.
- A Regional Mobility Coordinator was hired. The new ICTC employee is Guillermo Gonzalez and will be introduced at the next meeting.
- The Unmet Transit Needs (UTN) Hearing took place on February 11, 2016 at the City of Brawley Council Chambers. Transportation from the transfer terminal on 7th and State Streets in El Centro was provided for free with one individual using it. There were 5 members of the public that made comments to the panel. The second meeting is scheduled for March 16, 2016 at 3:30 p.m. at the Brawley Council Chambers.
- IVT Access will be acquiring 11 new vehicles.
- The Imperial County Safe Routes to School Regional Master Plan will be on the March Management Committee and Commission agendas for review and approval. It was a comprehensive project and will be on the ICTC website soon. Comments are appreciated. SCAG will be working with ICTC and agencies willing to participate in a group ATP application for all of Imperial County. Applications are due on June 1, 2016.

➤ Transportation Planning Updates (By Virginia Mendoza):

- The first round of workshops at SDSU-Calexico and IVC were held in November 2015. The existing conditions analysis has been completed. A second round of outreach is scheduled for April 18th and 19th at both SDSU-IV and IVC campuses.
- The programming of the FY 16/17 CMAQ and RSTP funds will be programmed in the 2015 FTIP through a Formal Amendment in April. Ms. Mendoza stated that an FTIP amendment schedule will be a standing item on the TAC agenda moving forward.

➤ LTA Updates:

- The estimated balances for participating bond agencies have been updated and reflect the balances on the December 2015 bank statements. Agencies that are nearing the submittal of their last invoice please contact Ms. Mendoza prior so that the final invoice reflects the actual balance.

5. Cities and County Planning / Public Works Updates:

- Each agency provided project updates.
 - ❖ Brawley: Projects out to bid include; the reservoir at the airport, splash pad and sports complex under construction, and airport improvements.
 - ❖ Calexico: Park improvements

- ❖ El Centro: Euclid / La Brucherie road improvements, Buena Vista from 6th to 8th St road improvements, design phase of an HSIP project, design phase of an ATP project on Aurora and Adams, water plant projects
 - ❖ Holtville: Sewer plant project
 - ❖ Imperial: Finished Phase III of Aten/Dogwood project
 - ❖ County of Imperial: Salton Sea project, 3.2 miles on Hwy 86, SR 86/Dogwood Signal, SR 111 at Cruikshank clean-up
6. SCAG Updates / Announcements: (By Ms. Mendoza)
- Mr. Arnold San Miguel will be filling in for the Imperial region until the replacement is selected.
 - SCAG's 2016 Annual Regional Conference & General Assembly at La Quinta Resort & Club on May 5-6.
 - The SCAG Sustainability Awards Program is open to all parties, including local governments, non-profits, developers, and others. Eligible submittals include plans, projects, and programs completed or adopted after January 1, 2012 and prior to March 1, 2016. The deadline for nomination submittals is March 1, 2016.
7. Caltrans Updates / Announcements
- Mr. Medina had the following updates:
- The obligation plan is due to headquarters on April 1st.
 - Inactive projects that are flagged for inactivity should submit an invoice to the District office by February 19, 2016. There are none for Imperial County so there is no concern there.
 - The next meeting of the Southern California Local Assistance Management (SCLAMM) will be on March 24, 2016 at District 7.
 - List server subscriptions are available online.
 - The safety summit is tomorrow (February 25, 2016) at Caltrans District 11.
 - No Buy America exemptions are being granted at this time.
8. Presentation on SB 743
- Mr. Armstrong gave a brief presentation regarding the changes taking place on how projects will be analyzed by Caltrans staff throughout the transportation planning and project development process and in the review of local land use development projects. He urged agencies to participate in the development of the Caltrans Transportation Analysis Guide (TAG) and Transportation Impact Study Guide (TISG). The concept of level of service has been used for many years; with SB 743 the new proposed metric for evaluating transportation impacts under CEQA will be Vehicle Miles Traveled (VMT), which will impact rural areas. Mr. Armstrong stated that workshops will be held later this year and participation is encouraged. He also stated that a project website is available to keep up with the progress at www.catranstag-public.pbworks.com.
9. General Discussion / New Business
- Mr. Medina stated that he will be rotating in construction and he will be introducing his replacement at the next meeting.
10. Meeting adjourned at 11:14 a.m. (Arellano/Hamby) The next TAC meeting will be on March 23, 2016.

<p style="text-align: center;">2015 FTIP AMENDMENT/ADMINISTRATIVE MODIFICATION SCHEDULE</p> <p style="text-align: center;"><u>Only for projects that urgently need to be updated (emergency type)</u></p>		
Due Date (by Noon)	Amendments	Administrative Modifications
Tuesday, January 26, 2016	Amendment #15-15	
Tuesday, February 23, 2016		#15-16
Tuesday, March 8, 2016		#15-17
Tuesday, April 26, 2016	Amendment #15-18	
Tuesday, June 21, 2016		#15-19
Tuesday, August 30, 2016	Amendment #15-20	
Tuesday, October 11, 2016		#15-21

Note: For Amednment/Adm Mod #15-15, #15-17, and #15-18 DO NOT INCLUDE PROJECTS THAT ARE PART OF CONSISTENCY AMENDMENT #15-12

Amendments submitted during this period should only be for **emergency type** projects as the 2017 FTIP is being developed during this time.