DATE: January 23, 2014
TIME: 10:00 a.m. – 12:00 p.m.
LOCATION: ICTC Offices
        1405 N. Imperial Ave., Suite 1
        El Centro, CA  92243

Chairperson: Yazmin Arellano, City of Brawley
Vice-Chair: City of Holtville

PUBLIC COMMENTS
Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions

2. Adoption of the minutes for October 24, 2013
   Requesting a motion to adopt

3. Election of Chair and Vice Chair positions
   Requesting a motion to adopt

4. ICTC Updates / Announcements
   Presented by ICTC Staff
   a. Transit updates
   b. 2013 FTIP Amendment #17
   c. 2015 FTIP Submittal
   d. Status Update of FY 2013/14 RFA Submittals

5. Caltrans Updates / Announcements
   Presented by Caltrans Staff
   a. Buy America Update
   b. National Highway System (NHS) Update
   c. Active Transportation Program Update
   d. Obligation Plan

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL
6. SCAG Updates / Announcements
   Presented by SCAG staff
   DISCUSSION

7. General Discussion / New Business
   All
   DISCUSSION

8. Adjournment

For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.
TECHNICAL ADVISORY COMMITTEE MINUTES

October 24, 2013

Present:

Yazmin Arellano City of Brawley
Gordon Gaste City of Brawley
Lily Falomir City of Calexico
Terry Hagen City of El Centro
Abraham Campos City of El Centro
Nick Wells City of Holtville
Joel Hamby City of Westmorland
Bill Brunet County of Imperial

Others:

David Salgado ICTC
Virginia Mendoza ICTC
Cristi Lerma ICTC
Michelle Bastidas ICTC
Luis Medina Caltrans
Ricardo Rodriguez Caltrans
Phil Kern Nolte
Angel Hernandez The Holt Group

1. The meeting was called to order by Chair Arellano at 10:11 a.m. A quorum was present. Introductions were made.

2. A motion was made to adopt the minutes for September 26, 2013 (Gaste/Wells) Motion Carried.

3. ICTC Updates / Announcements

   a. Transit Updates
      Mr. Salgado had the following updates:
      - The Circulator Study was approved by the Commission. The Gold Line is currently the only line that is fully funded. Staff is looking for funding for the Orange and Red Lines.
      - Transportation Development Act (TDA-State Funds) Triennial Performance
Audit Project: The proposal review and selection process is underway. Contract award is scheduled for November 2013. The audit is a state mandated requirement every three years for all TDA funds received in Imperial County.

- IVT Bus Stop Safety and Design Standards Guidelines Project: The proposal review and selection process is underway. Contract award is scheduled for November 2013. The final product will benefit ICTC, the cities and County in our future to implement future bus stop and terminal capital improvements throughout the region. This project is the second phase of the multi-year Four Phase Bus Stop Improvement Program.

d. FTIP Amendment #15 Submittal
   - The submittal is scheduled for October 29, 2013. The CMAQ reductions will be included in the submittal.
   - There were questions about the milestone timeline for the SLPP program: 6 months for award; and, 36 months after time of contract award is the deadline for completion.

c. Calexico ITC – Kickoff Meeting is set for November 5, 2013 at the ICTC offices.
   - Reminder: RFA communication from Caltrans for FY 12-13 projects, if an agency foresees a cost savings or any reductions, it affects apportionments. It is important to get those in as early as possible. Mr. Medina stated that there was about $200K left on the table for Imperial County. The cost savings will be distributed in the August timeframe but may not be able to be programmed because of constraints.

4. SCAG Updates / Announcements
   - There were none.

5. Caltrans Updates / Announcements (by Luis Medina)

   a. The FFY 2012-13 Obligation Plan for Imperial Region
      - The local agencies in the Imperial region received $1.63 million in federal funds out of the $2.9 million programmed in the FTIP. The funding for several projects was delayed due to Buy America waivers being required. Once the federal waivers requests are approved by Federal Highways, these projects will be resubmitted during the August redistribution in the FFY 13/14 to get them funded. Southern California Local Assistance Management Meeting (SCLAM)

   b. The Southern California Local Assistance Management Meeting was held on September 26, 2013. No other updates were provided at this time.

   c. Active Transportation Program (ATP)
      - On September 26, 2013, the Governor signed SB99 creating the Active Transportation Program (ATP). The ATP consolidates some standalone programs administered by Local Assistance. The California Transportation Commission (CTC) will have 6 months to adopt the new program guidelines. ATP Projects will have their own milestones. Mr. Medina encouraged all to check the website for any updates on the ATP program.

   d. Transportation Coop Committee (TCC)
      - The City-County-State-Federal Cooperative Committee (CCSFCC) has been renamed to Transportation Coop Committee (TCC). The advisory group comprises of professional counterparts from various levels of government (Caltrans, FHWA, RTPAs, Counties and
Cities) and meets monthly to discuss federal, state and local issues of statewide significance. Mr. Medina provided all a TCC Member Roster.

6. General Discussion / New Business
   - Mr. Brunet stated that there is a local assistance blog with very useful information, the website is localassistance.info
   - District 3 has an invoice template in excel that may simplify things for everyone. More feedback at next meeting regarding this.
   - A Caltrans Team Building meeting will replace the TAC next month. There will be a presentation on the ICE policy.
   - Ms. Arellano invited all to attend the Cattle Call festivities.
     o November 2, 2013 – Chili Cook off on Main St. from 9 a.m. to 2 p.m. There will be a storm water board booth at the Chili Cook off.
     o November 4, 2013 – Chamber Mixer
     o November 9, 2013 – Cattle Call Parade at 10 a.m. and Rodeo at 2 p.m. and 7 p.m.
     o November 10, 2013 – Cattle Call Rodeo at 2 p.m.
   - The City of El Centro is working on their BMP Manual. Any input from all cities are welcome, stated Mr. Campos.
   - The County of Imperial will be releasing an RFP for a Hydrology Manual. Mr. Brunet stated that he will reach out to all the cities for possible adoption, or to form a committee. The RFP is not complete.
   - Mr. Campos inquired about an HSIP grant application update. Mr. Medina responded, Caltrans has identified the approved projects but have not been released.

7. Meeting adjourned at 11:15 a.m.
   - The next meeting will be replaced with the Caltrans / Imperial County Team Building meeting and will be held on November 21, 2013 at 9:30 a.m. at the County Administration Building Offices, Conference Room C&D.
   - Motion to adjourn (Brunet/Campos) Motion Carried.
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