



**TECHNICAL ADVISORY COMMITTEE  
AGENDA**

**DATE: January 23, 2014**

**TIME: 10:00 a.m. – 12:00 p.m.**

**LOCATION: ICTC Offices  
1405 N. Imperial Ave., Suite 1  
El Centro, CA 92243**

Chairperson: Yazmin Arellano, City of Brawley

Vice-Chair: City of Holtville

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

**PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

**DISCUSSION/ACTION ITEMS**

1. Introductions
2. Adoption of the minutes for October 24, 2013 *ACTION*  
*Requesting a motion to adopt*
3. Election of Chair and Vice Chair positions *ACTION*  
*Requesting a motion to adopt*
4. ICTC Updates / Announcements DISCUSSION  
*Presented by ICTC Staff*
  - a. Transit updates
  - b. 2013 FTIP Amendment #17
  - c. 2015 FTIP Submittal
  - d. Status Update of FY 2013/14 RFA Submittals
5. Caltrans Updates / Announcements DISCUSSION  
*Presented by Caltrans Staff*
  - a. Buy America Update
  - b. National Highway System (NHS) Update
  - c. Active Transportation Program Update
  - d. Obligation Plan

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

6. SCAG Updates / Announcements  
*Presented by SCAG staff* DISCUSSION
7. General Discussion / New Business  
*All* DISCUSSION
8. Adjournment

For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org).



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## TECHNICAL ADVISORY COMMITTEE MINUTES

October 24, 2013

Present:

Yazmin Arellano	City of Brawley
Gordon Gaste	City of Brawley
Lily Falomir	City of Calexico
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Nick Wells	City of Holtville
Joel Hamby	City of Westmorland
Bill Brunet	County of Imperial

Others:

David Salgado	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Michelle Bastidas	ICTC
Luis Medina	Caltrans
Ricardo Rodriguez	Caltrans
Phil Kern	Nolte
Angel Hernandez	The Holt Group

1. The meeting was called to order by Chair Arellano at 10:11 a.m. A quorum was present. Introductions were made.
2. A **motion** was made to adopt the minutes for September 26, 2013 (**Gaste/Wells**) **Motion Carried.**
3. ICTC Updates / Announcements
  - a. Transit Updates  
Mr. Salgado had the following updates:
    - The Circulator Study was approved by the Commission. The Gold Line is currently the only line that is fully funded. Staff is looking for funding for the Orange and Red Lines.
    - Transportation Development Act (TDA-State Funds) Triennial Performance

Audit Project: The proposal review and selection process is underway. Contract award is scheduled for November 2013. The audit is a state mandated requirement every three years for all TDA funds received in Imperial County.

- IVT Bus Stop Safety and Design Standards Guidelines Project: The proposal review and selection process is underway. Contract award is scheduled for November 2013. The final product will benefit ICTC, the cities and County in our future to implement future bus stop and terminal capital improvements throughout the region. This project is the second phase of the multi- year Four Phase Bus Stop Improvement Program.

b. FTIP Amendment #15 Submittal

- The submittal is scheduled for October 29, 2013. The CMAQ reductions will be included in the submittal.
- There were questions about the milestone timeline for the SLPP program: 6 months for award; and, 36 months after time of contract award is the deadline for completion.

c. Calexico ITC – Kickoff Meeting is set for November 5, 2013 at the ICTC offices.

- Reminder: RFA communication from Caltrans for FY 12-13 projects, if an agency foresees a cost savings or any reductions, it affects apportionments. It is important to get those in as early as possible. Mr. Medina stated that there was about \$200K left on the table for Imperial County. The cost savings will be distributed in the August timeframe but may not be able to be programmed because of constraints.

4. SCAG Updates / Announcements

- There were none.

5. Caltrans Updates / Announcements (by Luis Medina)

a. The FFY 2012-13 Obligation Plan for Imperial Region

- The local agencies in the Imperial region received \$1.63 million in federal funds out of the \$2.9 million programmed in the FTIP. The funding for several projects was delayed due to Buy America waivers being required. Once the federal waivers requests are approved by Federal Highways, these projects will be resubmitted during the August redistribution in the FFY 13/14 to get them funded. Southern California Local Assistance Management Meeting (SCLAM)

b. The Southern California Local Assistance Management Meeting was held on September 26, 2013. No other updates were provided at this time.

c. Active Transportation Program (ATP)

- On September 26, 2013, the Governor signed SB99 creating the Active Transportation Program (ATP). The ATP consolidates some standalone programs administered by Local Assistance. The California Transportation Commission (CTC) will have 6 months to adopt the new program guidelines. ATP Projects will have their own milestones. Mr. Medina encouraged all to check the website for any updates on the ATP program.

d. Transportation Coop Committee (TCC)

- The City-County-State-Federal Cooperative Committee (CCSFCC) has been renamed to Transportation Coop Committee (TCC). The advisory group comprises of professional counterparts from various levels of government (Caltrans, FHWA, RTPAs, Counties and

Cities) and meets monthly to discuss federal, state and local issues of statewide significance. Mr. Medina provided all a TCC Member Roster.

6. General Discussion / New Business

- Mr. Brunet stated that there is a local assistance blog with very useful information, the website is [localassistance.info](http://localassistance.info)
- District 3 has an invoice template in excel that may simplify things for everyone. More feedback at next meeting regarding this.
- A Caltrans Team Building meeting will replace the TAC next month. There will be a presentation on the ICE policy.
- Ms. Arellano invited all to attend the Cattle Call festivities.
  - o November 2, 2013 – Chili Cook off on Main St. from 9 a.m. to 2 p.m. There will be a storm water board booth at the Chili Cook off.
  - o November 4, 2013 – Chamber Mixer
  - o November 9, 2013 – Cattle Call Parade at 10 a.m. and Rodeo at 2 p.m. and 7 p.m.
  - o November 10, 2013 – Cattle Call Rodeo at 2 p.m.
- The City of El Centro is working on their BMP Manual. Any input from all cities are welcome, stated Mr. Campos.
- The County of Imperial will be releasing an RFP for a Hydrology Manual. Mr. Brunet stated that he will reach out to all the cities for possible adoption, or to form a committee. The RFP is not complete.
- Mr. Campos inquired about an HSIP grant application update. Mr. Medina responded, Caltrans has identified the approved projects but have not been released.

7. Meeting adjourned at 11:15 a.m.

- The next meeting will be replaced with the Caltrans / Imperial County Team Building meeting and will be held on November 21, 2013 at 9:30 a.m. at the County Administration Building Offices, Conference Room C&D.
- **Motion** to adjourn ([Brunet/Campos](#)) **Motion Carried.**

ICTC Technical Advisory Committee Chairs		
Year	Chair	Vice-Chair
2013	Brawley	Holtville
FY 2011-12 (and half of 2012-13)	Imperial	El Centro
FY 2010-11	Calexico	Imperial
FY 2009-10	Holtville	Calexico
FY 2008-09	El Centro	Holtville
FY 2007-08	County	El Centro
FY 2006-07	Imperial	County
FY 2005-06	IID	Imperial

<u>Agency</u>	<u>Chair</u>	<u>Vice-Chair</u>
Brawley	1	0
Calexico	1	1
Calipatria	0	0
El Centro	1	2
Holtville	1	2
Imperial	2	2
IID	1	0
Westmorland	0	0
County	1	1

