



**TECHNICAL ADVISORY COMMITTEE
AGENDA**

DATE: **September 26, 2013**

TIME: **10:00 a.m. – 12:00 p.m.**

LOCATION: **ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243**

Chairperson: Yazmin Arellano, City of Brawley

Vice-Chair: City of Holtville

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Adoption of the minutes for August 22, 2013 *ACTION*
Requesting a motion to adopt
3. ICTC Updates / Announcements DISCUSSION
Presented by ICTC Staff
 - a. Transit updates
 - b. Status on 2014 STIP Recommendations
 - c. Imperial – Mexicali Binational Alliance
 - d. CMAQ Estimated Apportionments – FFY 13/14
 - e. RSTP Estimated Apportionments – FFY 13/14
4. SCAG Updates / Announcements DISCUSSION
Presented by SCAG Staff
5. Caltrans Updates / Announcements DISCUSSION
Presented by Caltrans Staff
 - a. Obligation Plan
 - b. Buy America Update

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

6. General Discussion / New Business
All

DISCUSSION

7. Adjournment

The next meeting of the ICTC TAC is scheduled for October 24, 2013. Meeting will be held at the ICTC offices at 10 AM. For questions you may call Cristi Lerma at (760) 592-4494 or contact by email at cristilerma@imperialctc.org.



1405 N. IMPERIAL AVE., SUITE 1
EL CENTRO, CA 92243-2875
PHONE: (760) 592-4494
FAX: (760) 592-4497

TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

August 22, 2013

Present:

Yazmin Arellano	City of Brawley
Gordon Gaste	City of Brawley
Ivan Garcia	City of Calexico
Mindy Hernandez	City of Calipatria
Terry Hagen	City of El Centro
Abraham Campos	City of El Centro
Nick Wells	City of Holtville
Blanca Magana	The Holt Group
Wayne Walker	City of Westmorland
Jose Castaneda	County of Imperial

Others:

Mark Baza	ICTC
Kathi Williams	ICTC
David Salgado	ICTC
Virginia Mendoza	ICTC
Cristi Lerma	ICTC
Luis Medina	Caltrans
Tomas Oliva	SCAG
Phil Kern	Nolte
Carlos Hernandez	COH & Associates, Inc (via phone)

1. The meeting was called to order by Vice Chair Wells at 10:07 a.m. A quorum was present. Introductions were made. Chair Arellano took over the meeting a few moments later.
2. A **motion** was made to adopt the minutes for July 25, 2013 (**Wells/Hagen**) **Motion Carried.**
3. Recommend Approval of the 2014 STIP for Imperial County

The State Transportation Improvement Program (STIP) provides funding for larger transportation projects on the State Highway System over a 5-year period. The STIP is administered by the California Transportation Commission (CTC) and is updated every other year (biennially).

Additional funding is usually made available for programming during each STIP cycle. The Imperial County Transportation Commission (ICTC) is required under State law to select STIP projects for Imperial County working closely with Caltrans.

ICTC staff met with Caltrans District 11 and ICTC's STIP consultant, *COH and Associates, Inc.*, on July 17, 2013 to discuss options for the 2014 STIP. The recommendations included in the attached report represent the recommendations developed and agreed to at the July 17, 2013 meeting. The recommendations maintain the integrity and priority of the projects in the current 20 Year Regional Transportation Plan (RTP) and the adopted STIP.

In summary, the proposed changes are as follows: \$600,000 in Planning, Programming and Monitoring, \$33,650,000 for construction and construction support for the I-8/Imperial Avenue Interchange, and remove Transportation Enhancement Reserve funds in the amount of \$2,522,000. The total request amount is \$31,728,000. Please refer to the attached 2014 STIP Recommendations Report for details.

ICTC is required to adopt and submit the 2014 STIP for Imperial County by December 15, 2013. The CTC has scheduled a hearing in February 2014 prior to adoption of the STIP scheduled for March 2014.

It is requested that the TAC recommend and submit the attached 2014 STIP Recommendations for Imperial County to the ICTC Management Committee for review and recommendation to forward onto the Commission to:

1. Approve the 2014 STIP Recommendations for Imperial County, requesting \$600,000 in Planning, Programming and Monitoring, \$33,650,000 for construction and construction support of the I-8/Imperial Avenue Interchange, and remove TE reserves in the amount of \$2,522,000.

A motion was by Wells and seconded by Hagen, Motion Carried.

4. ICTC Updates / Announcements

Ms. Mendoza had the following announcements:

- SLPP program: All projects have been awarded with the exception of the City of Calexico's 2 projects. The City requested a 6 month extension from CTC for their Award Date deadline.
- Please submit Notice of Award documents for agencies participating in the bond financing.

Mr. Salgado had the following announcements:

- The Brawley Transit Center is complete. Mr. Salgado Provided a picture of the complete project.
- The El Centro Transfer Terminal is still on schedule with completion in October.

Ms. Williams had the following announcements:

- The RFP for the bus stop design handbook are due on September 13, 2013, with a contract award date in the November timeframe. The tentative schedule will include a final report in April 2014.
- The RFP for the triennial performance audit (state) are due September 20, 2013.
- Staff is currently working on gathering all the data for the FTA Audit. Staff is in communication with the cities of Brawley, Calexico, El Centro and Imperial. More information may be needed when the auditors visit the ICTC office in November.
- The draft MOU for bus stop maintenance was submitted to all agencies. No comments have been received from Holtville, Calipatria and Westmorland.

5. SCAG Updates / Announcements

Mr. Oliva had the following updates:

- In July at the Management Committee meeting map books were handed out to each City Manager. SCAG staff is requesting any updates be submitted by mid-September. The information will be used for the next RTP/SCS.
- 73 applications were received for the Sustainability Program, previously the Compass Blueprint. All grants were approved by SCAG. Only 1 application was submitted from Imperial County. Mr. Oliva encouraged all agencies to apply in the future. Imperial County stated that they plan to apply for a planning grant next time for their Climate Action Plan.
- A SCAG GIS training will be held on August 29, 2013 at 10 a.m. at the County Offices, Conference room C&D. Mr. Oliva encouraged agencies to send one person from the city.

6. Caltrans Updates / Announcements

a. Obligation Plan

- Mr. Medina reviewed the obligation plan for Imperial County. 93% of obligational authority has been met and shut down can occur any day.

b. Buy America Update

- Buy America applies to all contracts within the scope of NEPA determination regardless of whether the contract uses FHWA funding.
- For non-federally funded utility relocations, FHWA is providing utility companies a reasonable period of time, through December 31, 2013, to take necessary steps to ensure that their steel and iron products used in relocation in work as part of a federal-aid highway project complies with Buy America.
- FHWA agreed to process Buy America waivers on a quarterly basis.

7. General Discussion / New Business

- None

8. Meeting adjourned at 11:38 a.m.

- The next meeting will be held on September 26, 2013 at 10 a.m. at the ICTC Offices.
- **Motion** to adjourn (Campos/Wells) **Motion Carried.**