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May 2, 2014

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL AGENDA

DATE: Wednesday, May 7, 2014
TIME: 10:00 a.m.
LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: Leticia Vizcarra

Vice-Chair: Griselda Martinez

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Approval of Minutes of April 2, 2014 *ACTION*
3. CTSA Reports *DISCUSSION*
4. Transit Operator Reports *DISCUSSION*
5. General Discussion *DISCUSSION*
6. Adjournment

For questions or comments, please call Cristi Lerma or David Salgado at 760-592-4494, or email at cristilerma@imperialctc.org and davidsalgado@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

April 2, 2014

Present

Voting Attendees:

Leticia Vizcarra (Chair)	Access to Independence
Griselda Martinez (Vice-Chair)	Work Training Center
Michael L. Hack	Consumer
Erica Martinez	ARC – Imperial Valley
Ted Ceasar	Imperial Valley College
Michelle Soto	Imperial County CCS
Sherry Leon	Area Agency on Aging
Eddie Sanchez	Imperial County Behavioral Health
Agustin Urbina	Imperial County Dept. of Social Services - Calworks
Kathi Williams	CTSA – ICTC
David Salgado	CTSA – ICTC

Non-Voting Attendees:

Cristi Lerma	ICTC
Charles Brockwell	IVT/IVT Access/Calexico Dial-A-Ride
Cesar Sanchez	IVT/IVT Access/Calexico Dial-A-Ride
Narcisa Montemayor	IVT/IVT Access/Calexico Dial-A-Ride
David Robinson	YCIPTA – YCAT
A.T. Stoddard	LSC
David Sampson	AECOM
Will Calves	AECOM
Kitty Gay	Imperial County Public Health

1. Chair Vizcarra called the meeting to order at 10:00 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for March 5, 2014 with a correction on item 7, from March 5, 2014 to April 2, 2014. (Hack/Ceasar) **Motion Carried.**
3. CTSA Reports
Mr. Salgado and Ms. Williams had the following announcements:
 - The Consolidated Paratransit (Dial-A-Ride) Requests for Proposal was released for a competitive bid process. Bids were due on March 21, 2014. ICTC received 5 responses; the projects were reviewed and ranked; and, oral interviews were held. Ms. Williams stated that there were good proposals from both local agencies and out of area agencies. The goal is to have a contract by June/July timeframe.
 - Mr. Salgado stated that he appreciates everyone's participation with the ADA Paratransit Service Certification and Coordinated Plan Update projects.
 - Mr. Salgado stated that the UTN process was approved by the Commission.
4. Transit Operator Reports

- Brawley Dial-a-Ride: No update.
- Calexico Dial-a-Ride: Service is doing well, staying busy, no issues.
- El Centro Dial-a-Ride: Service is busy and doing well.
- Imperial Dial-a-Ride: Service is busy and doing well.
- Imperial Valley Transit: Mr. Sanchez had the following update
 - o Sundays were implemented on January 5, 2014
 - There were 979 passengers in the month of January.
 - There were 1380 passengers in the month of February, which is a 40% increase from January.
 - There were 1959 passengers in the month of March, which is a 14% increase from February.
 - o 35 Minute Headways
 - This added service began in October 2013. March 2013 there were 23,034 passengers; March 2014 there were 41,405 passengers.
 - o IVC Express additional routes were implemented in August 2013
 - Buses are full in the morning and in the afternoon. There are an average of 37 passengers in the morning per trip and an average of 48 passengers in the afternoon per trip.
 - o Saturday additional service began in August 2013.
 - 684 passengers in March 2013 compared to 1199 passengers in March 2014.
 - o IVT Gold Line:
 - Implemented on December 18, 2013
 - An average of 50 passengers per day for January, an average 38 passengers per day in February, and 36 in March.
- IVT Access: Updates were given by Ms. Montemayor
 - o For the month of March on time performance was 98%
 - o Passenger per revenue hour: 2.5
 - o No Shows: 47
 - o Late Cancellations: 155
 - o Wheelchairs: 1,632
 - o Passenger Count: Weekday: 3,135, Saturday: 78, Sunday: 43 totals for the month of March.
 - o The ADA No Show / Late Cancellation Policy was re-implemented on April 1, 2014.
- Med-Express: Service is well and is busy.
- West Shores Dial-a-Ride: Service is doing well.
- YCAT Turquoise Line: Mr. Robinson gave an update on the Turquoise Route 10 January statistics. For the month of January there were 198 passengers, it operated for 11 days, revenue hours were 72.57, revenue miles were 2,833, cost for route \$3,563.19. Additional information was distributed to all.

5. General Discussion

- Dr. Stoddard gave an update of the ADA Certification and Eligibility study to the SSTAC. He stated that himself, Mr. Calves and Mr. Sampson conducted stakeholder meetings in February and again in April. Mr. Calves also rode on IVT Access and interviewed passengers. Most passengers stated that they had assistance with the certification process from agencies such as Day Out. Most found the process easy and straightforward. Dr. Stoddard stated that some of the suggestions may be to do an in person interview and/or functional assessment. The next steps will be to evaluate all the feedback and ideas.
- Mr. Brockwell stated that training and education is available for all passengers using fixed transit. They can be picked up by IVT and brought to the IVT facilities. Ms. Vizcarra stated that some passengers with high functioning disabilities can utilize regular transit with proper training.
- Mr. Ceasar stated that the IVC Summer session will run from June 16 – July 3, 2014 (Monday – Thursday). IVC Winter session will begin January 6 – February 6, 2015 (Monday – Friday).

6. Adjournment

- The next meeting of the SSTAC will be on May 7, 2014 at 10:00 a.m.
- Meeting adjourned at 10:35 a.m.