



1405 N. IMPERIAL AVE., SUITE 1
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September 29, 2014

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL REVISED AGENDA

DATE: Wednesday, October 1, 2014

TIME: 10:00 a.m.

LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: Leticia Vizcarra

Vice-Chair: Griselda Martinez

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

1. Introductions
2. Approval of Minutes of September 3, 2014 *ACTION*
3. Installation of Officers *DISCUSSION/ACTION*
4. Request for Support Letter for FTA Section 5310 Grant Application from ARC – Imperial Valley *ACTION*
5. CTSA Reports *DISCUSSION*
6. Transit Operator Reports *DISCUSSION*
7. General Discussion *DISCUSSION*
8. Adjournment

For questions or comments, please call Cristi Lerma or David Salgado at 760-592-4494, or email at cristilerma@imperialctc.org and davidsalgado@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

MINUTES

September 3, 2014

Present

Voting Attendees:

Michael L. Hack	Consumer
Sherry Leon	Area Agency on Aging
Leticia Vizcarra(Chair)	Access to Independence
Erica Martinez	ARC – Imperial Valley
Lorena Arambula	San Diego Regional Center
Michelle Soto	Imperial County CCS
Michelle Standiford	Imperial County Behavioral Health
Kathi Williams	CTSA – ICTC
David Salgado	CTSA – ICTC

Non-Voting Attendees:

Cristi Lerma	ICTC
Charles Brockwell	IVT/IVT Access/Calexico Dial-A-Ride
Cesar Sanchez	IVT/IVT Access/Calexico Dial-A-Ride
Narcisa Montemayor	IVT/IVT Access/Calexico Dial-A-Ride
Josh Hood	IVT/IVT Access/Calexico Dial-A-Ride
Tomás Oliva	SCAG

1. Vice-Chair Martinez called the meeting to order at 10:05 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for June 4, 2014. **(Hack/Williams) Motion Carried.**
3. Reappointment of Voting Positions

Ms. Williams described the charge of the SSTAC and referred to Public Utilities Code (PUC) 99238.

Each transportation planning agency shall provide for the establishment of a social services transportation advisory council for each county, or counties operating under a joint powers agreement, which is not subject to the apportionment restriction established in Section 99232.

- (c) The social service transportation advisory council shall have the following responsibilities:
 - (1) Annually participate in the identification of transit needs in the jurisdiction, including unmet transit needs that may exist within the jurisdiction of the council and that may be reasonable to meet by establishing or contracting for new public transportation or specialized transportation agencies or by expanding existing services.
 - (2) Annually review and recommend action by the transportation planning agency for the area within the jurisdiction of the council which finds by resolution, that

- (A) there are no unmet transit needs, (B) there are no unmet transit needs that are reasonable to meet, or (C) there are unmet transit needs, including needs that are reasonable to meet.
- (3) Advise the transportation planning agency on any other major transit issues, including the coordination and consolidation of specialized transportation services.

Overall Mission of the SSTAC:

Participants in the Social Services Transportation Advisory Council (SSTAC) are users, purchasers or providers of transit services. The voting members serve three year terms. The SSTAC is made up of the following groups;

- One potential transit users who is a representatives of the general public, seniors
- One potential transit users who is a representatives of the general public, disabled
- Two social service providers for seniors
- Two social service providers for disabled
- One social service providers for persons of limited means
- Two representatives from the local consolidated transportation service agency (CTSA)
- The transportation planning agency may appoint additional members in accordance with the procedure prescribed in subdivision (b) of PUC 99238.

The goal of the SSTAC is to maintain and improve transportation services to the residents of Imperial County, particularly the elderly and disabled.

The term for Category 1 member (Potential Transit User, age 60+) Heddy McNeer will expire in November. Ms. McNeer was not present at the meeting; however she has been a long standing member of the SSTAC.

The term for Category 2 member (Potential Transit User, with Disability) Michael Hack will expire in November. Mr. Hack was present and expressed his desire to continue on the SSTAC.

The term for Category 6 member (CTSA) David Salgado will expire in November. Mr. Salgado will also continue on the SSTAC.

A **motion** was made to re-establish the voting positions for FY 14/15 for a 3 year term ([Leon/Hack](#)), **Motion Carried**.

4. Installation of Officers

The position of Chair and Vice Chair were discussed by the SSTAC. Ms. Martinez was not present and there was consensus that further discussion was needed. A **motion** was made to table this item until next month ([Vizcarra/Hack](#)), **Motion Carried**.

5. CTSA Reports

Mr. Salgado and Ms. Williams had the following announcements:

- The IVT Ride Contract and Consolidated Paratransit (Dial-A-Ride) process is underway. The cities of Brawley, Calexico, Imperial and West Shores have committed to the consolidation of services. The City of El Centro has declined participation. Staff will be taking the item to the Commission in in September for contract approval. Service start days are as follows for each of the cities:
 - Brawley – January 2, 2015
 - Calexico – October 1, 2014
 - Imperial – October 1, 2014
 - West Shores – December 1, 2014

The facilities for IVT Ride will be at the current IVT location off of Ross Rd. Mr. Josh Hood will be the project manager of IVT Ride. There will be public workshops at the end of September in both Calexico and Imperial. Nine buses are proposed to be purchased using a Prop 1b grant with a TDA match. A bus demo of a new low floor mini bus is scheduled for September 12, 2014 at 1 p.m. at the ICTC offices.

- The consultant is scheduled to present the recommendations of the ADA Eligibility and Coordination Study in October.
- Staff is working with the consultant to wrap up the project. Possible workshops to be scheduled in October.

6. Transit Operator Reports

- Brawley Dial-a-Ride: No update.
- Calexico Dial-a-Ride: Service is doing well, staying busy. Staff has been informing riders that there will be a new number. Dispatchers will be trained to handle reservations for all cities.
- El Centro Dial-a-Ride: Service is busy and doing well.
- Imperial Dial-a-Ride: Service is busy and doing well.
- Imperial Valley Transit: Mr. Sanchez had the following update
 - o Sundays were implemented on January 5, 2014
 - There were 1,455 passengers in the month of July.
 - There were 2,247 passengers in the month of August.
 - o 35 Minute Headways
 - This added service began in October 2013. In July there were 33,992 passengers; in August there were 35,119 passengers.
 - o Saturday additional service began in August 2013.
 - In July, the average passengers were 1,128 per Saturday.
 - In August, the average passengers were 1,213 per Saturday.
 - o IVT Gold Line:
 - Implemented on December 18, 2013
 - The average passengers per day for July were 40.2; the average passengers per day for August were 46.
- IVT Access: Updates were given by Ms. Montemayor
 - o For the month of August on time performance was 97%
 - o Passenger per revenue hour: 2.5
 - o No Shows: 30
 - o Late Cancellations: 216
 - o Wheelchairs: 1,374
 - o Passenger Count: Weekday: 2,684, Saturday: 102, Sunday: 56 totals for the month of August.
- Med-Express: Service is well and is busy.
- West Shores Dial-a-Ride: Service is doing well.
- o YCAT Turquoise and Blue Lines: Mr. Robinson had the following updates:
 - o The Blue Line, Route 5 travels in the Fort Yuma Indian reservation. In May, total number of passengers was 1,291, in June 1,186, in July 1,083.
 - o The Turquoise Line, Route 10 travels from Yuma to El Centro. In May, total number of passengers was 276, in June 325, in July 339.

7. General Discussion

- o Mr. Hack stated that he turned 60 in July.

8. Adjournment

- The next meeting of the SSTAC will be on October 1, 2014 at 10:00 a.m.
- Meeting adjourned at 10:56 a.m.



ARC - Imperial Valley

Helping Mentally and Physically Challenged People Achieve their Potential.
P.O. Box 1828, EL CENTRO, CA 92244 PHONE: (760) 352-0180 • FAX: (760) 352-3269

September 24, 2014

Social Services Transportation Advisory Council to ICTC
Attn: Letty Zuno-Vizcarra, Chairperson
1405 N. Imperial Ave., Suite 1,
El Centro, Ca., 92243

RE: Request for Support Letter for *FTA Section 5310 Grant Application*

Dear Ms. Vizcarra:

*As a founding and voting member of SSTAC, **ARC of Imperial Valley**, a private nonprofit 501(c)(3) health and human services agency, continues in its long standing tradition of providing specialized transportation for elderly and disabled persons throughout the Imperial Valley. Currently, our combined *ARC-IV ADA compliant Paratransit Services* provide transportation for over 13,000 passengers with specialized transportation needs each month, and provides paratransit services for such social services agencies as *Alegria, Imperial Valley Blind Center, California Children's Services, Catholic Charities Senior Nutrition Program, DayOut, Easter Seals, and San Diego Regional Center*, among other local social services agencies and various senior centers and programs throughout the Valley.*

*On behalf of the Federal Transportation Administration, FTA, the State of California Department of Transportation, CalTrans, is requesting a call for projects for the *FTA Section 5310 Capital Grant Applications* for the acquisition of new vehicles and related equipment for the *Elderly and Disabled Specialized ADA Transit Program*.*

The **ARC-Imperial Valley** will be requesting **three** vehicles for **Replacement**, as well as a scheduling and dispatching computer software system to **replace** our current FTA Section 5310 Grant Award, Schedule Pro, received August 2002. This scheduling and dispatch computer software system will be later identified determined upon the amount of the Grant Award and based upon a minimum for three bids from software competitors as governed by *CalTrans*.

For the **Replacement** of vehicles, the **ARC-Imperial Valley** is requesting **two** new paratransit Class C / Large vehicles with a seating capacity for sixteen ambulatory and two wheelchair positions each, for the **City of El Centro Dial-A-Ride**, and **one** new paratransit Class E / Larger vehicle, with a seating capacity for twenty-four ambulatory with four wheelchair positions, for the **San Diego Regional Center, Easter Seals** and **ARC-IV** clientele.

The *ARC-IV* has a successful history in the highly competitive *FTA 5310 & 5317 Grant Application* process. To date the *ARC-IV* has been awarded over **four million dollars** of which 80% to 88.53% is federally funded capital grant vehicles and equipment, for only an 11.47% to 20% share of cost ratio. Thus, the *ARC-IV* has been able to keep expenses relatively low, and the savings are passed on to our respective Cities &/or County contractors, or to the social services agencies that contract exclusively with the *ARC-IV*. And most importantly, the *ARC-IV* can continue to offer quality, safe and reliable *ADA compliant paratransit services* for the transit dependent elderly and disabled residents throughout the Imperial Valley.

Therefore, we request your assistance and support. We would greatly appreciate your assistance by writing a letter of support, for the *ARC-Imperial Valley* to continue to provide our quality paratransit services for the elderly and persons with disabilities of the Imperial Valley, for our proposal by **Wednesday, October 22, 2014**. Since time is of the essence, please call us to pick up your support letter at 760-337-8002. **DO NOT MAIL** the original on your agency letterhead, we will be happy to pick it up.

For further information, please do not hesitate to call me or Ramon Aguirre at 760-337-8002. I look forward to receiving your letter and working cooperatively with you in providing quality ADA compliant paratransit services for the elderly and disabled persons in our community.

Sincerely,



Kathleen C. Kennedy
Director of Transportation
kennedy@arciv.org

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

Griselda Martinez, Chairperson
Leticia Vizcarra Zuno, Vice-Chairperson
Kathi Williams, Secretary

1405 N. Imperial Ave., Suite 1
El Centro, CA 92243
(760) 592-4494

March 6, 2013

Ms. Kathleen C. Kennedy
Director of Transportation Services
Association for Retarded Citizens - Imperial Valley
PO Box 1828
298 East Ross Road
El Centro, CA 92243

Dear Ms. Kennedy:

It is with great pleasure that the Imperial County Transportation Commission (ICTC) SSTAC recommends the ARC – Imperial Valley in requesting a Federal Capital Grant funding under Section 5310 as well as the Section 5317 New Freedom Grant program from the Federal Transit Administration (FTA). It is our understanding that these grants are for the procurement of four (4) replacement vehicles and three (3) vehicles for service expansion. The replacement buses will be used for ARC paratransit services that ARC – Imperial Valley provides for the San Diego Regional Center, Easter Seals and ARC-IV clientele, as well as, the El Centro Dial-A-Ride Service, and the Alegria ADHC located in Calexico. Two (2) of the three (3) service expansion vehicles will be used for the Non-Medical Emergency Transportation Services to be implemented upon receipt of the 50/50% match of operations funding from CalTrans and MediCal.

ARC provides several types of transit services to the community. This transportation, in most cases, is the only means the elderly, physically and developmentally disabled have, to access community services and facilities. The acquisition of these vehicles will enable you to replace older high mileage vehicle(s) in inventory and insure the continuation of safe reliable transit services. Your dedication to the needs of the vulnerable population of passengers does not go unnoticed.

We understand that the purpose of this grant is to allow ARC to continue to meet the ever growing transportation needs of elderly and disabled persons. Your agency has provided transportation to a variety of social service agencies. We commend you for the commitment and quality of services your agency provides. It is our hope that you will be able to procure the necessary vehicles and related equipment in order to continue the services that are vital to meet the needs of the community.

Sincerely,


Griselda Martinez
Chairperson

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