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August 29, 2014

### **SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL AGENDA**

**DATE:** Wednesday, September 3, 2014  
**TIME:** 10:00 a.m.  
**LOCATION:** ICTC Offices  
1405 N. Imperial Ave., Suite 1  
El Centro, CA 92243

Chairperson: Leticia Vizcarra

Vice-Chair: Griselda Martinez

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#### **PUBLIC COMMENTS**

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

#### **DISCUSSION/ACTION ITEMS**

- |  |                          |
|--|--------------------------|
| 1. Introductions                       |                          |
| 2. Approval of Minutes of June 4, 2014 | <i>ACTION</i>            |
| 3. Reappointment of Voting Positions   | <i>DISCUSSION/ACTION</i> |
| 4. Installation of Officers            | <i>DISCUSSION/ACTION</i> |
| 5. CTSA Reports                        | <i>DISCUSSION</i>        |
| 6. Transit Operator Reports            | <i>DISCUSSION</i>        |
| 7. General Discussion                  | <i>DISCUSSION</i>        |
| 8. Adjournment                         |                          |

For questions or comments, please call Cristi Lerma or David Salgado at 760-592-4494, or email at [cristilerma@imperialctc.org](mailto:cristilerma@imperialctc.org) and [davidsalgado@imperialctc.org](mailto:davidsalgado@imperialctc.org).

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,  
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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## **SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL**

### **MINUTES**

June 4, 2014

#### Present

#### Voting Attendees:

Griselda Martinez (Vice-Chair)	Work Training Center
Michael L. Hack	Consumer
Erica Martinez	ARC – Imperial Valley
Ted Ceasar	Imperial Valley College
Michelle Soto	Imperial County CCS
Michelle Standiford	Imperial County Behavioral Health
Kathi Williams	CTSA – ICTC
David Salgado	CTSA – ICTC

#### Non-Voting Attendees:

Cristi Lerma	ICTC
Charles Brockwell	IVT/IVT Access/Calexico Dial-A-Ride
Cesar Sanchez	IVT/IVT Access/Calexico Dial-A-Ride
Narcisa Montemayor	IVT/IVT Access/Calexico Dial-A-Ride
Josh Hood	IVT/IVT Access/Calexico Dial-A-Ride
Will Calves	AECOM
A.T. Stoddard	LSC
David Sampson	AECOM
Buffy Ellis	KFH Group
Tomás Oliva	SCAG

1. Vice-Chair Martinez called the meeting to order at 10:05 a.m. A quorum was present. Introductions were made.
2. Minutes adopted for May 7, 2014. **(Hack/Martinez) Motion Carried.**
3. Update on the ADA Certification and Eligibility Review Project
  - Ms. Williams stated the purpose of this study is to evaluate the application process for the ADA Paratransit service.
  - Dr. Stoddard and his team updated everyone on the progress regarding the project. The consultant team obtained feedback through stakeholder meetings in both English and Spanish and is in the process of taking the feedback and creating draft recommendations. Some of the options that are being considered at the moment are in-person interviews, functional assessments, and whether they will be done by staff or contractors. There will be more information and a draft report soon.
4. CTSA Reports
  - Mr. Salgado and Ms. Williams had the following announcements:
    - The Consolidated Paratransit (Dial-A-Ride) process is underway. The cities of Brawley and Calexico have committed to the consolidation of services. The City of El Centro has declined

participation. Staff will be taking the item to the Commission in June to reject all the bids and re-submit another RFP.

- Staff is preparing the FY 2014/15 Budget and it seems that all available revenues will fully fund existing projects. This item will be on the June agenda.
- The TDA Triennial Performance Audit is underway. The audit team has visited ICTC, IVT and ARC. The purpose of the audit is to review rules and regulations of TDA funds.
- The Bus Stop Design Guidelines Handbook will be going to the Commission for approval in June.
- Both Ms. Williams and Mr. Salgado attended the CalACT conference.

#### 5. Transit Operator Reports

- Brawley Dial-a-Ride: No update.
- Calexico Dial-a-Ride: Service is doing well, staying busy. Alegria contract is affecting availability but have not had any denials. Ridership increases monthly. A new phone system was installed for all services.
- El Centro Dial-a-Ride: Service is busy and doing well.
- Imperial Dial-a-Ride: Service is busy and doing well.
- Imperial Valley Transit: Mr. Sanchez had the following update
  - o Sundays were implemented on January 5, 2014
    - There were 979 passengers in the month of January.
    - There were 1380 passengers in the month of February, which is a 40% increase from January.
    - There were 1959 passengers in the month of March, which is a 14% increase from February.
    - There were 1446 passengers in the month of April.
    - There were 1558 passengers in the month of May.
  - o 35 Minute Headways
    - This added service began in October 2013. May 2013 there were 34,486 passengers; May 2014 there were 36,373 passengers, which is a 5% increase from 2013.
  - o Saturday additional service began in August 2013.
    - 921 passengers in May 2013 compared to 1,066 passengers in May 2014, which is a 16% increase.
  - o IVT Gold Line:
    - Implemented on December 18, 2013
    - An average of 50 passengers per day for January, an average 38 passengers per day in February, 36 in March, 35 in April and 37 passengers for May.
- IVT Access: Updates were given by Ms. Montemayor
  - o For the month of May on time performance was 96%
  - o Passenger per revenue hour: 2.6
  - o No Shows: 23
  - o Late Cancellations: 97
  - o Wheelchairs: 1,650
  - o Passenger Count: Weekday: 3,005, Saturday: 104, Sunday: 44 totals for the month of May.
- Med-Express: Service is well and is busy. This year Med-Express will be celebrating a 20 year anniversary.
- West Shores Dial-a-Ride: Service is doing well.
- YCAT Turquoise Line: There was no update.

#### 6. General Discussion

- Mr. Hack stated that he will be participating in the Special Olympics for bocce ball. They will be taking place at USC.
- Mr. Ceasar stated that high school seniors toured the college. There were about 1000 students and about 200 parents. An incentive to attend was priority registration for the fall.

#### 7. Adjournment

- The next meeting of the SSTAC will be on June 4, 2014 at 10:00 a.m.
- Meeting adjourned at 11:28 a.m.

**SOCIAL SERVICES TRANSPORTATION  
ADVISORY COUNCIL  
OF  
IMPERIAL COUNTY**

	<b>CATEGORY</b>	<b>VOTING MEMBER</b>	<b>TERM</b>	<b>ALTERNATE</b>
1.	One (1) Potential Transit User, age 60+	<b>HEDDY MCNEER</b> <b>El Centro</b>	<b>Nov 11</b> <b>Nov 14</b>	VACANT
2.	One (1) Potential Transit User, with Disability	<b>MIKE HACK</b> <b>El Centro</b>	<b>Nov 11</b> <b>Nov 14</b>	VACANT
3.	Two (2) Service Providers for Seniors, Include Transit Provider if Exists	SHERRY LEON Area Agency on Aging GRISELDA MARTINEZ Work Training Center	Nov 13 Nov 16 Nov 13 Nov 16	VACANT  VACANT
4.	Three (3) Service Providers for the Disabled, Include Transit Provider if Exists	LETICIA VIZCARRA Access to Independence TED CEASAR IVC-Disabled Students Programs and Services K.C. KENNEDY ARC	Nov 12 Nov 15 Nov 12 Nov 15 Nov 13 Nov 16	LORENA ARAMBULA Regional Center MICHELLE SOTO CCS - California Childrens' Services
5.	Two (2) Service Providers for Limited Means	ROSYO RAMIREZ I.C. Public Authority/ IHSS Agustin Urbina CALWORKS	Nov 12 Nov 15 Nov 12 Nov 15	JOHN GRASS IC Behavioral Health VACANT
6.	Two (2) Consolidated Transportation Service Agency (CTSA)	<b>DAVID SALGADO</b> <b>ICTC</b> KATHI WILLIAMS ICTC	<b>Nov 11</b> <b>Nov 14</b> Nov 12 Nov 15	CRISTI LERMA ICTC MARK BAZA ICTC
		Non Voting Technical Resource Members		
	<b>NAME</b>	<b>PROGRAM\SERVICE</b>	<b>COMPANY/AGENCY</b>	
1.	Charles Brockwell	Imperial Valley Transit / IVT ACCESS	First Transit	
2.	Isabel Pacheco	Brawley Dial-A-Ride	Sunrise Drive Service	
3.	K.C. Kennedy	MED-EXPRESS/ El Centro Dial-A-Ride/ Imperial Dial-A-Ride / West Shores Dial-A-Ride	ARC - Imperial Valley	
4.	Chris Schmidt/ Connery Cepeda	CALTRANS	CALTRANS	
5.	Charles Brockwell	Calexico Dial-A-Ride	First Transit	
6.	John Andoh	YCAT Turquoise Route 10	YCIPTA	