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August 31, 2012

SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL AGENDA

DATE: Wednesday, September 5, 2012
TIME: 10:00 a.m. – 12:00 p.m.
LOCATION: ICTC Offices
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

Chairperson: Mike Hack

Vice-Chair: Vacant

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any actions on items that are not on the agenda.

DISCUSSION/ACTION ITEMS

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| 1. Introductions | |
| 2. Approval of Minutes of June 6, 2012 | <i>ACTION</i> |
| 3. CTSA Reports | DISCUSSION |
| 4. Operator Reports | DISCUSSION |
| 5. General Discussion | DISCUSSION |
| 6. Adjournment | |

For questions or comments, please call Cristi Lerma or David Salgado at 760-592-4494, or email at cristilerma@imperialctc.org and davidsalgado@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**



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SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL

DRAFT MINUTES

June 6, 2012

Present

Voting Attendees:

Michael L. Hack	Consumer Chair (Chair)
Rebecca Sanchez	Area Agency on Aging (Vice Chair)
Kathi Williams	CTSA – ICTC
David Salgado	CTSA – ICTC
Erica Martinez	ARC – Imperial Valley
Michelle Schenck-Soto	Imperial County CCS

Non-Voting Attendees:

Marv Balin	IVT/IVT Access/Calexico Dial-A-Ride
Liliana Falomir	City of Calexico
John Andoh	Yuma Co. Intergovernmental Public Trans. Authority
Allyson Collins	Quechan Indian Tribe – Transit Manager
Tomas Oliva	SCAG

1. Chair Hack called the meeting to order at 10:10 am. A quorum was present. Introductions were made.
2. Minutes adopted for April 4, 2012. **(Williams/Sanchez) Motion Carried.**
3. CTSA Reports
Mr. Salgado and Ms. Williams had the following updates:
 - Ms. Williams commented on the outcomes of the Unmet Transit Needs hearings which took place. The recommendations were approved by the Commission.
 - Ms. Williams covered her trip to the Orange County Transportation Authority ADA certification facility while she was at the Calact Conference in Newport Beach. A tour was given of the large facility that enables the “functional” approval of those who apply for the ADA paratransit service eligibility in Orange County. This was of particular interest to ICTC because IVT ACCESS and other services are experiencing capacity issues/denials that may be a symptom of the less formal certification process that has been in use for many years to certify clients and, as a result of agencies with smaller budgets seeking to transfer clients to public transit services.
 - o Ms. Williams proposed that in the year ahead an ADA paratransit demand management assessment study should be conducted which would allow ICTC to address the capacity issues.
 - o IVT ACCESS is experiencing capacity issues which may be due in part because of client transfers by the social services and schools.

- Ms. Williams stated that the IVT website is still under construction.
- An extension to the Med-Express and West Shores Dial-A-Ride Contract should be on the July Commission agenda for approval.
- Ms. Williams stated that the RFP's for the proposed Orange, Red, and Gold line circulators is currently 75% complete. Brawley Gold line has yet to be designed but is fully funded for three years. There will be a consultant hired to facilitate the process of creating the circulators.
- The participating cities have draft scopes of work for the consolidated paratransit RFP. It is anticipated that the RFP will be "on the Street" and should be complete in October.
- ICTC Capital Transit Projects were covered by Ms. Williams. The funding for most of the transfer terminals is in place and the agencies (Brawley, El Centro and Imperial) need to finalize plans and move towards construction. The El Centro Transfer Terminal is ready to release an RFP for construction. Imperial is going through site acquisition. Brawley is close to beginning construction.
- Mr. Salgado stated that new bus stops are being installed throughout the County. The County is proposing to upgrade a lot of the stops. The Heber area has recently had 3 new shelters and benches installed to replace old depleted wood stops.
- The IVC Transit Transfer Terminal Phase II is nearing completion and should be completed prior to the start of IVC in August. CTSGP Grant funds have been utilized to procure and install cameras at the site which is primarily for use by the IVT ACCESS buses.
- Ms. Williams went over the budget briefly outlining some of the costs and noting some of the fiscal challenges which may come up, such as the West Shores Dial-a-Ride termination. Some expenses and new projects mentioned as a part of the new budget are the Bus Stop Design Standards Guide which would be provided to the local agencies in order to provide a consistent standard for completing the bus stops regionally. Along with the guide, there would be the completion of a Bus Stop Information Program. The program would help to establish a uniform signage and information system which would benefit the passengers.
- The request from the City of Calexico from 3rd and Paulin to 3rd and Heber was also discussed. The City of Calexico has asked that ICTC move their bus operations down the street about 2 blocks to the East, to facilitate moving of the population which rides the bus. The current location is a spot where people are loitering.
- The mention of a possible July 2014 fare increase was discussed. It is possible that fares may be increased for the FY 2013/14.
- John Andoh was introduced from YCIPTA along with Allyson Collins from the Quechan Tribe. Mr. Andoh was present to promote his new blue line service to the Winterhaven area and Fort Yuma Indian Reservation. He provided handouts that will be included in the back-up documentation. He mentioned his website which has Google Trip Planner.

4. Operator Reports

- Mr. Balin stated that all is well with Calexico DAR and it continues operations. Mr. Balin also highlighted the New Gillig bus procurement which should have 10 new Gillig 40 ft. buses delivered to IVT in late August.
- Mr. Balin discussed the monitoring of the AC units which has taken place recently. Mr. Salgado mentioned that IVT has done a good job of prepping the buses for the summer months.
- Ms. Martinez stated that El Centro Dial-A-Ride continues its operations as well as the Imperial Dial-A-Ride.

5. General Discussion

- There was none.

6. Adjournment

- Next meeting of the SSTAC will be determined at a future date.
- Meeting adjourned at 11:23 a.m.