I. CALL TO ORDER AND ROLL CALL

II. EMERGENCY ITEMS
   A. Discussion/Action of emergency items, if necessary.

III. PUBLIC COMMENTS

Any member of the public may address the Committee for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Committee. The Committee will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

IV. APPROVAL OF CONSENT CALENDAR
   A. Approval of Management Committee Draft Minutes: March 14, 2012

   B. Receive and File:
      1. ICTC Board Draft Minutes: March 28, 2012
      2. ICTC SSTAC Minutes: April 4, 2012
      3. ICTC TAC Minutes: March 29, 2012

   C. LTF (SB821) Article 3, Bicycle and Pedestrian Project Distribution List, Fiscal Year 2011-12

      It is requested that the ICTC Management Committee forward this item to the ICTC Commission for their review and approval after public comment, if any.

      1. Adopt the attached LTF (SB821) Bicycle and Pedestrian Project Distribution List for Fiscal Year 2011-12.
      2. Authorize the claimant agencies to file Article 3 Claims for the approved amount.

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL
D. California Transit Security Grant Program FY 2010-11

ICTC staff requests that ICTC Management Committee forward this item to the ICTC Commission for review and approval:

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2010-11 financial assistance provided by the Governor’s Office of Homeland Security under the California Transit Grant Program

V. REPORTS

A. ICTC Executive Director
B. Southern California Association of Governments
C. California Department of Transportation – District 11
D. Committee Member Reports

VI. ACTION CALENDAR

A. Draft Fiscal Year 2012-2013 Overall Work Plan and Budget Summary

It is requested that ICTC Management Committee forward this item to the ICTC Commission for review and approval after public comment, if any.

1. Recommend Approval of the Draft ICTC Overall Work Program and Budget for FY 2012-2013

B. Congestion Mitigation and Air Quality Program (CMAQ) Call for Projects, FY 2012-13 to FY 2015-16

It is requested that ICTC Management Committee forward this item to the ICTC Commission for review and approval.

1. Approve the revised list of project list for the 2012 CMAQ Call for Projects, for a total of $7.3 million.
2. Direct staff to submit a Formal Amendment #11-27 to the 2011 FTIP and the pending 2013 FTIP containing the FY 2012-13 through 2015-16 CMAQ project list.

C. Regional Surface Transportation Program Funding (RSTP) Call for Projects, FY 2012-13 to FY 2015-16

It is requested that ICTC Management Committee forward this item to the ICTC Commission for review and approval.

1. Approve the list of twelve (12) projects for the 2012 RSTP Call for Projects for a total of $7.3 million.
2. Direct staff to submit a Formal Amendment #11-27 to the 2011 FTIP and the pending 2013 FTIP containing the FY 2012-13 through 2015-16 RSTP project list.

VII. NEXT MEETING DATE AND PLACE

The next meeting of the Management Committee will be held on Wednesday, June 13, 2012 at 10:30 a.m., at the City of Calipatria, Calipatria, CA.

VIII. ADJOURNMENT

A. Motion to Adjourn
IV. CONSENT CALENDAR

A. APPROVAL OF ICTC MANAGEMENT COMMITTEE MINUTES

MARCH 14, 2012
VOTING MEMBERS PRESENT:

<table>
<thead>
<tr>
<th>City of Brawley</th>
<th>Rosanna Bayon Moore</th>
</tr>
</thead>
<tbody>
<tr>
<td>City of Calexico</td>
<td>Nick Servin for Oscar Rodriguez</td>
</tr>
<tr>
<td>City of Calipatria</td>
<td>Rom Medina</td>
</tr>
<tr>
<td>City of El Centro</td>
<td>Ruben Duran</td>
</tr>
<tr>
<td>City of Holtville</td>
<td>Alex Meyerhoff</td>
</tr>
<tr>
<td>County of Imperial</td>
<td>Joe Picazo for Ralph Cordova</td>
</tr>
<tr>
<td>County of Imperial</td>
<td>John Gay for Bill Brunet</td>
</tr>
</tbody>
</table>

(Non-voting) ICTC Mark Baza

STAFF PRESENT: Kathi Williams, David Salgado, Cristi Lerma

OTHERS PRESENT: Sam Amen (Caltrans), Erwin Gojuangco (Caltrans), Grace Connor (El Centro), Tomas Oliva (SCAG)

The following minutes are listed as they were acted upon by the Imperial County Transportation Commission Management Committee and as listed on the agenda for the meeting held Wednesday, March 14, 2012 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Medina called the Committee meeting to order at 10:41 a.m. Roll call was taken. Introductions were made.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. CONSENT ITEMS

A motion was made by Bayon Moore, seconded by Duran to approve consent items 4A through 4F. Motion carried unanimously.

A. Approved ICTC Management Committee Minutes for February 8, 2012.
B. Received and filed:
   1. ICTC Board Draft minutes for February 22, 2012
   2. ICTC TAC Minutes for February 23, 2012

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL
C. Authorized the Chairperson to sign the MOU between the City of Brawley and the Imperial County Transportation Commission for the pass through of $300,000 of FTA 5309 and $511,290 State PTMISEA grant funding, for the Brawley Transfer Terminal.

D. Authorized the Chairperson to sign the MOU between the City of Imperial and the Imperial County Transportation Commission for the pass through of $900,000 of FTA 5309 and $243,000 State PTMISEA grant funding, for the Imperial Transfer Park.

E. Adopted the attached resolution authorizing the Executive Director to develop and submit the FTA 5316 Job Access and Reverse Commute FY 2011-12 grant application and all supporting documentation, and, submit the application to Caltrans.

F. Adopted the attached resolution authorizing the Executive Director to develop and submit the FTA 5317 New Freedom FY 2011-12 grant application and all supporting documentation, and, submit the application to Caltrans.

V. REPORTS

A. ICTC Executive Director
   - Mr. Baza stated that he traveled with the Mobility 21 group to Washington D.C. on February 27th for a series of meetings regarding the federal transportation bill. He said some of the items were unfavorable, such as the set aside of CMAQ funds for contractors to use for the retrofitting of machinery to meet air quality conditions. The rest of the bill looked good. There may be a need for an extension of the current bill until the new bill is adopted.

Ms. Williams’ announcements and updates included:
   - TDA claims are due to ICTC by May 18th if payment is desired for this fiscal year. Article 3 project requests need to be turned into Mr. Salgado.
   - The TDA Audits for FY 2009-10 for Holtville and Westmorland are still outstanding. The TDA Audits for FY 2010-11 for Brawley, Calipatria, Holtville, Imperial, Westmorland, County of Imperial and ICTC are outstanding.
   - There a few detours being made to IVT due to road closures. There will be some challenges with delays up to 10 minutes or more that are dependent on traffic conditions.

B. Southern California Association of Governments
   - Mr. Oliva announced that the SCAG General Assembly and Regional Council meeting is scheduled for April 4-5, 2012 in Los Angeles at the Westin Bonaventure Hotel. Each agency is being asked to send one delegate. The event and one night’s stay will be provided by SCAG for one delegate. Transportation to Los Angeles will be available if anyone is interested. Mr. Duran suggested that City Clerks be notified of the available transportation.

C. California Department of Transportation – District 11
   - Mr. Amen stated that District 11 Director Laurie Berman has finished her assignment in Sacramento and will be back in San Diego to assume her responsibilities soon.
   - The Brawley Bypass is 55% complete and the project remains on schedule.
   - The final environmental document for the Dogwood Interchange Project will be available in early July, and Caltrans will meet with engineer to finalize design. A set back with this project was a gas line that required the participation of IID.
   - An External Coordination Meeting is tentatively set for April 26th, 2012 following the ICTC TAC meeting.
   - Mr. Gojuangco stated that the State Safe Routes to School deadline for submittals is March 30, 2012.
   - BTA applications are due April 27, 2012.
   - The Obligation Plan is due to Caltrans by April 30, 2012.
D. Committee Member Reports
   - Mr. Meyerhoff announced that the City of Holtville will be hosting a Pedestrian Safety Workshop on March 27, 2012 from 9 a.m. to 2 p.m. in Holtville. All City Planners and Public Works Directors are encouraged to attend.

VI. ACTION CALENDAR

A. Unmet Transit Needs Hearing – Fiscal Year 2012-2013

Ms. Williams stated that the Unmet Needs Transit Hearing was held on January 26, 2012 and reconvened on February 23, 2012. The following findings are unmet transit needs which are reasonable to meet. The ICTC Transit Financing Plan and TDA claims for Fiscal Year 2012-13 shall be approved consistent with these stated findings.

I. Existing transit services should be continued:
   A. Brawley Dial-A-Ride
   B. El Centro Dial-A-Ride
   C. Imperial Dial-A-Ride
   D. County-Wide Transit System
   E. ADA Paratransit Services
   F. Calexico Senior Transport
   G. Med-Express
   H. West Shores Dial-A-Ride

II. Continue coordination between existing transit services, including paratransit services provided by both public and social service agencies. ICTC staff shall provide recommendations and technical assistance when requested by social service and public agencies.

III. All transit services shall comply with the American's with Disabilities Act of 1990; provisions specific to respective services offered.

IV. All transit services shall comply with the Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA) Drug and Alcohol Testing rules; provisions specific to respective services offered.

V. Staff will continue to coordinate the demonstration phases for the Imperial Valley Transit – Blue and Green Lines.

VI. Staff will provide assistance to the Cities of Brawley, Calexico, El Centro and Imperial for the development of the transfer terminal projects.

VII. The County-Wide Transit System shall implement a double/shadow bus concept in FY 2012-13 to accommodate as needed, the passenger overcrowding on routes #100 and #150 at 3rd and Paulin Streets in Calexico. Route data will be evaluated by ICTC after twelve (12) months.

VIII. The County-Wide Transit System shall implement two inbound trips on route #450 in FY 2012-13 between Seeley and El Centro. Route data will be evaluated by ICTC after twelve (12) months.
IX. Staff will research options to provide as resources permit; schedules and information for passengers on public transit services, on the internet, through marketing programs and on IVT affiliated bus stops. Staff is to return with options and cost estimates for consideration on implementation.

It is requested that ICTC Management Committee recommend that the ICTC Commission take the following actions:

1. Adopt the “Findings” as presented or amended after a review of the SSTAC response.
2. Authorize the Chairperson to sign the attached resolution.
3. Direct staff to forward the “Findings,” public hearing documentation and resolution to the State Department of Transportation.

A motion was made by Duran, seconded by Picazo, Motion carried unanimously.

B. Imperial County Transportation Commission (ICTC) Congestion Mitigation and Air Quality (CMAQ) Program Project Submittal for the IVT – Gold Line (Brawley) Operating and Capital funds

ICTC staff recommended the development of an application to obtain the funds for the costs of the demonstration phase for a new intercity bus circulator route. This route would operate within the City of Brawley and be known as the IVT - Gold Line. The IVT-Gold Line is anticipated to be operational in FY 2013-14. The multiple years of funding will provide for annual operating and capital costs of the service. In each program year, ICTC is seeking funding in the amount of $365,000 over three years. These funds require a local match of 11.47% and ICTC will recommend meeting that requirement through local TDA funds in a future transit budget.

It is requested that ICTC Management Committee recommend that the ICTC Commission take the following actions:

1. Authorize the Chairperson to sign a resolution authorizing the Executive Director to develop and submit a Congestion Mitigation and Air Quality application to fund the implementation, operating and capital costs of the IVT – Gold Line Circulator in the City of Brawley.

A motion was made by Meyerhoff, seconded by Picazo, Motion carried unanimously.

VII. NEXT MEETING DATE AND PLACE

The next meeting of the Management Committee will be held on April 11, 2012 at the City of Calexico, Calexico, CA

VIII. ADJOURNMENT

A. Motion was made by Best and seconded by Meyerhoff, Motion carried and meeting adjourned at 12:56 p.m.
IV. CONSENT CALENDAR

B. RECEIVE AND FILE:

ICTC BOARD DRAFT MINUTES:
DRAFT MARCH 28, 2012

ICTC SSTAC OF IMPERIAL VALLEY
DRAFT MINUTES:
APRIL 4, 2012

ICTC TAC SUBCOMMITTEE DRAFT
MINUTES:
MARCH 29, 2012
VOTING MEMBERS PRESENT:

City of Brawley Don Campbell
City of Calexico Bill Hodge
City of El Centro Sedalia Sanders (Chair)
City of Holtville David Bradshaw
City of Imperial Mark Gran
County of Imperial Jack Terrazas
County of Imperial Michael Kelley
Imperial Irrigation District John Pierre Menvielle

NON-VOTING MEMBERS PRESENT:

Caltrans District 11 Bill Figge

STAFF PRESENT: Mark Baza, Kathi Williams, Cristi Lerma, David Salgado

OTHERS PRESENT: Ross Cather, Caltrans; Sam Amen, Caltrans; Tomas Oliva, SCAG; Marv Balin, First Transit/IVT

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday March 28, 2012 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

Chair Sanders called the Commission meeting to order at 6:24 p.m. Roll call was taken.

II. EMERGENCY ITEMS

A. There were none.

III. PUBLIC COMMENTS

A. There were none.

IV. APPROVAL OF CONSENT CALENDAR

A motion was made by Menvielle and seconded by Gran to approve the consent calendar; Motion carried unanimously.

4A. Approved ICTC Board Minutes for February 22, 2012

4B. Received and filed ICTC Management Committee Draft Minutes for March 14, 2012

4C. Authorized the Chair to sign the MOU between the City of Brawley and the Imperial County Transportation Commission for the pass through of $300,000 of FTA 5309 and $511,290 State PTMISEA grant funding, for the Brawley Bus Transfer Terminal.
4D. Authorized the Chair to sign the MOU between the City of Imperial and the Imperial County Transportation Commission for the pass through of $900,000 of FTA 5309 and $243,000 State PTMISEA grant funding, for the Imperial Transit Transfer Park.

4E. Adopted the resolution authorizing the Executive Director to develop and submit the ICTC FTA 5317 New Freedom FY 2011-12 grant application and all supporting documentation, and submit the application to Caltrans.

V. REPORTS

A. ICTC Executive Director

- Ms. Williams reported that the Cities of Holtville and Westmorland have outstanding TDA audits for FY 2009-10. ICTC will retain funds on reserve until audits are received. For agencies operating transit services, the Annual Report of Financial Transactions of Transit Operators, or “90 day report,” is due September 30th. 90 day reports are pending for the cities of Imperial and Calexico for FY 2010-11. For FY 2010-11 staff has received TDA Audits for the cities of El Centro and Calexico. All other agencies’ audits are outstanding. TDA Claims for FY 2011-12 are due May 18, 2012 in order for funds to be paid before June 30th, assuming all other requirements are submitted as well.

- Ms. Williams stated that the Dial-A-Ride budget(s) were due on March 15th and has only received the budget for the City of Calexico.

- Ms. Williams stated that there have been comments from passengers of IVT regarding the numerous major detours and road closures. Ms. Williams said that IVT staff is continuing to provide the option of IVT Access, if available, for those individuals that have mobility limitations and that are being affected by the road closures in Heber.

- Mr. Baza stated that the SANDAG Border’s Committee will be visiting the Imperial Valley on April 27, 2012. Arrangements have been made to tour the Calexico West Port of Entry and cross border aggregate, and the Geothermal Plant in Heber, CA. The committee will meet at the ICTC offices at 10 a.m. All ICTC Commissioners were invited to participate on the tour.

- Mr. Baza traveled with the Mobility 21 group to Washington D.C. the week of February 27th for a meeting regarding the federal transportation bill. Mr. Baza met with several congressional members including Barbara Boxer. The new 2 year bill will cut back on CMAQ funds. It was requested that an extension of the current bill be granted until June.

- The LTA met with Standard & Poor’s and Bond Counsel. A rating is required for new agency’s participating in the financing of bonds using LTA funds.

B. Southern California Association of Governments (SCAG)

- Mr. Oliva reminded the Board that the SCAG General Assembly and Regional Conference is scheduled for April 4th and 5th, 2012 in Los Angeles.

- It was announced that Council Member Bill Hodge (Calexico) volunteered to serve on the SCAG Transportation Committee. He will be replacing Council Member Ryan Kelley (Brawley).

C. California Department of Transportation

- Mr. Figge announced that the Caltrans Team Building meeting with Public Works Directors and City Managers is tentatively scheduled for April 26, 2012.

- Mr. Figge reported that the Brawley Bypass Project is on schedule and is 55% complete.
D. Commission Member Report

- Mr. Bradshaw reminded all that the League of Cities Imperial County Division Dinner Meeting would be held on March 29th, 2012 at the City of Holtville with social hour beginning at Hot Rods at 5:30 p.m., Mayor’s meeting at 6:30 p.m. and the Dinner meeting at 6:30 p.m. inside the Board Chambers.

- Ms. Sanders announced that the City of El Centro hosted their “Imagine” Awards. Also that the week prior they received “Outstanding Award” from the California Department of Economic Development.

VI. ACTION CALENDAR

A. Unmet Transit Needs Hearing – Fiscal Year 2012-2013

Ms. Williams stated that the Unmet Needs Transit Hearing was held on January 26, 2012 and reconvened on February 23, 2012. Bilingual interpretative services were provided at both meetings.

The following findings are unmet transit needs which are reasonable to meet. The ICTC Transit Financing Plan and TDA claims for Fiscal Year 2012-13 shall be approved consistent with these stated findings.

I. Existing transit services should be continued:
   A. Brawley Dial-A-Ride
   B. El Centro Dial-A-Ride
   C. Imperial Dial-A-Ride
   D. County-Wide Transit System
   E. ADA Paratransit Services
   F. Calexico Senior Transport
   G. Med-Express
   H. West Shores Dial-A-Ride

II. Continue coordination between existing transit services, including paratransit services provided by both public and social service agencies. ICTC staff shall provide recommendations and technical assistance when requested by social service and public agencies.

III. All transit services shall comply with the American's with Disabilities Act of 1990; provisions specific to respective services offered.

IV. All transit services shall comply with the Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA) Drug and Alcohol Testing rules; provisions specific to respective services offered.

V. Staff will continue to coordinate the demonstration phases for the Imperial Valley Transit – Blue and Green Lines.

VI. Staff will provide assistance to the Cities of Brawley, Calexico, El Centro and Imperial for the development of the transfer terminal projects.
VII. The County-Wide Transit System shall implement a double/shadow bus concept in FY 2012-13 to accommodate as needed, the passenger overcrowding on routes #100 and #150 at 3rd and Paulin Streets in Calexico. Route data will be evaluated by ICTC after twelve (12) months.

VIII. The County-Wide Transit System shall implement two inbound trips on route #450 and #400 in FY 2012-13 between Seeley and El Centro. Route data will be evaluated by ICTC after twelve (12) months.

IX. Staff will research options to provide as resources permit; schedules and information for passengers on public transit services, on the internet, through marketing programs and on IVT affiliated bus stops. Staff is to return with options and cost estimates for consideration on implementation.

Ms. Williams read the letter written by the Social Services Transportation Council (SSTAC) supporting the UTN efforts.

The ICTC Management Committee forwarded this item to the Commission for review and approval after public comment, if any:

1. Adopted the “Findings” as presented or amended after a review of the SSTAC response.
2. Authorized the Chairperson to sign the attached resolution.
3. Directed staff to forward the “Findings,” public hearing documentation and resolution to the State Department of Transportation.

A motion was made by Menvielle and seconded by Gran, **Motion carried unanimously.**

B. Imperial County Transportation Commission (ICTC) Congestion Mitigation & Air Quality Program (CMAQ) Program Project Submittal for the IVT – Gold Line (Brawley) Operating and Capital funds

ICTC staff recommended the development of an application by the ICTC to obtain the funds for the region’s competitive 2012 Call for Projects, for the costs of the demonstration phase for a new intercity bus circulator route. This route would operate within the City of Brawley and be known as the IVT - Gold Line. The IVT-Gold Line is anticipated to be operational in FY 2013-14. The multiple years of funding will provide for annual operating and capital costs of the service. In each program year, ICTC is seeking funding in the amount of $365,000 over three years. These funds require a local match of 11.47% and ICTC will recommend meeting that requirement through local TDA funds in a future transit budget.

ICTC staff and ICTC TAC requested that ICTC Management Committee forward this item to the ICTC Commission for review and approval:

1. Authorized the Chairperson to sign a resolution authorizing the Executive Director to develop and submit a Congestion Mitigation and Air Quality application to fund the implementation, operating and capital costs of the IVT – Gold Line Circulator in the City of Brawley.

A motion was made by Menvielle and seconded by Terrazas, **Motion carried unanimously.**
VII. NEXT MEETING DATE AND PLACE

The next meeting of the Imperial County Transportation Commission will be held on April 25, 2012 at 6:00 p.m., at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

VIII. ADJOURNMENT

Meeting adjourned at 7 p.m.
Chair Hack called the meeting to order at 10:07 am. A quorum was present. Introductions were made.


3. CTSA Reports

- Ms. Williams stated that Dial-A-Ride budgets for FY 2012-13 are needed for the Cities of Brawley, Calexico and El Centro.
- Staff is beginning the Dial-A-Ride Paratransit Ad hoc committee meetings once again. The plan is to meet the 4th Thursday of every month before the TAC meetings. The project will continue for about 12 months, until a Request For Proposal is completed and published.
- IVT and ICTC staff met with City staff and did a recon of the Brawley Wal-Mart area for the future Gold Line.
- The UTN Process was approved by the Commission on March 28, 2012. The documentation was forwarded to Caltrans for final approval. The following findings are unmet transit needs which are reasonable to meet. The ICTC Transit Financing Plan and TDA claims for Fiscal Year 2012-13 shall be approved consistent with these stated findings.
I. Existing transit services should be continued:

A. Brawley Dial-A-Ride
B. El Centro Dial-A-Ride
C. Imperial Dial-A-Ride
D. County-Wide Transit System
E. ADA Paratransit Services
F. Calexico Senior Transport
G. Med-Express
H. West Shores Dial-A-Ride

II. Continue coordination between existing transit services, including paratransit services provided by both public and social service agencies. ICTC staff shall provide recommendations and technical assistance when requested by social service and public agencies.

III. All transit services shall comply with the American's with Disabilities Act of 1990; provisions specific to respective services offered.

IV. All transit services shall comply with the Federal Transit Administration (FTA) and/or Federal Highway Administration (FHWA) Drug and Alcohol Testing rules; provisions specific to respective services offered.

V. Staff will continue to coordinate the demonstration phases for the Imperial Valley Transit – Blue and Green Lines.

VI. Staff will provide assistance to the Cities of Brawley, Calexico, El Centro and Imperial for the development of the transfer terminal projects.

VII. The County-Wide Transit System shall implement a double/shadow bus concept in FY 2012-13 to accommodate as needed, the passenger overcrowding on routes #100 and #150 at 3rd and Paulin Streets in Calexico. Route data will be evaluated by ICTC after twelve (12) months.

VIII. The County-Wide Transit System shall implement two inbound trips on route #450 in FY 2012-13 between Seeley and El Centro. Route data will be evaluated by ICTC after twelve (12) months.

IX. Staff will research options to provide as resources permit; schedules and information for passengers on public transit services, on the internet, through marketing programs and on IVT affiliated bus stops. Staff is to return with options and cost estimates for consideration on implementation.

4. Operator Reports

- Ms. Pacheco stated that the Brawley Dial-A-Ride has re-implemented Saturday hours. Currently they are 9 a.m. to 1 p.m. A new driver was also hired.
- Mr. Ekins stated that the Calexico Dial-A-Ride continues to operate at capacity.
- El Centro Dial-A-Ride continues to be very busy and Imperial Dial-A-Ride continues as scheduled.
- Mr. Ekins stated that the IVT offices recently moved to a new location. Operations remain in the same area. New signage has been ordered and will be posted and viewable soon. An additional
phone line was added for IVT Access. IVT Access continues to be very busy.
- Mr. Ekins commented on the detour currently on Dogwood by the mall. By late afternoon the detour will have delayed the route schedule by 30 – 40 minutes. The detour is also affecting Heber residents; however IVT is accommodating those individuals by using IVT Access as a temporary measure.
- Mr. Ekins stated that the Blue / Green Lines are doing very good and ridership has significantly increased.
- No new reports on Med-Express
- The West Shores Dial-A-Ride continues service twice a week and no changes or complaints have been reported.

5. General Discussion

- Ms. Nava stated that the IVC Spring semester ends May 12, 2012. Summer session begins May 21st through June 21st. Mrs. Williams said that IVT express will operate during this time.
- Mr. Hack thanked ARC – Imperial Valley for the transportation to the People’s First Conference date on March 17, 2012. There were about 95 people that attended.
- Ms. Williams stated that she will be attending the Cal Act Spring Conference in Newport Beach, CA in April. Ms. Pacheco stated that Brawley Dial-A-Ride may attend the maintenance training.

6. Adjournment

- Next meeting of the SSTAC will be on May 2, 2012.
- Meeting adjourned at 10:45 a.m.
TECHNICAL ADVISORY COMMITTEE
DRAFT MINUTES

March 29, 2012

Present:

Yazmin Arellano  City of Brawley
Gordon Gaste    City of Brawley
Alex Espinoza   City of Calexico
Terry Hagen     City of El Centro
Abraham Campos  City of El Centro
Alex Meyerhoff  City of Holtville
Ana Salazar    The Holt Group/City of Holtville
Joel Hamby      City of Imperial
Bill Brunet     County of Imperial
John Gay        County of Imperial
Wayne Walker    City of Westmorland

Others:

Mark Baza       ICTC
Kathi Williams  ICTC
Cristi Lerma   ICTC
Tomas Oliva    SCAG

1. The meeting was called to order by Acting Chair Hagen at 10:05 a.m. A quorum was present. Introductions were made.

2. A motion was made to adopt the February 23, 2012 minutes. *(Arellano/Hamby) Motion Carried.*

3. ICTC Updates / Announcements (Presentation by ICTC staff)
   - Ms. Williams had the following announcements:
   - The Regional Transportation Planner position closes on Friday.
   - Cities of Holtville and Westmorland have outstanding TDA audits for FY 2009-10. ICTC will retain funds on reserve until audits are received. The Transit Operators Financial Transactions and Compensation Report, or “90 day report,” is due September 30th. 90 day reports are pending for the cities of Imperial and Calexico for FY 2010-11. For FY 2010-11 staff has received TDA Audits for the cities of El Centro and Calexico.
   - The MOU between the City of Imperial and ICTC for the Imperial Transit Park was approved
under consent by the Commission.
- The MOU between the City of Brawley and ICTC for the Brawley Transfer Terminal was approved under consent by the Commission
- The Unmet Transit Needs process was approved by the Commission and will be submitted to Caltrans for final approval.
- Mr. Baza had the following announcements:
  - The SANDAG Border’s Committee will be visiting the Imperial Valley on April 27, 2012. Arrangements have been made to tour the Calexico West Port of Entry and cross border aggregate, and the Geothermal Plant in Heber, CA. The committee will meet at the ICTC offices at 10 a.m. if there is anyone interested in participating on the tour please rsvp to ICTC staff.
  - Mr. Baza traveled with the Mobility 21 group to Washington D.C. the week of February 27th for a meeting regarding the federal transportation bill. Mr. Baza met with several congressional members including Barbara Boxer. The new 2 year bill will cut back on CMAQ funds. It was requested that an extension of the current bill be granted until June. Any earmarks that are not obligated can be eliminated with the new bill adoption.
  - The LTA met with Standard & Poor’s and Bond Counsel. A rating is required for new agency’s participating in the financing of bonds using LTA funds.
  - The RSTP scoring process will take place on April 12, 2012 at the ICTC offices. It was requested that ICTC staff email participants a digital copy beforehand.

4. Caltrans Updates / Announcements
   - A Caltrans representative was not present however a handout with important deadlines was distributed to TAC members.
   - State-funded Safe Routes To School (SR2S) Deadline reminder: March 30, 2012
   - Bicycle Transportation Account (BTA) 2012-2013 Call For Projects: applications must be submitted by April 27, 2012 by 5 p.m.

5. SCAG Updates / Announcements
   - Mr. Oliva announced that the SCAG Regional Conference and General Assembly is scheduled for April 4-5, 2012 in Los Angeles. The approval of the RTP / SCS and SCAG budget and OWP will take place during this time.
   - A GIS rollout for Imperial County is taking place. Software will be given to each participating agency. The Cities of Calexico, Westmorland, Calipatria have not submitted their package to SCAG. The Cities of El Centro and Imperial and the County of Imperial would like more information. They are not currently on the participating list.

6. General Discussion / New Business
   - Mr. Meyerhoff thanked all who participated in the pedestrian workshop. He was pleased with the turnout. Caltrans visited the City of Holtville to discuss possible relinquishment of SR-115.
   - Mr. Walker would like to invite a guest speaker for next month’s meeting. Mr. Jim Emerson would give a 15-20 minute presentation regarding reducing the carbon footprint on pavement. Mr. Walker stated that he will send an email with a YouTube video to give everyone an idea on what the presentation would entail.
   - The South Tehachapi meeting is scheduled for April 24, 2012 in Diamond Bar, CA.
   - Next Month’s TAC meeting will also include a meeting from Caltrans External Coordination Team Building.

7. Meeting adjourned at 10:34 a.m.
   - The next meeting will be held on April 29, 2012 at 10 a.m. at the ICTC Offices.
IV. CONSENT CALENDAR

C. LTF (SB821) Article 3, Bicycle and Pedestrian Project Distribution List, Fiscal Year 2011-12
May 9, 2012

ICTC Management Committee
Imperial County Transportation Commission
1405 N. Imperial Ave., Suite 1
El Centro, CA 92243

SUBJECT: LTF (SB821), Article 3, Bicycle and Pedestrian Project Distribution List,
Fiscal Year 2011-12

Dear Committee Members:

The Transportation Development Act (TDA) makes funds available for facilities for the exclusive use of pedestrians and bicycles. The adopted Article 3 claims for funds must correspond to the prioritized list of eligible projects submitted by the agency.

This list is based upon agency input and subsequent review by the Subcommittee to remain within the funds available. Agencies file the claims on standard forms after governing body authorization.

The funds are allocated first with an even distribution of $10,000 among all agencies. The remaining funds are then distributed to all agencies based on percentage of population. The total allocation of Article 3 funding for all agencies in Fiscal Year 2011-12 is $129,000.

The ICTC requests that the ICTC Management Committee recommend that the ICTC Commission take the following actions:

1. Adopt the attached LTF (SB821) Bicycle and Pedestrian Project Distribution List for Fiscal Year 2011-12.

2. Authorize the claimant agencies to file Article 3 Claims for the approved amount.

Sincerely yours,

MARK BAZA
Executive Director

BY: [Signature]

Kathi Williams
Senior Transit Planner

Attachment
KW/ds

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL
## ICTC LTF TDA Article 3 Bikes and Pedestrian Funding
### FY 2011-12 Distribution

<table>
<thead>
<tr>
<th>Agency</th>
<th>$10 K Minimum</th>
<th>Population</th>
<th>Population % of Total</th>
<th>Population Minimum</th>
<th>Total Allocation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Brawley</td>
<td>$10,000</td>
<td>25,130</td>
<td>15.19%</td>
<td>$7,445</td>
<td>$17,445</td>
</tr>
<tr>
<td>Calexico</td>
<td>$10,000</td>
<td>38,977</td>
<td>23.57%</td>
<td>$11,547</td>
<td>$21,547</td>
</tr>
<tr>
<td>Calipatria</td>
<td>$10,000</td>
<td>3,501</td>
<td>2.12%</td>
<td>$1,037</td>
<td>$11,037</td>
</tr>
<tr>
<td>El Centro</td>
<td>$10,000</td>
<td>42,329</td>
<td>25.59%</td>
<td>$12,540</td>
<td>$22,540</td>
</tr>
<tr>
<td>Holtville</td>
<td>$10,000</td>
<td>6,015</td>
<td>3.64%</td>
<td>$1,782</td>
<td>$11,782</td>
</tr>
<tr>
<td>Imperial</td>
<td>$10,000</td>
<td>15,058</td>
<td>9.10%</td>
<td>$4,461</td>
<td>$14,461</td>
</tr>
<tr>
<td>Westmorland</td>
<td>$10,000</td>
<td>2,255</td>
<td>1.36%</td>
<td>$668</td>
<td>$10,668</td>
</tr>
<tr>
<td>County</td>
<td>$10,000</td>
<td>32,129</td>
<td>19.43%</td>
<td>$9,519</td>
<td>$19,519</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$80,000</strong></td>
<td><strong>165,394</strong></td>
<td><strong>100.00%</strong></td>
<td><strong>$49,000</strong></td>
<td><strong>$129,000</strong></td>
</tr>
</tbody>
</table>

proposed schedule:
- recommended by the ICTC TAC
- recommended by ICTC Management Commitee
- approved by ICTC

---

May-12

May-12
IV. CONSENT CALENDAR

D. CALIFORNIA TRANSIT SECURITY GRANT PROGRAM FY 2010-11
May 11, 2012

ICTC Management Committee
Imperial County Transportation Commission
1405 N. Imperial Ave. Suite 1
El Centro, CA 92243

SUBJECT: California Transit Security Grant Program FY 2010-11

Dear Committee Members:

The California Transit Security Grant Program (CTSGP) provides funds for use on a variety of transit capital improvement projects. These projects are designed to enhance security for transit systems and passengers. The program is administered by the State of California’s Governor’s Office of Homeland Security.

In previous years, ICTC has successfully applied for funding through this program for security cameras and lighting improvements to the Imperial Valley College Bus Transfer Terminal and solar lighting at the Brawley Transfer Terminal. In FY 2011-12 the ICTC is seeking funding through this program to provide security cameras on board Imperial Valley Transit small cutaway buses. No matching funds are required.

The application process requires the submittal of a resolution from the Commission authorizing the Executive Director to act on behalf of the Commission.

Therefore, it is requested the ICTC Management Committee forward this item to the Commission for review and approval.

1. Approve the attached resolution authorizing the Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2010-11 financial assistance provided by the Governor’s Office of Homeland Security under the California Transit Security Grant Program.

Sincerely yours,

MARK BAZA
Executive Director

BY: [Signature]

Kathi Williams
Senior Transit Planner

Attachment

CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORELAND, IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL

T:\projects\let\CTSGP 10-11 Ltr MC

23
RESOLUTION _______ OF
THE IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)

AUTHORIZING THE FILING OF GRANT APPLICATIONS FOR THE CALIFORNIA TRANSIT SECURITY GRANT PROGRAM – CALIFORNIA TRANSIT ASSISTANCE FUND (CTGSP-CTAF) FOR FY 2010-11 FROM THE CALIFORNIA DEPARTMENT OF HOMELAND SECURITY

WHEREAS, the California Department of Homeland Security is requesting project grant applications for the CTGSP program for FY 2010-11; and

WHEREAS, ICTC desires to apply for said financial assistance to improve the safety and security of passengers and related equipment on the Imperial Valley Transit system in ICTC’s service area; and

WHEREAS, ICTC has sufficient funds to operate the vehicles and/or equipment purchased under this project, as applicable; and

NOW, THEREFORE, BE IT RESOLVED that the ICTC does hereby authorize:

The Executive Director or his designee to take any actions necessary on behalf of the ICTC for the purposes of obtaining FY 2010-11 financial assistance provided by the Governor’s Office of Homeland Security under the California Transit Security Grant Program.

PASSED AND ADOPTED at a regular meeting of the Imperial County Transportation Commission held on ____________.

By: ________________________________
   Chairman

ATTEST:

By: ________________________________
   CRISTI LERMA
   Secretary to the Commission
VI. ACTION CALENDAR

A. DRAFT FISCAL YEAR 2012-2013 OVERALL WORK PLAN AND BUDGET SUMMARY