

*BRAWLEY*

*CALIPATRIA*

*HOLTVILLE*

*WESTMORLAND*



*CALEXICO*

*EL CENTRO*

*IMPERIAL*

*IMPERIAL COUNTY*

## AGENDA

**WEDNESDAY, MAY 25, 2016**

**6:00 PM or immediately after the ICTC meeting**

**County Administration Building, 2<sup>nd</sup> Floor  
Board of Supervisors Chambers  
940 W. Main St.  
El Centro, CA 92243**

**CHAIRPERSON: JAMES PREDMORE**

**EXECUTIVE DIRECTOR: MARK BAZA**

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

### **I. CALL TO ORDER AND ROLL CALL**

### **II. EMERGENCY ITEMS**

- A. Discussion/Action of emergency items, if necessary.

### **III. PUBLIC COMMENTS**

Any member of the public may address the Authority for a period not to exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Authority. The Authority will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

### **IV. CONSENT CALENDAR**

- A. Approval of LTA Board Draft Minutes: April 27, 2016

### **V. ACTION CALENDAR**

- A. Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2015 – City of Calexico

The ICTC Management Committee met on March 9, 2016 and the LTA Local Taxpayer Supervising Committee (LTSC) met on March 22, 2016 and forward this item to the Board for review and approval after public comment, if any:

1. Receive, Approve and File the FY 2014-15 Imperial County Local Transportation Authority Annual Financial Audit for the following agencies: Calexico

### **VI. ADJOURNMENT**

- A. Motion to Adjourn

**1405 N. Imperial Ave., Suite 1, El Centro, CA 92243  
Phone: (760) 592-4494, Fax: (760) 592-4497**



Local Transportation Authority

**MINUTES FOR APRIL 27, 2016****VOTING MEMBERS PRESENT:**

City of Brawley	George A. Nava
City of El Centro	Alex Cardenas (Alternate)
City of Holtville	James Predmore – Chair
City of Imperial	Doug Cox – Vice Chair
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Ryan Kelley
Executive Director	Mark Baza (non-voting)

**STAFF PRESENT:** Cristi Lerma, David Salgado, Michelle Bastidas, Virginia Mendoza. Guillermo Gonzalez

**OTHERS PRESENT:** Eric Havens: ICTC Counsel; Sam Amen, Marcelo Peinado, Dan Juarez: Caltrans; Charles Brockwell, Narcissa Silva, Helio Sanchez: First Transit; Arnold San Miguel: SCAG; Ana Beltran: City of Westmorland; Aaron Popejoy: Conveyor; Phil White: VTD; AJ Gaddis: Human Resources Consultant

**I. CALL TO ORDER AND ROLL CALL**

Meeting was called to order by Chair Predmore at 6:12 p.m. and roll call was taken.

**II. EMERGENCY ITEMS**

There were none.

**III. PUBLIC COMMENTS**

No public comment

**IV. CONSENT CALENDAR**

A. A motion was made by Cox and seconded by Nava to approve the March 23, 2016 Minutes for the LTA Board, **Motion Carried unanimously.**

**V. ACTION CALENDAR**

A. Imperial County Local Transportation Authority Annual Financial Audit for Fiscal Year Ended June 30, 2015

Mr. Baza introduced the auditor, Mr. White and asked him to address the Board. Mr. White stated that the annual financial report for *fiscal year ended June 20, 2015* was provided with the exception of City of Calexico. He stated that the Audit resulted in a clean audit opinion for all agencies not including Calexico and with only one finding for the City of Westmorland. Mr. White stated that his team has made progress with the City of Calexico since the last meeting and that they are 90-95% complete.

It should be noted a second time that the Local Taxpayer Supervising Committee (LTSC) met on March 22, 2016 and provided the following comments and recommendations:

Comments

- The City of Holtville on the 5 year expenditure plan: The item “Complete Street Plan” should be removed and instead insert “improvements from the Complete Street Plan” should be identified in the 5 year expenditure plan.”
- The City of Brawley on the 5 year expenditure plan: The item “various alleys” should be researched to determine if alleys and alley projects are allowable expenditures for Measure D funds. If found not to be eligible then the City should reimburse the LTA fund for ineligible expenses and the project removed from the 5 year expenditure plan.
- The City of El Centro should provide an updated 5 year expenditure plan.
- The City of Westmorland must credit interest from LTA revenues to a City LTA fund

Recommendations

- Receive, approve and file the following agencies’ audits for FY 2014-15; Brawley, Calipatria, El Centro, Holtville, Imperial, Westmorland, County of Imperial and the ICLTA.
- Provide an additional thirty (30) days for the receipt of the documentation necessary for the completion of the FY 2014-15 audit for the City of Calexico. Should the information not be available at that time, then the audit firm should issue a qualified opinion for FY 2014-15 for the City of Calexico.

Questions and comments concerning the negative impact and additional costs resulting from the additional time needed to finalize the audit were made. Mr. White said that at this time he does not think they will go above the contract amount.

The ICTC Management Committee met prior to the LTSC on March 9, 2016 and they also recommended proceeding with the review and approval, with recommendation(s), after public comment, if any:

1. Receive, Approve and File the FY 2014-15 Imperial County Local Transportation Authority Annual Financial Audit for the following agencies: Brawley, Calipatria, El Centro, Holtville, Imperial, Westmorland, County of Imperial and the ICLTA.

A motion was made by [Nava](#) and seconded by [Kelley](#), **Motion Carried unanimously.**

**VI. ADJOURNMENT**

Meeting Adjourned at 6:24 p.m.

**CITY OF CALEXICO, CALIFORNIA**

**MEASURE D SALES TAX FUND**

**Financial Statements and  
Other Information with  
Independent Auditors' Reports**

**For the year ended June 30, 2015**

**CITY OF CALEXICO, CALIFORNIA**

**Measure D Sales Tax Fund  
For the Year Ended June 30, 2015**

**TABLE OF CONTENTS**

	Page
<b>Independent Auditors' Report</b>	1
<b>Financial Statement</b>	
Statement of Revenues and Allowable Expenditures	3
Notes to the Financial Statements	4
<b>Other Reports</b>	
Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with <i>Government Auditing Standards</i> and <i>Measure D     Compliance Requirements</i>	6
Schedule of Findings and Responses	8
<b>Other Information</b>	
Schedule of Assets, Liabilities and Fund Balance	12
Schedule of Revenues, Expenditures and Changes in Fund Balance	13
Schedule of Revenues, Expenditures and Changes in Fund Balance – Budget to Actual	14
Reconciliation of the Schedule of Revenues, Expenditures and Changes in Fund Balance To the Statement of Revenues and Allowable Expenditures	15
Five Year Program of Projects	16

## INDEPENDENT AUDITORS' REPORT

Board of Directors  
Imperial County Local Transportation Authority  
El Centro, California

### **Report on the Financial Statements**

We have audited the accompanying statement of revenues and allowable expenditures of the Measure D Sales Tax Fund of the City of Calexico, California (City) for the year ended June 30, 2015, and the related notes to the financial statement, as listed in the table of contents.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of this financial statement in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditors' Responsibility***

Our responsibility is to express an opinion on this financial statement based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statement. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statement, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statement in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statement.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

### ***Opinion***

In our opinion, the financial statement referred to above presents fairly, in all material respects, the revenues and allowable expenditures of the Measure D Sales Tax Fund of the City for the year ended June 30, 2015, in accordance with accounting principles generally accepted in the United States of America.

***Emphasis of Matter***

The statement of revenues and allowable expenditures presents only the Measure D Sales Tax Fund and does not purport to, and does not, present fairly the financial position of the City of Calexico, California, as of June 30, 2015, the changes in its financial position, or where applicable, its cash flows for the year then ended in accordance with accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to this matter.

***Other Matters***

***Other Information***

Our audit was conducted for the purpose of forming an opinion on the statement of revenues and allowable expenditures of the Measure D Sales Tax Fund of the City. The other information, on pages 12 through 17 is presented for purposes of additional analysis and is not a required part of the financial statements. The other information has not been subjected to the auditing procedures applied in the audit of the financial statement and, accordingly, we do not express an opinion or provide any assurance on it.

***Other Reporting Required by Government Auditing Standards***

In accordance with *Government Auditing Standards*, we have also issued our report dated May 24, 2016, on our consideration of the City’s internal control over financial reporting over the statement of revenues and allowable expenditures and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City’s internal control over financial reporting and compliance.

San Diego, California  
May 24, 2016

**FINANCIAL STATEMENT**



**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**STATEMENT OF REVENUES AND ALLOWABLE EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2015**

Revenues:	
Sales tax revenue	\$ 696,295
Interest revenue	12,743
Other revenue	<u>100</u>
Total Revenues	<u>709,138</u>
Expenditures:	
Capital outlay:	
Capital projects	<u>447,926</u>
Revenues In Excess Of Expenditures	<u><u>\$ 261,212</u></u>

See accompanying notes to the financial statements.

**NOTES TO THE FINANCIAL STATEMENTS**

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2015**

**NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

*Imperial County Local Transportation Authority*

The Imperial County Local Transportation Authority (the Authority) was created to implement the Imperial County Local Transportation Authority Retail Transactions and Use Tax Ordinance which was adopted by the electorate on November 4, 2008. The tax is imposed in accordance with the provisions of Part 1.6 (commencing with Section 7251) of Division 2 of the Revenue and Taxation Code and Division 19 of the Public Utilities Code (Code Section 180000). The purpose of this ordinance was to allow the Authority to issue bonds payable from the enactment of a one half of one percent sales tax for a period of forty years. The proceeds of this tax are first allocated to the monthly debt service payments of the bonds, then to the County of Imperial and the member agencies for local street road purposes. Also, a portion of the tax revenues would be used for administration transit services, and state highway purposes.

The funds that are generated by implementation of the Imperial County Transportation Authority Retail Transactions and Use Tax Ordinance are intended to supplement and not to replace existing local revenues used for transportation purposes.

The Authority consists of the following member agencies:

- 1) City of Brawley
- 2) City of Calexico
- 3) City of Calipatria
- 4) City of El Centro
- 5) City of Holtville
- 6) City of Imperial
- 7) City of Westmorland
- 8) County of Imperial

The members of the Board of the Authority consist of one member of the City Council of each incorporated city of Imperial County and two members of the Board of Supervisors of Imperial County. The members serve staggered terms with no term exceeding a four year period. The chairman and vice-chairman of the Board of the Authority are elected annually in June.

*Compliance requirements of the Imperial County Local Transportation Authority*

Each member agency is required to comply with the By-Laws of the Imperial County Local Transportation Authority and the Imperial County Local Transportation Authority Retail Transactions and Use Tax Ordinance and Transportation Authority Expenditure Plan.

*Fund accounting*

Fund accounting is designed to demonstrate local compliance and to aid financial management by segregating transactions related to certain government functions or activities. The City of Calexico has an established special revenue fund to account for revenues and expenditures related to Ordinance 1-2008.

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**NOTES TO THE FINANCIAL STATEMENTS  
YEAR ENDED JUNE 30, 2015**

**NOTE B – BASIS OF ACCOUNTING**

The accounting and financial reporting treatment applied to a fund is determined by its measurement focus. All governmental funds are accounted for using a current financial resources measurement focus. With this measurement focus, the Measure D Sales Tax Fund presents increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses).

The modified accrual basis of accounting is used by all governmental fund types. Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become both measurable and available). Measureable means the amount of the transaction can be determined and “available” means within the current period or soon enough thereafter to be used to pay liabilities of the current period. Generally, revenues are considered available if the revenues are collected within sixty days after year-end. Expenditures are recorded when the related fund liability is incurred.

Ordinance No. 1-2008, The Imperial County Local Transportation Authority Retail Transactions and Use Tax Ordinance and Expenditure Plan, between the City of Calexico and the Imperial County Local Transportation Authority dated July 27, 2008 requires the schedule of revenues and allowable expenditures be reported in conformity with the terms of the agreement. The City uses the modified accrual basis of accounting to record the revenues and expenditures related to this ordinance.

*Use of Estimates*

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

*Sales Tax Revenue*

The Authority allocates sales tax to each member agency. The City’s allocable sales tax is net of amounts withheld for debt service as follows:

Gross sales tax allocated	\$ 2,116,820
Withheld for debt service	<u>1,420,525</u>
Net allocable sales tax	<u><u>\$ 696,295</u></u>

**NOTE C – RESTRICTION OF NET REVENUES**

The revenues in excess of expenditures reported on the financial statement are restricted for future expenditures authorized by Ordinance No. 1-2008.

**OTHER REPORTS**

**INDEPENDENT AUDITORS' REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING  
AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF  
FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE  
WITH GOVERNMENT AUDITING STANDARDS AND  
MEASURE D COMPLIANCE REQUIREMENTS**

Board of Directors  
Imperial County Local Transportation Authority  
El Centro, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the statement of revenues and allowable expenditures of the Measure D Sales Tax Fund of the City of Calexico, California (City), for the year ended June 30, 2015, and the related notes to the financial statement, and have issued our report thereon dated May 24, 2016. Our report included an emphasis of matter stating that the financial statement of the Measure D Sales Tax Fund does not purport to, and does not, present fairly the financial statements of the City as of June 30, 2015.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statement, we considered the City's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinion on the financial statement, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, we do not express an opinion on the effectiveness of the City's internal control.

*A deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We did identify certain deficiencies in internal control, described in the accompanying schedule of findings and responses as items 2015-001, 2015-002 and 2015-003 that we consider to be material weaknesses.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the financial statement of the Measure D Sales Tax Fund of the City is free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements including the requirements of Measure D matters as specified in the Imperial County Local Transportation Authority Retail Transactions and Use Tax Ordinance No. 1-2008 (Ordinance), noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **City's Responses to Findings**

The City's responses to the findings identified in our audit are described in the schedule of findings and responses. The City's responses were not subjected to the auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on them.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

San Diego, California  
May 24, 2016

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**SCHEDULE OF FINDINGS AND RESPONSES  
JUNE 30, 2015**

**Finding 2015-001**

**TIMELY PERFORMANCE OF BANK RECONCILIATIONS**

**Criteria:**

Bank reconciliations should be performed and reviewed timely.

**Condition:**

During our testing, we noted that monthly bank reconciliations for the City's pooled cash and investment accounts as of June 2015 were not performed and reviewed as of January 2016.

**Context:**

The condition noted above was identified during testing of cash and investment balances related to the Measure D Fund.

**Effect:**

The City's internal control environment is weakened by not performing timely bank reconciliations.

**Cause:**

The City did not maintain procedures to ensure that the bank reconciliations were properly prepared timely.

**Recommendation:**

We recommend performing bank reconciliations and having those reconciliations reviewed no later than 30 days of month-end.

**View of Responsible Official and Planned Corrective Action:**

The City concurs with this finding and auditor recommendation. Accurate financial reporting is an essential first step in the financial planning process. This year-end assessment of the City's financial position and the annual cost of operations is necessary to develop strategies to maintain fiscal health and to inform the community on the resources available to provide current and futures services. Staff turnover, vacancies, a change in banks, and delays in full implementation of a new general ledger system contributed to create a significant backlog in accurate and timely interim and year-end financial reporting.

**Corrective Action Plan:**

Finance department personnel have already taken substantive steps to begin to rebuild financial controls over the general ledger and the recording of the City's cash, monthly bank reconciliations and other financial transactions. Staff members have been reassigned from other departments to increase department capacity. Temporary resources are also assisting with department backlog. Detailed bank reconciliations for the City's bank accounts are in progress. Finance anticipates building a month-end and year-end checklist as a permanent administrative tool to ensure that the city is able to produce accurate interim and year-end financial reports and budget monitoring tools for use by program departments, City Management, and City Council.



**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**SCHEDULE OF FINDINGS AND RESPONSES  
JUNE 30, 2015**

**Finding 2015-002**

**YEAR-END CLOSING PROCEDURES**

**Criteria:**

The City should have policies and procedures in place to ensure the year-end closing is performed completely, accurately and timely.

**Condition:**

The following items relating to the year-end close were identified:

- Beginning equity balances in the current year were not reconciled to the amounts included in the prior year financial statements.
- Closing journal entries were being posted more than six months after year-end.
- Bank reconciliations for the June 30 cash amounts were not completed timely.
- Interest allocation journal entries were posted more than six months after year-end.

**Context:**

The condition noted above was identified during testing of various accounts and presentation related to the City's financial statement.

**Effect:**

The City's Measure D financial statements were delayed to allow the City to close its books.

**Cause:**

The City's closing process did not ensure a timely close.

**Recommendation:**

We recommend strengthening procedures to ensure that the year-end close is completed on a timely basis. This can be achieved through the use of additional resources and enhanced closing processes and procedures including a comprehensive closing checklist.

**View of Responsible Official and Planned Corrective Actions:**

The City concurs with this finding and auditor recommendation. The Finance department was not sufficiently staffed to complete the year-end close. The City was using financial software that was outdated and has limited functionality.

Accurate financial reporting is an essential first step in the financial planning process. This year-end assessment of the City's financial position and the annual cost of operations is necessary to develop strategies to maintain fiscal health and to inform the community on the resources available to provide current and futures services. Staff turnover, vacancies, a change in banks, and delays in full implementation of a new general ledger system contributed to create a significant backlog in accurate and timely interim and year-end financial reporting.

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**SCHEDULE OF FINDINGS AND RESPONSES  
JUNE 30, 2015**

Corrective Action Plan:

Finance department personnel have already taken substantive steps to begin to rebuild financial controls over the general ledger and the recording of the City's cash, monthly bank reconciliations and other financial transactions. Staff members have been reassigned from other departments to increase department capacity. Temporary resources are also assisting with department backlog. Detailed bank reconciliations for the City's bank accounts are in progress, although still over 12 months in arrears. Analysis of 2014-15 year-end results has recently commenced. Finance anticipates building a month-end and year-end checklist as a permanent administrative tool to ensure that the city is able to produce accurate interim and year-end financial reports and budget monitoring tools for use by program departments, City Management, and City Council.

**Finding 2015-003**

**ACCOUNTS PAYABLE**

**Criteria:**

The City should have policies and procedures in place to ensure the accurate payment of vendor invoices.

**Condition:**

During our subsequent disbursement testing, we noted that amounts were paid multiple times on certain invoices.

**Context:**

The condition noted above was identified during our subsequent disbursement testing. The vendor provided historical information on its invoices which had not been paid. The total amount due included those outstanding amounts. When the payment was made, the City paid the historical amounts as well as the total amount due resulting in overpayment.

**Effect:**

The condition and context above resulted in an overpayment to a vendor.

**Cause:**

The City's policies and procedures did not prevent overpayment to the vendor.

**Recommendation:**

We recommend strengthening policies and procedures to prevent overpayments on vendor invoices.

**View of Responsible Official and Planned Corrective Actions:**

The City concurs with this finding and auditor recommendation. The Finance department was not sufficiently staffed to enforce policies and procedures already in place. City was using financial software that was outdated and has limited functionality.

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**SCHEDULE OF FINDINGS AND RESPONSES  
JUNE 30, 2015**

Corrective Action:

Finance department has already taken substantive steps to strengthen administrative control to prevent overpayments on vendor invoices or other department deficiency.

Department capacity was expanded with additional Staff members to assist with department backlog. Also, City has implemented a new general ledger system and directions were instructed to staff to enforce current Purchase Policy procedures to assure that all claims meet the adequacy of supporting documentation. All claims are now consistently reviewed by a second employee to ensure accuracy when issuing vendor payments.

## **OTHER INFORMATION**

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**SCHEDULE OF ASSETS, LIABILITIES AND FUND BALANCE  
JUNE 30, 2015**

Assets:	
Cash and cash equivalents	\$ 5,100,782
Due from City	<u>2,514,983</u>
Total Assets	<u><u>\$ 7,615,765</u></u>
Liabilities and Fund Balance:	
Liabilities:	
Accounts payable	<u>\$ -</u>
Total Liabilities	<u>-</u>
Fund Balance:	
Restricted:	
Road repairs and maintenance	<u>7,615,765</u>
Total Liabilities and Fund Balance	<u><u>\$ 7,615,765</u></u>

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE  
FOR THE YEAR ENDED JUNE 30, 2015**

Revenues:	
Sales tax	\$ 1,190,081
Interest revenue	12,743
Other revenue	<u>100</u>
Total Revenues	<u>1,202,924</u>
Expenditures:	
Capital outlay:	
Capital projects	<u>447,926</u>
Other financing sources (uses):	
Transfers out to City	<u>(141,325)</u>
Net Change in Fund Balance	613,673
Restricted Fund Balance, Beginning of Year, as restated	<u>7,002,092</u>
Restricted Fund Balance, End of Year	<u><u>\$ 7,615,765</u></u>

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**SCHEDULE OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE –  
BUDGET TO ACTUAL  
FOR THE YEAR ENDED JUNE 30, 2015**

	Budget	Actual	Variance-Over (Under)
Revenues:			
Sales tax	\$ 2,000,000	\$ 1,190,081	\$ (809,919)
Interest revenue	165,333	12,743	(152,590)
Other revenue	-	100	100
Total Revenues	2,165,333	1,202,924	(962,409)
Expenditures:			
Current:			
Road repairs and maintenance	165,133	-	(165,133)
Capital outlay:			
Capital projects	2,000,000	447,926	(1,552,074)
Total Expenditures	2,165,133	447,926	(1,717,207)
Other financing sources (uses):			-
Transfers out	-	(141,325)	(141,325)
Net Change in Fund Balance	200	613,673	613,473
Restricted Fund Balance, Beginning of Year, as restated	7,002,092	7,002,092	-
Restricted Fund Balance, End of Year	\$ 7,002,292	\$ 7,615,765	\$ 613,473

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**RECONCILIATION OF THE SCHEDULE OF REVENUES, EXPENDITURES  
AND CHANGES IN FUND BALANCE TO THE STATEMENT  
OF REVENUES AND ALLOWABLE EXPENDITURES  
FOR THE YEAR ENDED JUNE 30, 2015**

Revenues:	
Sales tax - Schedule	\$ 1,190,081
May and June 2014 sales tax received in 2014-2015	(352,461)
Excess allocation of sales tax necessary for debt service payment	<u>(141,325)</u>
Sales tax - Statement of Revenues and Allowable Expenditures	<u>696,295</u>
Other financing sources (uses):	
Transfers out to City - Schedule	(141,325)
To reflect the cash flow related to the repayment of the ICLTA debt service requirement	<u>141,325</u>
Total Other financing sources (uses) - Statement of Revenues and Allowable Expenditures	<u><u>\$ -</u></u>



**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**FIVE YEAR PROGRAM OF PROJECTS  
JUNE 30, 2015**

<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>PROJECT DESCRIPTION</b>
Kloke Avenue Bridge	All American Canal		Bridge Widening
Highway 111	International Border	Cole Road	Corridor Traffic Study
Cole Boulevard	Van De Graff	M.L. King Avenue	Reconstruction
Second Street	Calexico Int'l Airport	Cesar Chavez Boulevard	Bridge & Re-Construction
Weakly Street	Estrada Boulevard	Scaroni Avenue	New Construction
Various Locations			Safety Improvements & Traffic Studies
Cole Boulevard	Bowker Road		Bridges
Andrade Avenue	Cole Boulevard	Jasper Road	Bridge & New Construction
Sunset Avenue	Central Main Canal	Jasper Road	Bridge & Road Construction
Yourman Road	Central Main Canal	Jasper Road	Reconstruction
Imperial Avenue West	Central Main Canal	Jasper Road	Reconstruction
Sherman Street	Harold Avenue	Railroad Tracks	Reconstruction
Sherman Street	Pierce Avenue	Emilia Drive	New Construction
V.V. Williams Avenue	All American Canal	Highway 98	Reconstruction
De Las Flores Street	Eady Avenue	Kloke Avenue	New Construction
Sixth Street	Emerson Avenue	Railroad Tracks	New Construction
Third Street	Heber Avenue	Encinas Avenue	Reconstruction & Widening
Fourth Street	Blair Avenue	Encinas Avenue	Reconstruction & Widening
Sixth Street	Imperial Avenue	Heber Avenue	Reconstruction & Widening
Seventh Street	Imperial Avenue	Blair Avenue	Reconstruction & Widening
Sherman Street	Rockwood Avenue	Blair Avenue	Reconstruction & Widening
Eight Street	Imperial Avenue	Rockwood Avenue	Reconstruction & Widening
Temple Court	Imperial Avenue	Rockwood Avenue	Reconstruction & Widening
Rosemont Street	Rockwood Avenue	Blair Avenue	Reconstruction & Widening
Ninth Street	Imperial Avenue	Rockwood Avenue	Reconstruction & Widening
Ethel Street	Heber Avenue	Blair Avenue	Reconstruction & Widening
Maiden Lane	Imperial Avenue	Paulin Avenue	Reconstruction & Widening
Tenth Street	Imperial Avenue	Rockwood Avenue	Reconstruction & Widening
Pauline Avenue	Fifth Street	Highway 98	Reconstruction & Widening
Second Street	Calexico Int'l Airport	West City Limits & AllAmerican Canal	Bridge & Reconstruction
Beach Street	Elmer Belcher Street	Fifth Street	Repair/Maintenance
Beach Street	Fifth Street	Second Street	Repair/Maintenance
Encanto Drive	Elmer Belcher Street	Eight Street	Repair/Maintenance
Encanto Drive (cul de sac)	Eight Street	Eight Street	Repair/Maintenance
Encanto Terrace	Elmer Belcher Street	Eight Street	Repair/Maintenance
Dool Avenue	Elmer Belcher Street	Fifth Street	Repair/Maintenance
Dool Avenue	Fifth Street	Second Street	Repair/Maintenance
Fifth Street	Emerson Avenue	Andrade Avenue	Repair/Maintenance
Sixth Street	Encinas Avenue	Andrade Avenue	Repair/Maintenance

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**FIVE YEAR PROGRAM OF PROJECTS, (CONTINUED)  
JUNE 30, 2015**

STREET	FROM	TO	PROJECT DESCRIPTION
Holdridge Street	De Leon Avenue	Andrade Avenue	Repair/Maintenance
Camilia Street	Andrade Avenue	Cul-de-sac East	Repair/Maintenance
E. Hashem Avenue	100' N of Holdridge	Cul-de-sac South	Repair/Maintenance
Margarita Street	E. Hashem Avenue	Cul-de-sac West	Repair/Maintenance
Margarita Street	E. Hashem Avenue	Cul-de-sac East	Repair/Maintenance
Jasmine Street	E. Hashem Avenue	Cul-de-sac West	Repair/Maintenance
Jasmine Street	E. Hashem Avenue	Cul-de-sac East	Repair/Maintenance
Obeliscos Street	Iris Avenue	Cul-de-sac West	Repair/Maintenance
Obeliscos Street	Iris Avenue	Cul-de-sac East	Repair/Maintenance
Pauline Avenue	Second Street	Fifth Avenue	Repair/Maintenance
Heber Avenue	First Street	Fourth Street	Repair/Maintenance
Giles Avenue	Second Street	Sherman Street	Repair/Maintenance
Heffernan Avenue	Border	Fifth Avenue	Repair/Maintenance
Paseo de los Virreyes	Paseo del Conquistador	Camino Real	Repair/Maintenance
Paseo de los Reyes	Paseo de su Alteza	Paseo de los Virreyes	Repair/Maintenance
Paseo de su Majestad	Paseo de su Alteza	Paseo de los Virreyes	Repair/Maintenance
Paseo del Conquistado	Paseo de su Alteza	Andrade Avenue	Repair/Maintenance
Paseo del Emperador	Seventh Street	Paseo de su Alteza	Repair/Maintenance
Arroyo Avenue	Rancho Elegante Drive	Second Street	Repair/Maintenance
Camino del Rio	Andrade Avenue	Paseo de su Alteza	Repair/Maintenance
Milpitas Drive	Paseo de su Alteza	Cul-de-sac West	Repair/Maintenance
Rio Hondo	Milpitas Drive	Camino del Rio	Repair/Maintenance
Santiago Drive	De Leon Avenue	Cul-de-sac East	Repair/Maintenance
Colorado Drive	De Leon Avenue	Cul-de-sac East	Repair/Maintenance
Plata Drive	De Leon Avenue	Cul-de-sac East	Repair/Maintenance
Brave Drive	De Leon Avenue	Cul-de-sac East	Repair/Maintenance
De Leon Avenue	Harrington Street	Cul-de-sac South	Repair/Maintenance
Fiesta Avenue	Harrington Street	Holdridge Street	Repair/Maintenance
Holdridge Street	Rancho Frontera	De Leon Avenue	Repair/Maintenance
Rancho Frontera	Harrington Street	Highway 98	Repair/Maintenance
Rancho Frontera	All American Canal	Cole Boulevard	Repair/Maintenance
Granero Avenue	Zapata Street	Rioseco Street	Repair/Maintenance
Santa Ana Street	Coyote Avenue	Rancho Frontera	Repair/Maintenance
Descanso Drive	Santa Ana Street	Cul-de-sac North	Repair/Maintenance
Coyote Avenue	Cabana Street	Cul-de-sac South	Repair/Maintenance
Yourman Road	Cole Boulevard	S. Moreno Street	Repair/Maintenance
Portico Boulevard	Cole Boulevard	Robinson Boulevard	Repair/Maintenance
Enterprise Boulevard	Cole Boulevard	Robinson Boulevard	Repair/Maintenance
Portico Court	Portico Boulevard	Cul-de-sac East	Repair/Maintenance
Amada Court	Rosas Street	Cul-de-sac South	Repair/Maintenance
Dalila Court	Rosas Street	Cul-de-sac South	Repair/Maintenance

**CITY OF CALEXICO, CALIFORNIA  
MEASURE D SALES TAX FUND**

**FIVE YEAR PROGRAM OF PROJECTS, (CONTINUED)  
JUNE 30, 2015**

<b>STREET</b>	<b>FROM</b>	<b>TO</b>	<b>PROJECT DESCRIPTION</b>
E. Hashem Avenue	Sapphire Street	Cul-de-sac South	Repair/Maintenance
Garnet Street	Iris Avenue	Cul-de-sac East	Repair/Maintenance
Feldspar Avenue	Sapphire Street	Garnet Street	Repair/Maintenance
Paseo Camino Real	Andrade Avenue	Paseo de su Alteza	Repair/Maintenance
Paseo Camino Real	Paeso de su Alteza	G. Anaya	Repair/Maintenance
Sixth Street	Encinas Avenue	Dool Avenue	Repair/Maintenance
First Street	Andrade Avenue	Paulin Avenue	Repair/Maintenance
Second Street	Mary Avenue	Imperial Avenue	Repair/Maintenance
Grant Street	Cesar Chavez Blvd	Kloke Avenue	Repair/Maintenance
M. Acuna Avenue	Wozencraft Street	Grant Street	Repair/Maintenance
A&V Thielman Avenue	Wozencraft Street	Grant Street	Repair/Maintenance
R&D Platero Avenue	Sherman Street	Grant Street	Repair/Maintenance
Matallana Court	Sherman Street	Cul-de-sac North	Repair/Maintenance
Linhholm Avenue	Wozencraft Street	Sherman Street	Repair/Maintenance
Wozencraft Street	Linhholm Avenue	M. Acuna Avenue	Repair/Maintenance
Sherman Street	Linhholm Avenue	M. Acuna Avenue	Repair/Maintenance