



1503 N. IMPERIAL AVE., SUITE 104
EL CENTRO, CA 92243-2875
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May 22, 2020

Overall Work Plan (OWP) and Budget Workshop for Fiscal Year (FY) 2020/2021

DATE: Wednesday, May 27, 2020
TIME: 4:00 p.m.
LOCATION: ICTC Office – 1503 N. Imperial Ave., Suite 104, El Centro, CA 92243

To participate on your computer via Zoom Meeting:
<https://zoom.us/j/99939188266?pwd=cnNOWFI2aFh5MkZHMG8rWi83aW9EZz09>

To participate by phone please dial 1 (669) 900-9128
Meeting ID: 999 3918 8266
Password: 638828

Chairperson: George Nava

Vice-Chair: Cheryl Viegas-Walker

Individuals wishing accessibility accommodations at this meeting, under the Americans with Disabilities Act (ADA), may request such accommodations to aid hearing, visual, or mobility impairment by contacting ICTC offices at (760) 592-4494. Please note that 48 hours advance notice will be necessary to honor your request.

PUBLIC COMMENTS

Given recent public health directives limiting public gatherings due to the threat of COVID-19 and in compliance with the Governor's Order N-29-20, the meeting will be held telephonically and electronically.

If members of the public wish to review the attachments or have any questions on any agenda item, please contact Cristi Lerma at 760-592-4494 or via email at cristilerma@imperialctc.org. Additional information can be found on the ICTC website at www.imperialctc.org. If any member of the public wishes to address the Board, their comments should not exceed three minutes on any item of interest not on the agenda within the jurisdiction of the Board. The Board will listen to all communication, but in compliance with the Brown Act, will not take any action on items that are not on the agenda.

DISCUSSION ITEMS

1. Call to Order and Roll Call
2. ICTC OWP and Budget for FY 2019/2020
 - a. Presentation by the ICTC Executive Director and staff
 - b. Discussion and Q & A

This item is being presented for discussion purposes only. Budget adoption will be brought forth to the Commission in June.

3. Adjournment

For questions or comments, please call Cristi Lerma at 760-592-4494 or email at cristilerma@imperialctc.org.

**CITIES OF BRAWLEY, CALEXICO, CALIPATRIA, EL CENTRO, HOLTVILLE, IMPERIAL, WESTMORLAND,
IMPERIAL IRRIGATION DISTRICT AND COUNTY OF IMPERIAL**

IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)

1503 N. Imperial Ave. Suite 104, El Centro, Ca. 92243
760-592-4494, FAX 760-592-4497

Date: May 27, 2020
To: Memorandum for the Record
Through: Mark Baza, Executive Director
From: David Aguirre, Transit Program Manager
Ref: Budget Assumptions and Changes

The purpose of this memorandum is to document significant changes to the budget for FY 20-21:

Item No.	Summary
Overall Program Revenues	
1.	Overall budget is anticipated to increase when compared to FY 19-20. The main increase contributors include highlighted items such as LTA 5% set aside fund use (Calexico East Port of Entry Bridge Widening), increases to transit services costs and use of associated grant funds.
2.	ICTC submitted a FTA 5307 CARES Act Funding Application. Application status is pending approval. Should application be approved, funds would be utilized for transit service operations. \$618k has been preliminarily allocated towards transit service fares. Eligible expenditures include transit service operations, fare losses and personal protective equipment (PPE).
3.	Federal funding sources (FTA 5307, 5310 and 5311) are expected to be similar to previous years. Overall ICTC is anticipating federal fund use increases for FY 20-21. 3.7 Mil (FTA 5307), 370k (FTA 5311) and 199k (FTA 5310).
4.	State Transit Assistance (STA) funds are expected to decrease by approximately 30% of previous year funding. The budget has reflected this anticipated decrease. Reserves are anticipated to be utilized as part of this budget. ICTC anticipates using STA fund reserves to assist with transit operations.
5.	Transportation Development Act (TDA) funds are expected to decrease by approximately 30% of previous year funding. The budget has reflected this anticipated decrease. Reserves are anticipated to be utilized as part of this budget. ICTC anticipates using TDA fund reserves to assist with transit operations.
6.	The budget reflects a large increase to the LTA 5% set aside budget. The budget increase is due to \$1.8 Million being budgeted from LTA for the Calexico East Port Bridge Widening Project. LTA funds for this project were set aside in past fiscal years.
7.	Fare revenues are expected to decrease approximately 60% from service required farebox ratios. Farebox ratios vary by service type. ICTC anticipates utilizing FTA CARES Act to assist with meeting farebox ratios for all federally funded services.

Expenditures	
1.	Transit Services (IVT, IVT Blue/Green, IVT Gold, IVT ACCESS, IVT Medtrans, IVT Ride) Operation cost are anticipated to increase. (COVID-19 Pandemic factors are to be considered)
2.	Article 3 (Bike and Peds) funding is expected to decrease based on the anticipated decrease to TDA funds. Bike and Peds funds are calculated at 3% of anticipated TDA revenues. An approximate \$67k decrease is anticipated from the prior year allocation.
3.	Significant projects to be procured and implemented in FY 20-21 are the Transit Coordinated Plan, Transit Maintenance Audit and engineering support for the Calexico Intermodal Transportation Center and the Calexico East Port Bridge Widening Project.
4.	Planning Department Expenditures are expected to be similar to FY 19-20.
5.	\$1.8 Million from the LTA 5% set aside budget is anticipated to be utilized for the Calexico East Port Bridge Widening Project. LTA funds for this project were set aside in past fiscal years.

FY 2020-21 OVERALL WORK PROGRAM DRAFT

Projected Revenues														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	FEDERAL				SUBTOTAL	TOTAL	STATE						SUBTOTAL	TOTAL
A	Federal Transit Admin 5307 Urban - FTA	2019-20	\$3,745,743		\$3,745,743				State Transit Assistance - STA	2020-21	\$600,000			
B									Reserves		\$800,000		\$1,400,000	
C	FTA CARES ACT	2019-20	\$618,109		\$618,109				Transportation Development Act - TDA	2020-21	\$4,410,000			
D									Operating Reserves		\$655,013		\$5,065,013	
E	Federal Transit Admin 5310 MMP - FTA	2020-22	\$176,507		\$199,323				State of Good Repair - SGR	2018-19	\$162,526			
F		2018-20	\$22,816							2019-20	\$279,604		\$442,130	
G									State Planning & Research - SP&R	2019-20	\$244,886		\$244,886	
H	Federal Transit Admin 5311 Rural - FTA	2019-20	\$377,751		\$377,751				Planning, Programming & Monitoring - PPM	2020-21	\$239,000		\$239,000	
I									Low Carbon Transit Operation Program - LCTOP	2015-16	\$201,039			
J										2016-17	\$92,071			
K	EPA - Brownfields	2016-17	\$205,622		\$205,622					2017-18	\$256,042		\$783,288	
L										2018-19	\$234,136		\$783,288	
M	Congestion Mitigation Air Quality - CMAQ	2016-17	\$451,832		\$451,832	\$5,598,380			Trade Corridor Enhancement Program - TCEP	2020-21	\$200,000		\$200,000	
N									PUC - Broadband	2018-19	\$340,631		\$340,631	
O									Public Transportation Modernization, Improvement & Service Enhancement Account - PTMISEA	2014-15	\$88,013		\$88,013	
P	LOCAL								Ca Transit Security Grant Program - CTSGP	2014-15	\$2,834			
Q										2016-17	\$2,655		\$5,489	\$8,808,450
R	Fare Revenue	2020-21	\$450,342		\$450,342									
S	On Hand / Interest	2020-21	\$687,401		\$687,401									
T	LTA 2% and 5%	2020-21	\$3,892,558		\$3,892,558									
U	SCAG / IVRMA member contributor	2020-21	\$263,826		\$263,826	\$5,294,127								
V														
W	TOTAL													\$19,700,957

Projected Expenditures																											
	Service	Cost	Estimated Fares	On Hand / Int balance	CMAQ PPM / SP&R EPA / PUC / TCEP	2% and 5% LTA	SCAG / Member contributions	Prop 1B CTSGP LCTOP PTMISEA & SGR	FTA Sec 5310 & 5311	FTA Sec 5307	FTA CARES ACT COVID-19	#7079 STA AB 2551	#7076 LTF SB325	Total Subsidy													
X	Regional Transit Services	Total \$	8,362,551	\$ 408,398	\$ -	\$ -	\$ -	\$ -	\$ 377,751	\$ 3,745,743	\$ 618,109	\$ 870,000	\$ 2,342,550	\$ 8,362,551													
Y	Local Transit Services	Total \$	1,934,152	\$ 41,944	\$ -	\$ 250,000	\$ -	\$ 80,000	\$ -	\$ -	\$ -	\$ 530,000	\$ 1,032,208	\$ 1,934,152													
Z	Transit Capital Vehicles	Total \$	442,130	\$ -	\$ -	\$ -	\$ -	\$ 442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130													
AA	Transit Capital Construction/Facilities	Total \$	4,259,608	\$ -	\$ 58,422	\$ 451,832	\$ 3,046,065	\$ 703,288	\$ -	\$ -	\$ -	\$ -	\$ 1	\$ 4,259,608													
BB	Transit Facility Maintenance	Total \$	240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000													
CC	Transit / Planning Misc	Total \$	527,695	\$ -	\$ -	\$ 399,193	\$ -	\$ 93,502	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 527,695													
DD	ICTC Transit Admin/Operations	\$	1,062,201	\$ -	\$ 130,000	\$ -	\$ 136,464	\$ -	\$ 199,323	\$ -	\$ -	\$ -	\$ 596,414	\$ 1,062,201													
EE	ICTC Transit Plans/Programs	\$	1,037,622	\$ -	\$ 497,179	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540,443	\$ 1,037,622													
FF	ICTC Regional Planning	\$	1,156,445	\$ -	\$ 1,800	\$ 683,886	\$ 197,300	\$ 127,362	\$ -	\$ -	\$ -	\$ -	\$ 146,097	\$ 1,156,445													
GG	ICTC Regional Collaboration	\$	546,253	\$ -	\$ -	\$ 546,253	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 546,253													
HH	ICTC Transit Fleet - Capital Reserve	\$	3,802,521	\$ -	\$ 628,979	\$ 1,230,139	\$ 197,300	\$ 263,826	\$ -	\$ 199,323	\$ -	\$ -	\$ 1,282,954	\$ 3,802,522													
II	Revenue Stabilization/ Operating Reserve	\$	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -													
JJ	Bikes and Peds Art 3	\$	132,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,300	\$ 132,300													
LL	Total	\$	19,700,957	\$	450,342	\$	687,401	\$	1,681,971	\$	3,892,558	\$	263,826	\$	1,318,920	\$	577,074	\$	3,745,743	\$	618,109	\$	1,400,000	\$	5,065,013	\$	19,700,957

FY 2020-21 TRANSIT & CAPITAL PROGRAMS FINANCE PLAN

Projected Revenues														
	1	2	3	4	5	6	7	8	9	10	11	12	13	14
	FEDERAL				SUBTOTAL	TOTAL			STATE			SUBTOTAL	TOTAL	
A	Federal Transit Admin 5307 Urban -FTA	2019-20	\$3,745,743		\$3,745,743				State Transit Assistance -STA	2020-21 Reserves	\$600,000	\$800,000	\$1,400,000	
B	Federal Transit Admin 5310 MMP - FTA	2020-22	\$176,507		\$199,323				Transportation Development Act - TDA	2020-21 Operating Reserves	\$4,410,000	\$655,013	\$5,065,013	
C	Federal Transit Admin 5311 Rural - FTA	2019-20	\$377,751		\$377,751				State of Good Repair - SGR	2018-19	\$162,526			
D	FTA CARES ACT	2019-20	\$618,109		\$618,109					2019-20	\$279,604		\$442,130	
E	Congestion Mitigation Air Quality - CMAQ	2016-17	\$451,832		\$451,832	\$5,392,758			Low Carbon Transit Operation Program - LCTOP	2015-16	\$201,039			
F										2016-17	\$92,071			
G										2017-18	\$256,042			
H										2018-19	\$234,136		\$783,288	
I										Public Transportation Modernization, Improvement & Service Enhancement Account - PTMISEA	2014-15	\$88,013	\$88,013	
J										Ca Transit Security Grant Program - CTSGP	2014-15	\$2,834		
K										2016-17	\$2,655	\$5,489		
L														\$7,783,933
M														
N														
O														
P														
Q														
R														
S	Total													\$18,144,356

Projected Expenditures														
	Service	Cost	Estimated Fares	On Hand / Int balance	CMAQ STIP PPM	2% and 5% LTA	SCAG/IVRMA member contributions	CTGSP LCTOP / SGR PTMISEA	FTA Sec 5310 & 5311	FTA Sec 5307	#7079 STA AB 2551	FTA CARES ACT COVID-19	#7076 LTF SB325	Total Subsidy
T	SERVICES													
U	CWTS - IVT	\$ 4,866,414	\$ 340,648	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 134,629	\$ 2,311,547	\$ 300,000	\$ 431,057	\$ 1,348,533	\$ 4,866,414
V	CWTS - IVT Blue/Green	\$ 681,462	\$ 13,630	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 340,731	\$ 60,000	\$ 11,569	\$ 255,532	\$ 681,462
W	CWTS - IVT Gold	\$ 354,380	\$ 7,088	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 196,078	\$ -	\$ 30,000	\$ 6,031	\$ 115,183	\$ 354,380
X	CWTS IVT ACCESS	\$ 1,700,484	\$ 34,010	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 47,044	\$ 807,730	\$ 350,000	\$ 126,036	\$ 335,664	\$ 1,700,484
Y	YCAT #5 and #10	\$ 158,263	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 158,263	\$ 158,263
Z	IVT MedTrans	\$ 601,548	\$ 13,022	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 285,735	\$ 130,000	\$ 43,416	\$ 129,375	\$ 601,548
AA	Total	\$ 8,362,551	\$ 408,398	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 377,751	\$ 3,745,743	\$ 870,000	\$ 618,109	\$ 2,342,550	\$ 8,362,551
BB	IVT Ride EC	\$ 748,480	\$ 24,956	\$ -	\$ -	\$ 42,995	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ 480,529	\$ 748,480
CC	IVT RIDE	\$ 1,185,672	\$ 16,988	\$ -	\$ -	\$ 207,005	\$ -	\$ 80,000	\$ -	\$ -	\$ 330,000	\$ -	\$ 551,679	\$ 1,185,672
DD	Total	\$ 1,934,152	\$ 41,944	\$ -	\$ -	\$ 250,000	\$ -	\$ 80,000	\$ -	\$ -	\$ 530,000	\$ -	\$ 1,032,208	\$ 1,934,152
EE	Vehicles													
FF	Bus Replacement	\$ 442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130
GG	Total	\$ 442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 442,130
HH	Construction													
II	Clix E Port Bridge Widening	\$ 1,841,300	\$ -	\$ -	\$ -	\$ 1,841,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,841,300
JJ	Niland ADA and Bus Stop Improvements	\$ 145,000	\$ -	\$ -	\$ -	\$ 145,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 145,000
KK	SR-86 Border Patrol Checkpoint	\$ 1,059,765	\$ -	\$ -	\$ -	\$ 1,059,765	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,059,765
LL	Calexico ITC PE&D	\$ 1,213,543	\$ -	\$ 58,422	\$ 451,833	\$ -	\$ -	\$ 703,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,213,543
MM	Total	\$ 4,259,608	\$ -	\$ 58,422	\$ 451,833	\$ 3,046,065	\$ -	\$ 703,288	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 4,259,608
NN	Maintenance													
OO	El Centro 7th /State Transfer Terminal	\$ 45,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,000	\$ 45,000
PP	Brawley (5th/Plaza) Transfer Terminal	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000	\$ 50,000
QQ	Calexico (3rd/Paulin) Transfer Terminal	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
RR	EC Regional bus stop maintenance	\$ 25,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 25,000	\$ 25,000
SS	Imperial Transfer Terminal	\$ 20,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000
TT	Benches and Shelters	\$ 75,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 75,000	\$ 75,000
UU	Total	\$ 240,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 240,000	\$ 240,000
VV	Miscellaneous													
WW	CTSGP / PTMISEA grants Forrester/Westmorland Bypass Project Study	\$ 93,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,502	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 93,502
XX	Winterhaven Bus Stop	\$ 399,193	\$ -	\$ -	\$ -	\$ 399,193	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 399,193
YY	Total	\$ 527,695	\$ -	\$ -	\$ -	\$ 399,193	\$ -	\$ 93,502	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 527,695
ZZ	ICTC Transit Admin/Operations	\$ 1,062,201	\$ -	\$ 130,000	\$ -	\$ -	\$ 136,464	\$ -	\$ 199,323	\$ -	\$ -	\$ -	\$ 596,414	\$ 1,062,201
AAA	ICTC Transit Plans/Programs	\$ 1,037,622	\$ -	\$ 497,179	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 540,443	\$ 1,037,622
BBB	ICTC Regional Planning/Programs	\$ 146,097	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 146,097	\$ 146,097
CCC	Total	\$ 2,245,920	\$ -	\$ 627,179	\$ -	\$ -	\$ 136,464	\$ -	\$ 199,323	\$ -	\$ -	\$ -	\$ 1,282,954	\$ 2,245,920
DDD	ICTC Transit Fleet - Capital Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
EEE	Revenue Stabilization/ Operating Reserve	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
FFF	Bikes and Peds Art 3	\$ 132,300	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 132,300	\$ 132,300
GGG	Total	\$ 18,144,356	\$ 450,342	\$ 685,601	\$ 451,833	\$ 3,695,258	\$ 136,464	\$ 1,318,920	\$ 577,074	\$ 3,745,743	\$ 1,400,000	\$ 618,109	\$ 5,065,013	\$ 18,144,356

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2020-21 DRAFT

ICTC TRANSIT PLANNING AND PROGRAM MANAGEMENT 7416001

1	2	3
REVENUES		
A	7076/7416 On hand balance/interest revenue	\$ 627,179
B	446010 State Aid Other - TDA	\$ 1,136,857
C	446445 FTA 5310 Mobility Management Program	\$ 199,323
D	493000 Local - Member Agency Contributions, SCAG / IVRMA Reimb and Reimbursement for Services Provided	\$ 136,464
E	Total Revenues	\$ 2,099,823
EXPENDITURES		
<u>Administration and Operations</u>		
F	501000/525010 Administrative Staffing and Support (3 fulltime 7 halftime 1 IVRMA) - Transit contract admin: grants, reporting, compliance & oversight - SSTAC Subcommittee Admin - ICTC Management Committee/Commission Admin - TDA Finance Admin - ADA Eligibility Certifications, CTSA Admin, UTN Admin	\$ 811,676
G	501140 Stipend - Commissioners	\$ 4,440
H	517055 Insurance - Liability	\$ 129,785
I	522000 Memberships, office exp, communications, IT, fuel and maint	\$ 29,800
J	526000 Legal notices, interpretive services	\$ 2,000
K	528000 Rents, leases and utilities	\$ 64,500
L	530005 Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 3,000
M	531040 Training/Travel Expense	\$ 12,000
N	549000 Equipment	\$ 5,000
O	Administration and Operations Subtotal	\$ 1,062,201
<u>Professional and Specialized Projects and Services</u>		
P	525010 Payroll vendor fees	\$ 8,550
Q	525010 Website Consultation (www.imperialctc.org)	\$ 5,810
R	525010 Legal Consultation COI	\$ 30,000
S	525070 COI Overhead Treasurer, Auditor Controller, GSA	\$ 21,000
T	525090 CPA/auditors (external)	\$ 132,083
U	525010 IVT Security	\$ 90,000
V	525030 PM, Engineering Review and Support	\$ 300,000
W	525010 Drug and Alcohol Audits	\$ 12,000
X		\$ 599,443
Y	525010 Bus Stop Signage (On hand FY 18-19)	\$ 45,000
Z	525010 Coordinated Public Transit and Human Svs Transportation Plan	\$ 125,000
AA	525010 Regional Fare Analysis (On hand FY 19-20)	\$ 91,139
BB	525010 IVT Maintenance Audit	\$ 16,000
CC	525010 2017 IVT Bus Operations Facility Eval (On hand FY 17-18)	\$ 161,040
DD		\$ 438,179
EE	Total Projects, Services, Plans and Programs	\$ 1,037,622
FF	Total Expenditures	\$ 2,099,823

IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2020-21

DRAFT

ICTC REGIONAL PLANNING AND PROGRAM MANAGEMENT 7417001

1

2

3

REVENUES

A	430000	On hand balance/Interest revenue	\$	1,800
B	442000	State Aid for Construction TCEP	\$	200,000
C	446010	State Aid Other - TDA	\$	146,097
D	446445	State - STIP-PPM - SP & R	\$	483,886
E	474005	LTA	\$	197,300
F	493000	Local - Member Agency Contributions, SCAG Reimbursements and Reimbursement for Services Provided	\$	127,362

G	Total Revenues		\$	1,156,445
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EXPENDITURES

Administration and Operations

H	501000/525010	Administrative staffing and Support (7 halftime) - TAC Subcommittee Administration - Contract admin: grants, reporting and oversight - ICTC Management Committee/Commission Admin - RTIP/ STIP and project coordination - Interagency consultation, legislative affairs	\$	340,660
I	501140	Stipend - Commissioners	\$	3,900
J	517055	Insurance - liability	\$	26,807
K	522000	Memberships, office exp, communications, IT, fuel and maint	\$	22,860
L	526000	Legal notices, interpretive services	\$	800
M	528000	Rents, leases and utilities	\$	30,643
N	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$	3,000
O	531040	Training/Travel Expense	\$	13,000
P	549000	Equipment	\$	3,000

Q	Administration and Operations Subtotal		\$	444,670
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Professional and Specialized Projects and Services

R	525010	Payroll Vendor fees	\$	8,550
S	525010	Website Consultation (www.imperialctc.org)	\$	2,862
T	525010	Legal Consultation	\$	15,000
U	525070	COI Overhead, Treasurer, Auditor Controller, GSA	\$	10,000
V	525090	CPA/auditors (external)	\$	8,175
W			\$	44,587
X	550000	Structures & Improvements (Clx E Port Bridge Widening)	\$	200,000
Y	525010	STIP / RTIP Consultant	\$	25,000
Z	525030	On Call Engineer (SR-86 & East Port)	\$	197,300
AA	525010	SR-78 Glamis Study	\$	244,886
BB			\$	667,186

CC	Total Projects, Services, Plans and Programs		\$	711,773
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DD	Total Expenditures		\$	1,156,445
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IMPERIAL COUNTY TRANSPORTATION COMMISSION FY 2020-21 draft

ICTC REGIONAL COLLABORATION 7577001

1 2 3 4 5 6 7

REVENUES

A	430000	On hand balance/Interest revenue	\$	-
B	446010	State Aid - SBBC - CAFS	\$	340,631
C	456040	Federal - EPA Brownfields Assessment - Brawley	\$	205,622

D	Total Revenues		\$	546,253
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EXPENDITURES

Administration and Operations

E	525010	ICTC Administrative Staffing and Support	\$	4,000
F		- Fiscal Agent admin, grant reporting and oversight		
G		- Interagency consultation		
H	524000	Office exp, communications, IT (ICTC)	\$	168
I	525090	Audits	\$	1,954

J		Administration and Operations Subtotal	\$	6,122
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Professional and Specialized Projects and Services

K	525010	IVEDC Administrative staffing and support	\$	194,062
L		- Contract admin, grant reporting and oversight		
M	525010	Consultant Contract Labor	\$	150,000
N		- Research and Analyst Consultant, Project Coordinator		
O	525010	Environmental Engineering Consultant Services	\$	196,069
P			\$	<u>540,131</u>

Q		Total Projects, Services, Plans and Programs	\$	540,131
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R	Total Expenditures		\$	546,253
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FY 2020-21 PRIOR YEAR BUDGET COMPARISON - ADMINISTRATION, OPERATIONS AND PLANNING

			TRANSIT			PLANNING			REGIONAL COLLABORATION			TOTAL		
			FY 19-20	FY 20-21	%	FY 19-20	FY 20-21	%	FY 19-20	FY 20-21	%	FY 19-20	FY 20-21	%
1	2		3	4	5	6	7	8	9	10	11	12	13	14
REVENUES														
A	430000	On hand balance / interest revenue	\$ 448,250	\$ 627,179	40%	\$ 2,900	\$ 1,800	-38%	\$ 20	\$ -		\$ 451,170	\$ 628,979	39%
B	442000	State Aid for Contruction TCEP	\$ -	\$ -		\$ -	\$ 200,000		\$ -	\$ -		\$ -	\$ 200,000	
C	446010	State Aid Other - TDA (LTF)	\$ 1,243,716	\$ 1,136,857	-9%	\$ 333,361	\$ 146,097	-56%	\$ -	\$ -		\$ 1,577,077	\$ 1,282,954	-19%
D	446445	State - STIP-PPM / SP & R	\$ -	\$ -		\$ 350,000	\$ 483,886	38%	\$ -	\$ -		\$ 350,000	\$ 483,886	38%
E	456040	FTA 5310 Mobility Coordination Program	\$ 144,000	\$ 199,323	38%	\$ -	\$ -		\$ -	\$ -		\$ 144,000	\$ 199,323	38%
F	456040	EPA - Brownfields Assessment	\$ -	\$ -		\$ -	\$ -		\$ 265,124	\$ 205,622	-22%	\$ 265,124	\$ 205,622	-22%
G	446010	PUC - Broadband	\$ -	\$ -		\$ -	\$ -		\$ 150,000	\$ 340,631	127%	\$ 150,000	\$ 340,631	127%
H	474005	LTA	\$ -	\$ -		\$ 197,300	\$ 197,300	0%	\$ -	\$ -		\$ 197,300	\$ 197,300	0%
I	493000	Local - Member Agency Contributions, SCAG/IVRMA Reimb and Reimbursement for Services Provided	\$ 27,130	\$ 136,464	403%	\$ 127,630	\$ 127,362	0%	\$ -	\$ -		\$ 154,760	\$ 263,826	70%
J	Total Revenues		\$ 1,863,096	\$ 2,099,823	13%	\$ 1,011,191	\$ 1,156,445	14%	\$ 415,124	\$ 546,253	32%	\$ 3,289,431	\$ 3,802,521	16%
EXPENDITURES														
Administration and Operations														
K	501000 / 525010	Administrative Staffing and Support - 11 fulltime (1 shared w SCAG, 1 IVRMA program)	\$ 701,435	\$ 811,676	16%	\$ 304,042	\$ 340,660	12%	\$ 10,000	\$ 4,000	-60%	\$ 1,015,477	\$ 1,156,336	14%
L	501140	Stipend	\$ 5,850	\$ 4,440	0%	\$ 4,800	\$ 3,900	-19%	\$ -	\$ -		\$ 10,650	\$ 8,340	-22%
M	517055	Insurance - Liability	\$ 103,334	\$ 129,785	26%	\$ 21,200	\$ 26,807	26%	\$ -	\$ -		\$ 124,534	\$ 156,592	26%
N	522000	Memberships, office exp, communications, IT, fuel and maint	\$ 38,000	\$ 29,800	-22%	\$ 24,460	\$ 22,860	-7%	\$ 500	\$ 168	-66%	\$ 62,960	\$ 52,828	-16%
O	526000	Legal notices, interpretive services	\$ 5,000	\$ 2,000	-60%	\$ 800	\$ 800	0%	\$ -	\$ -		\$ 5,800	\$ 2,800	-52%
P	528000	Rents, leases and utilities	\$ 63,600	\$ 64,500	1%	\$ 29,800	\$ 30,643	3%	\$ -	\$ -		\$ 93,400	\$ 95,143	2%
Q	530005	Regional Plans/Project Coordination, Webinars, Sp Dept Exp	\$ 4,500	\$ 3,000	-33%	\$ 5,000	\$ 3,000	-40%	\$ -	\$ -		\$ 9,500	\$ 6,000	-37%
R	531040	Training/Travel Expense	\$ 27,000	\$ 12,000	-56%	\$ 26,000	\$ 13,000	-50%	\$ -	\$ -		\$ 53,000	\$ 25,000	-53%
S	549000	Equipment	\$ 62,000	\$ 5,000	-92%	\$ 3,000	\$ 3,000	0%	\$ -	\$ -		\$ 65,000	\$ 8,000	-88%
T	Administration and Operations Subtotal		\$ 1,010,719	\$ 1,062,201	5%	\$ 419,102	\$ 444,670	6%	\$ 10,500	\$ 4,168	-60%	\$ 1,440,321	\$ 1,511,039	5%
Professional and Specialized Projects and Services														
U	525010	Legal Services and Consultation	\$ 20,000	\$ 30,000	50%	\$ 10,000	\$ 15,000	50%	\$ -	\$ -		\$ 30,000	\$ 45,000	50%
V	525010	Payroll Vendor Fees	\$ 8,300	\$ 8,550	3%	\$ 8,300	\$ 8,550	3%	\$ -	\$ -		\$ 16,600	\$ 17,100	3%
W	525010	Website Consultation (www.imperialctc.org)	\$ 6,600	\$ 5,810	-12%	\$ 3,600	\$ 2,862	-21%	\$ -	\$ -		\$ 10,200	\$ 8,672	-15%
X	525070	COI Overhead Treasurer, Auditor Controller GSA	\$ 15,000	\$ 21,000	40%	\$ 10,000	\$ 10,000	0%	\$ -	\$ -		\$ 25,000	\$ 31,000	24%
Y	525010	IVT Security	\$ 80,000	\$ 90,000	13%	\$ -	\$ -		\$ -	\$ -		\$ 80,000	\$ 90,000	
Z	525090	CPA/auditors (external)	\$ 122,985	\$ 132,083	7%	\$ 7,889	\$ 8,175	4%	\$ 17,616	\$ 1,954	-89%	\$ 148,490	\$ 142,212	-4%
AA	525030	PM, Engineering Review and Support (SR-86/East Port Bridge)	\$ 200,000	\$ 300,000	50%	\$ 177,300	\$ 197,300	11%	\$ -	\$ -		\$ 377,300	\$ 497,300	32%
BB	525010	Transit Operator Drug and Alcohol Audits	\$ 12,000	\$ 12,000	0%	\$ -	\$ -		\$ -	\$ -		\$ 12,000	\$ 12,000	0%
CC	Subtotal		\$ 464,885	\$ 599,443	29%	\$ 217,089	\$ 241,887	11%	\$ 17,616	\$ 1,954	-89%	\$ 699,590	\$ 843,284	21%
DD	525010	2017 IVT Bus Stop Inventory (Phase III)	\$ 17,831	\$ -	-100%	\$ -	\$ -		\$ -	\$ -		\$ 17,831	\$ -	-100%
EE	525010	IVT Maintenance Audit	\$ 14,242	\$ 16,000	12%	\$ -	\$ -		\$ -	\$ -		\$ 14,242	\$ 16,000	12%
FF	525010	Coordinated Public Transit and Human Services Transportation Plan	\$ -	\$ 125,000		\$ -	\$ -		\$ -	\$ -		\$ -	\$ 125,000	
GG	525010	2017 IVT Bus Operations Facility Eval	\$ 161,040	\$ 161,040	0%	\$ -	\$ -		\$ -	\$ -		\$ 161,040	\$ 161,040	0%
HH	525010	2018 Regional Transit Fare Analysis	\$ 149,379	\$ 91,139	-39%	\$ -	\$ -		\$ -	\$ -		\$ 149,379	\$ 91,139	-39%
II	525010	Bus Stop Signage	\$ 45,000	\$ 45,000	0%	\$ -	\$ -		\$ -	\$ -		\$ 45,000	\$ 45,000	0%
JJ	525010	Consultant - Engineering & Contract Labor (Brownfield)	\$ -	\$ -		\$ -	\$ -		\$ 289,455	\$ 346,069	20%	\$ 289,455	\$ 346,069	20%
KK	525010	IVEDC Grant Administrative Support	\$ -	\$ -		\$ -	\$ -		\$ 97,573	\$ 194,062	99%	\$ 97,573	\$ 194,062	99%
LL	525010	STIP / RTIP Consultant	\$ -	\$ -		\$ 25,000	\$ 25,000	0%	\$ -	\$ -		\$ 25,000	\$ 25,000	0%
MM	525010	SR-78 Glamis Study	\$ -	\$ -		\$ 350,000	\$ 244,886		\$ -	\$ -		\$ 350,000	\$ 244,886	-30%
NN	525010	Calexico E Port Bridge Widening - TCEP	\$ -	\$ -		\$ -	\$ 200,000		\$ -	\$ -		\$ -	\$ 200,000	
OO	Subtotal		\$ 387,492	\$ 438,179	13%	\$ 375,000	\$ 469,886	25%	\$ 387,028	\$ 540,131	40%	\$ 1,149,520	\$ 1,448,196	26%
PP	Professional and Specialized Projects and Services Subtotal		\$ 852,377	\$ 1,037,622	22%	\$ 592,089	\$ 711,773	20%	\$ 404,644	\$ 542,085	34%	\$ 1,849,110	\$ 2,291,480	24%
QQ	Total Expenditures		\$ 1,863,096	\$ 2,099,823	13%	\$ 1,011,191	\$ 1,156,445	14%	\$ 415,144	\$ 546,253	32%	\$ 3,289,431	\$ 3,802,519	16%

FY 2020-21 TDA / LTF DISTRIBUTION TABLE

DRAFT

Department of Finance Population as of : May 2020

<http://www.dof.ca.gov/Forecasting/Demographics/Estimates/E-5/>

1	2	3	4	5	6	7	8
Agency	Population Total	2020 Allocation	Operating Reserves	Grand Total	Population % to Total	Art 8e benches shelters	Totals
A	Revenue	\$ 4,410,000	\$ 655,013	\$ 5,065,013			
B	CWTS- IVT	\$ 693,520	\$ 655,013	\$ 1,348,533			
C	CWTS - Blue/Green	\$ 255,532	-	\$ 255,532			
D	CWTS - Gold	\$ 115,183	-	\$ 115,183			
E	ADA Para	\$ 335,664	-	\$ 335,664			
F	CWTS - Yuma	\$ 158,263	-	\$ 158,263			
G	IVT MedTrans	\$ 129,375	-	\$ 129,375			
H	CWTS - IVT Ride	\$ 480,529	-	\$ 480,529			
I	CWTS -IVT Ride EC	\$ 551,679	-	\$ 551,679			
J	EC Trmnl maint	\$ 45,000	-	\$ 45,000			
K	Bra Trmnl maint	\$ 50,000	-	\$ 50,000			
L	CA Trmnl maint	\$ 25,000	-	\$ 25,000			
M	EC Reg maint	\$ 25,000	-	\$ 25,000			
N	IMP Trmnl maint	\$ 20,000	-	\$ 20,000			
O	Wntrhvn bus stp	\$ 35,000	-	\$ 35,000			
P	ICTC Transit Admin	\$ 596,414	-	\$ 596,414			
Q	ICTC Transit Plan	\$ 540,443	-	\$ 540,443			
R	ICTC Transp Plan	\$ 146,097	-	\$ 146,097			
S	Bikes/Peds 3%	\$ 132,300	-	\$ 132,300			
T	Capital outlay - veh	\$ -	-	\$ -			
U	Op reserve	\$ -	-	\$ -			
V	Remainder Totals	\$ 75,000	-	\$ 75,000		Art 8e	Total
W	Brawley	27,175 \$	11,299 \$	-	\$ 11,299	15.1%	\$ 11,299 \$ 11,299
X	Calexico	40,796 \$	16,963 \$	-	\$ 16,963	22.6%	\$ 16,963 \$ 16,963
Y	Calipatria	3,654 \$	1,519 \$	-	\$ 1,519	2.0%	\$ 1,519 \$ 1,519
Z	El Centro	44,841 \$	18,645 \$	-	\$ 18,645	24.9%	\$ 18,645 \$ 18,645
AA	Holtville	6,359 \$	2,644 \$	-	\$ 2,644	3.5%	\$ 2,644 \$ 2,644
BB	Imperial	19,876 \$	8,264 \$	-	\$ 8,264	11.0%	\$ 8,263 \$ 8,263
CC	Westmorland	2,346 \$	975 \$	-	\$ 975	1.3%	\$ 975 \$ 975
DD	County	35,331 \$	14,690 \$	-	\$ 14,690	19.6%	\$ 14,690 \$ 14,690
EE	Totals	180,378 \$	75,000 \$	-	\$ 75,000	100%	\$ 75,000 \$ 75,000

FY 2020-21 Imperial County Transportation Commission Cost Sharing Agreement

OPTION 3 (Population Distribution)

AGENCY	*POPULATION	%	Annual Base AMOUNT	Adjusted %	Annual Adjusted AMOUNT	Quarterly Billing Amount
City of Brawley	27,175	15.1%	\$ 15,066	12.5%	\$ 12,499	\$ 3,124.84
City of Calexico	40,796	22.6%	\$ 22,617	18.8%	\$ 18,764	\$ 4,691.11
City of Calipatria	3,654	2.0%	\$ 2,026	1.7%	\$ 1,681	\$ 420.17
City of El Centro	44,841	24.9%	\$ 24,859	20.6%	\$ 20,625	\$ 5,156.24
City of Holtville	6,359	3.5%	\$ 3,525	2.9%	\$ 2,925	\$ 731.22
City of Imperial	19,876	11.0%	\$ 11,019	9.1%	\$ 9,142	\$ 2,285.53
City of Westmorland	2,346	1.3%	\$ 1,301	1.1%	\$ 1,079	\$ 269.77
County of Imperial	35,331	19.6%	\$ 19,587	16.3%	\$ 16,251	\$ 4,062.69
**IID	0	0.0%	\$ -	17.0%	\$ 17,034	\$ 4,258.42
Total	180,378	100%	\$ 100,000	100%	\$ 100,000	\$ 25,000.00

* population from Dept of Finance May 2020

** IID percentage is based on an average of the 4 largest agencies = 37,036 which equates to 17.0% and reduces the base amount for the remaining member agencies to \$82,966

Brawley	27,175
Calexico	40,796
El Centro	44,841
County	35,331
	148,143

average 37,036

add IID average of the population to total population, then divide to get %

180,378		37,036 /	217,414	17.0%
37,036				
217,414	\$	100,000 *	17.0%	\$ 17,034
	\$	100,000 -	\$ 17,034	\$ 82,966

formula approved by the ICTC May 2010 for \$150K
reduced in FY 2013-14 to \$100K

