

**IMPERIAL COUNTY TRANSPORTATION COMMISSION
MINUTES FOR OCTOBER 28, 2015
6:00 p.m.**

VOTING MEMBERS PRESENT:

City of Brawley	George Nava
City of Calipatria	Maria Nava-Froelich
City of El Centro	Sedalia Sanders
City of Holtville	Jim Predmore
City of Imperial	Doug Cox (Alt.)
City of Westmorland	Lawrence D. Ritchie
County of Imperial	Jack Terrazas
County of Imperial	Ryan Kelley
Imperial Irrigation District	Norma Sierra Galindo (Alt.)

NON-VOTING MEMBERS PRESENT:

Caltrans District 11 Marcelo Peinado for Laurie Berman

STAFF PRESENT: Mark Baza, Kathi Williams, Virginia Mendoza, David Salgado, Michelle Bastidas, Cristi Lerma

OTHERS PRESENT: Sam Amen: Caltrans; Tomas Oliva: SCAG; Charles Brockwell: First Transit; Bill Brunet: County Public Works

The following action minutes are listed as they were acted upon by the Imperial County Transportation Commission and as listed on the agenda for the meeting held Wednesday October 28, 2015 together with staff reports and related documents attached thereto and incorporated therein by reference.

I. CALL TO ORDER AND ROLL CALL

[Chair Kuhn](#) called the Commission meeting to order at 6:11 p.m. Roll call was taken and a quorum was present.

II. EMERGENCY ITEMS

There were none.

III. PUBLIC COMMENTS

There were none.

IV. APPROVAL OF CONSENT CALENDAR

A motion was made by [Nava](#) and seconded by [Kelley](#) to approve the consent calendar, **Motion carried with abstentions** by *Nava-Froelich and Sierra Galindo*.

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| A. | Approved ICTC Board Draft Minutes: | September 23, 2015 |
| B. | Received and Filed: | |
| | 1. ICTC Management Committee Minutes | October 14, 2015 |
| C. | FY 2015-16 Appointment of the Social Services Transportation Advisory Council (SSTAC) | |
| | 1. Appointed the Social Services Transportation Advisory Council (SSTAC) for FY 2015-16 for the positions and terms per the enclosure. | |

V. REPORTS**A. ICTC Executive Director**

Mr. Baza and staff had the following announcements:

- GSA will be hosting a ground breaking for Phase 1 of the Downtown West Port of Entry Expansion Project on November 12, 2015. The ceremony will take place at both the old commercial port location and the Carmen Durazo Cultural Arts Center. Details on the events program are yet to be finalized by GSA.
- ICTC submitted a formal request to the California Department of Transportation (Caltrans) District 11 requesting their assistance in identifying a location for a bus stop bench and shelter in the Community of Niland along State Route 111 (SR-111). Caltrans and ICTC are finalizing a preferred location and any improvements necessary for installation of the bench and shelter.
- ICTC has been working with the County of Imperial, the private/non-profit group – Safer Community, Inc., and U.S. federal agency staff toward our local effort to prepare for a successful proposal to the U.S. CBP and GSA to implement a toll pilot project that would pay for the Calexico East Port expansion infrastructure and required CBP staffing. In October 2014, the U.S. government released new regulations under Section 559 that would allow for proposals to complete land port of entry improvements using a public-private partnership (P3) model and toll pilot project as the financing mechanism. A proposal was submitted by Safer Community, Inc. with support by the County of Imperial and ICTC before the December 23, 2014 CBP deadline. In late April 2015, a response was received from CBP. The proposal was temporarily rejected for concerns regarding toll collection locations proposed near security operations. CBP welcomed a re-submittal and is working with Safer Community, Inc. to address safety concerns and the toll collection locations prior to re-submittal in December 2015.
- For the second year in a row, passengers will be offered a free trip in exchange for a dry or canned food item during the week of November 16th that will be benefiting the Imperial Valley Food Bank.
- Imperial Valley Transit Military Appreciation Week will be held on November 9th-13th. Passengers with military ID will be offered a free trip in appreciation of their military service.
- Staff has been working with Conveyor for the IVT website to offer Google Maps for trip planner and is now live and available for all transit riders.
- Staff is exploring the potential for Wi-Fi amenities on IVT buses, in particular the IVC Express routes.
- Staff has been exploring the possibility of the future use of Electric buses in our region. The State is offering grants for zero emission buses. If awarded, the zero emission buses will be used on the intracity circular routes, such as Blue, Green and Gold routes.
- The Imperial County Safe Routes to School (SRTS) Regional Masterplan Project is underway. The community outreach and public workshop component of the project has been completed. The consultant team is working to create a draft for release and review in December with engineer cost estimates to follow revisions from city staff. The final plan is scheduled for approval in February 2016.
- As a part of the SCAG Active Transportation Safety and Encouragement Campaign community outreach and advertising will kick off Fall 2015. SCAG has launched the “GO HUMAN” campaign. The first component of the campaign encompasses the goals of reducing traffic collisions in Southern California and encouraging the public to walk and bike more. ICTC has participated in the ongoing steering committee meetings with SCAG in order to help facilitate the planning and outreach efforts to occur in the Imperial County region. The second component will encompass a pilot project in which the City of El Centro was selected for their project on 8th Street. More information will be available soon on the pilot project.
- A full Executive Director report is located on page 17 of the agenda.

B. Southern California Association of Governments (SCAG)

Mr. Oliva had the following updates:

- SCAG continues its stakeholder outreach the month of October on the 2016-2040 Regional Transportation Plan/Sustainable Communities Strategy (2016 RTP/SCS). SCAG provided an overview of the 2016 RTP/SCS and its' Program Environmental Impact Report (PEIR) at the recent workshops, where input was requested on the priorities of tribes in the region, tribal cultural resources as it pertains to the PEIR as well as input on potential impacts from transportation projects and feasible measures for preservation or mitigation. The Draft 2016 RTP/SCS and the Draft PEIR for public review and comment at its Dec. 3 meeting. Over the last several months, SCAG staff has been engaged in informing the Regional Council and Policy Committees about the various key issues, analyses, and policy considerations for the development of the 2016 RTP/SCS and its associated PEIR. The purpose of these meetings was to ensure that the Regional Council and Policy Committees had the opportunity to learn, understand, review and provide input to staff on issues such as the shift in age demographics of the region; the condition of state highways and local roads, the implications of technology on mobility and sustainability; investments to reduce congestion and improve transportation system efficiency; finding sustainable ways of paying for the region's transportation system; developing first/ last mile solutions to increase transit usage; integrating public health into the planning process; and a regional natural/farm lands conservation strategy, among others. A summary of these discussions is available in the Oct. 8 Regional Council agenda. SCAG staff will present to ICTC Commission at the January meeting.
- Mr. Oliva stated that it was SCAG's 50th Anniversary.
- A full SCAG report can be found on page 20 of the agenda.

C. California Department of Transportation (Caltrans)

Ms. Peinado had the following updates and announcements:

- A traffic signal will be installed at the intersection of SR-78 and Hovley Road in Brawley. In an effort to expedite the work, the Department will provide the detectors, controllers, and signal poles. By procuring the necessary equipment in this manner, a time savings of eight to 11 weeks will be achieved. The project has a tentative start date of the second week of November, contingent upon Contract Execution. The cost is estimated to be under \$450,000.
- On October 12, 2015 a second outreach event was held at the Imperial Valley College Campus in an effort to generate interest and contractor bids for the I-8 Update Project. This workshop was heavily advertised to the region and well attended by over 30 contractors and subcontractors.
- A map of all projects was included in the back up of the agenda.
- A full report of Caltrans updates can be found on page 48 of the agenda.

D. Commission Member Report

- There were various reports by Commission members of countywide issues and events happening in each of their respective cities.

VI. ACTION CALENDAR**A. Active Transportation Program (ATP) Project Nomination List for FY 2015/2016**

ICTC Management Committee met on October 14, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Approved the Project Nomination List for year 2015/16 Active Transportation Program (ATP)

2. Approved the award of the City of El Centro's SR2S Program and Bicycle Route Improvement Project in the amount of \$524,000
3. Directed staff to submit a Formal Nomination List to SCAG and proceed with the State/Federal programming and documentation

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

- B. Congestion Mitigation Air Quality (CMAQ) Program, Calexico Intermodal Transportation Center Project Submittal

ICTC Management Committee met on October 14, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Approved the resolution authorizing the Congestion Mitigation and Air Quality (CMAQ) grant application for the Calexico Intermodal Transportation Center

A motion was made by [Nava](#) and seconded by [Cox](#), **Motion Carried unanimously.**

- C. IVT 35 Minute Headways; Recommendation to Transfer from Demonstration Status to Permanent Status in the Imperial Valley Transit (IVT) Fixed Route Bus System.

ICTC Management Committee met on October 14, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Transferred the 35 minutes headway concept between El Centro and Calexico from *demonstration* status and incorporate it into the regular fixed route system.

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

- D. IVT Gold Line; Recommendation to Transfer from Demonstration Status to Permanent Status in the Imperial Valley Transit (IVT) Fixed Route Bus System.

ICTC Management Committee met on October 14, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Transferred the IVT Gold Line from *demonstration* status and incorporate it into the regular fixed route system.

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

- E. IVT Increase in Trips on Saturdays Service; Recommendation to Transfer from Demonstration Status to Permanent Status in the Imperial Valley Transit (IVT) Fixed Route Bus System.

ICTC Management Committee met on October 14, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Transferred the Increase in Saturday Services from demonstration status and incorporate it into the regular fixed route system.

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

- F. IVT Introduction of New Transit Services on Sundays; Recommendation to Transfer from Demonstration Status to Permanent Status in the Imperial Valley Transit (IVT) Fixed Route Bus System.

ICTC Staff requested that the Management Committee forward this item to the Commission for review and approval after public comment, if any:

1. Transferred the Sunday Services from *demonstration* status and incorporate it into the regular fixed route system.

A motion was made by [Nava](#) and seconded by [Nava-Froelich](#), **Motion Carried unanimously.**

- G. Revised Memorandum of Understanding (MOU); ICTC - Quechan Indian Tribe - Yuma County Intergovernmental Public Transit Authority (YCIPTA) for Turquoise Route #10 and Blue Route #5

ICTC Management Committee met on September 9, 2015 and forwarded this item to the Commission for review and approval after public comment, if any:

1. Authorized the Chairperson to sign the Memorandum of Understanding (MOU) between the Yuma County Intergovernmental Public Transportation Authority (YCIPTA), The Imperial County Transportation Commission (ICTC) and the Quechan Indian Tribe for the continued implementation and operation of a regional connector bus service (YCAT Turquoise #10) between Yuma AZ, Winterhaven and El Centro, California; and, a circulator route from Yuma with stops in the eastern Imperial County area (YCAT Blue #5) effective July 1, 2015 through June 30, 2016 and provide a not to exceed subsidy to the Quechan and YCIPTA in an amount of \$172,270.

A motion was made by [Nava](#) and seconded by [Cox](#), **Motion Carried unanimously**

VII. DISCUSSION CALENDAR

- A. After discussing with the commission the conflict in scheduling a meeting in November due to the scheduled holidays, there was a consensus that the Commission would be dark in November.

VII. NEXT MEETING DATE AND PLACE

- A. The next meeting of the Imperial County Transportation Commission will be held on **Wednesday, December 9, 2015 at 6:00 p.m.**, at the County of Imperial Board Chambers, at 940 W. Main Street, El Centro, CA.

VIII. ADJOURNMENT

- A. Meeting adjourned at 7:00 p.m. Motion by [Nava](#), seconded by [Nava-Froelich](#). **Motion Carried.**