

# IMPERIAL COUNTY TRANSPORTATION COMMISSION ( ICTC )

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**Date:** March 13, 2019  
**To:** Prospective Respondents  
**From:** Kathi Williams, Procurement Coordinator  
**REF:** Request for Proposal (RFP) for the 2019 Public Transit Fare Analysis  
**ADDENDUM #2**

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The following is provided as answers to questions from or corrections to this RFP.

- 1. Are cost proposals submitted by proponents required to comply with federal acquisition regulation (FAR) part 31 (federal cost principles for for-profit entities)?**

*This project is not federally funded so FAR part 31 is not applicable.*

- 2. Do rates need to be based on raw direct pay rate times overhead?**

*Consultant rates need to be fully burdened and include all costs tied to consultant's staff and services provided. Example of fully burdened rate shall include hourly wage, fringe benefits, time off and similar items. Additional hourly rate fees associated with staff shall not be allowed.*

- 3. Can profit be applied to rate inclusive of overhead?**

*Yes, however, profit may be negotiated by ICTC and Consultant.*

- 4. Can you please clarify if the 100 double-sided page limit means 50 or 100 pieces of paper?**

*This means 100 sheets of paper, double-sided*

Thank you for your interest in the bid process. Should there be any further questions, please email [kathiwilliams@imperialctc.org](mailto:kathiwilliams@imperialctc.org).