

IMPERIAL COUNTY TRANSPORTATION COMMISSION (ICTC)

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Date: July 8, 2021

To: Prospective Respondents

From: David Aguirre, Project Manager

REF: Request for Proposal (RFP) for Material Testing Services (Acceptance Testing and Independent Assurance Program Verification) for: Calexico East Port of Entry (POE) Bridge Widening Project Imperial County Transportation Commission; Federal Aid Project Build L-6471(017)
ADDENDUM #1

The following is a clarification based upon questions posed by potential respondents:

- 1) Regarding the attached RFP for the ICTC, Calexico East Port of Entry Bridge Widening Project, it states that "Consultants are to submit (1) original, three (3) copies, and one (1) electronic copy in Portable Document Format (PDF) on a USB Thumb Drive of the proposal to the appropriate submission place on the specified date and time". Due to the current Covid-19 pandemic, would the Imperial County Transportation Commission accept proposal responses in electronic format in lieu of paper copies via USB thumb drive?

ICTC would prefer to receive the consultant submittal documents in the manner as described in the RFP. Evaluation committee members at times request hard copies of the submittal documents for review, which would place an additional burden for ICTC staff to prepare copies of the documents. ICTC is still requesting an electronic copy of the document to create additional copies as required.

- 2) Is the ICTC looking for proposing firms to submit one proposal for each service (i.e. one proposal for the Acceptance Testing and one separate proposal for the Independent Assurance Testing Services) or are we to submit one proposal for both services included and two separate cost proposals?

Consultants are encouraged to submit one response including their proposed approach to the Scope of Work for both Acceptance Testing and Independent Assurance Program services. ICTC will first rank and score the submitted proposals and will contact the top ranked firms. The No. 1 ranked firm will be considered for Acceptance Testing Services and the No. 2 ranked firm for Independent Assurance Testing Services.

Per Section VI, Cost and Fees: An Evaluation Committee will first rank and score the submitted proposals. ICTC will contact the two top ranked firms for submittal of a cost proposal.

The selected firms will only provide a cost proposal for the scope of work that it has been selected for. Example: the firm selected for Acceptance Testing will only provide an estimate to complete Acceptance Testing.

We thank you for your interest in the bid process. Should there be any further questions, please send an email to davidaguirre@imperialctc.org